**City of Bayfield**

**Parks & Recreation Committee Meeting Minutes**

**February 1st, 2024 @ 8:00 a.m.**

1. Call to Order: 8:02 am
2. Roll Call:
   * Members present: Carrier, Clark, Havlik, Ray, Rovi
   * Members Absent: None
   * Others Present: T. Kovachavich, G. Hogan, M. Carrier, K. Vadnais, J. Pearson
   * Recreation & Fitness Resources: None
3. **Motion to** Approve Agenda: Ray/Rovi (carried)
4. **Motion to** Approve Minutes from Jan 4th: Clark/Rovi (carried)
5. Public Input on Agenda Items: None

Agenda

Permit Applications (if any): None

Standard Update Reports:

1. Playground Subcommittee Report (Vadnais/Hogan/Carrier): presentation attached to meeting agenda; the group gave a detailed report on the project, including a discussion of the phased approach to the larger effort. The subcommittee has a solid plan in place to develop the park.
2. Because of the overlap of the park with areas controlled by the Harbor Commission, a **motion** was made to review the subcommittee plan with the commission, then with the City Council. Following these reviews, it was further moved that the money raised to date by the subcommittee will be used to initiate Phase I of the project. Motion by Clark, second from Havlik, motion carried.
3. Other standard updates were on hold for this meeting to allow time for discussion of the playground subcommittee report and the Outdoor Recreation Plan update.

Old Business:

* + - * 1. Sweeny Trail Proposal: M. Carrier reports that the city council supports the development of this trail but asked that landowners adjacent to the area be contacted regarding the plan. Carrier will draft a letter to the landowners and review it with the council. He also suggested that we develop a “Standard Operating Procedure” for future trail development that will formalize trail requests and decision making.
        2. Outdoor Recreation Plan – 2024 updates and progress monitoring. The plan was discussed in detail and Carrier will update according to notes taken during the discussion.

New Business: None

Next Meeting: 8 am, March 4th, City Hall

Motion to adjourn: Ray/Rovi (carried)