

Minutes of the Bayfield Carnegie Library Board of Trustees Meeting

Library Board of Trustees Meeting Wednesday Oct. 19th, 2022. Called to order at 5:02 pm.

ATTENDANCE

Present: Mary Lynch, Laura Lima, Ted Dougherty, Neil Howk, Teresa Weber, Jenny Tumas, Shyam Gray, Vicki Redenbaugh

MINUTES

Motion to approve minutes of Sept. 21st meeting made by Howk, seconded by Redenbaugh. Dougherty abstained due to being absent at the last meeting. **Motion carried.**

FINANCIAL REPORT

- In regards to the patio installment: The expense of building the patio was more than expected. \$5,000 of the cost is being paid from the Mary Rice Endowment fund, and the city will pay for the rest. Approximately ½ of the cost has already been paid to the builder.

Motion to approve the financial reports made by Lima, seconded by Lynch. **Motion carried.**

LIBRARIANS REPORT

- The library book sale at Apple Fest was successful at removing many of the stored books.
- A new cart has been ordered for the daily sale of books but is not yet in.
- Teresa received an email from Xcel Energy on June 29th notifying her that a solar bench is being donated to the library. The individual who emailed her then retired the next day. She has been calling regularly to ask where the bench is. She sent an email on Monday that she hopes was received by the person she needs to be in contact with.

CONTINUING BUSINESS

New Library Sign

- The architect's drawings have been sent to Zach Yepma and Earth Sense for bids on the masonry for the sign. There has not yet been any word back from either.
- KBK has been asked to give an estimate for the metal part of the sign.

Budget Discussion

Library Board had Discussion as to how the library should move forward with its Capital Improvement Request.

Motion to reduce the Capital Improvement Request from the city by \$3,000 by eliminating \$2,000 on furniture and \$1,000 on fireplace inserts made by Lima, seconded by Howk.

The library feels that in normal times these requests should be covered by the city, but that in these lean times we are being team players.

NEW BUSINESS

- Teresa will be gone for a conference in the beginning of November that she received a scholarship for.

FUTURE AGENDA ITEMS

- Should we have a fundraiser for the end of the year asking for donations by mailing fliers?
- Mail Chimp is a program that would allow us to do mass emails while protecting the privacy of our patrons.
- What are other fundraising ideas to pay for the lampposts and outlets?

The next meeting is scheduled for Nov. 16th at 4 pm.

Motion to adjourn the meeting made by Dougherty, seconded by Howk. **Motion carried.**

Meeting adjourned at 5:57 pm.

Respectfully submitted,

Shyam Devi Gray