

City of Bayfield

Architectural Review Board Meeting

Minutes of September 27, 2022

Call to Order: Chairman Carrier called the meeting to order at 5 p.m. followed by roll call.

Present: Bogaard, Carrier, Eldred, Riemer, Shrider, and Spence

Others: Clerk/ZA Hoopman, Skye Bingham and Matt Zawislak, Mike Cregan, and George Hansen

Approve Agenda: Spence/Bogaard moved to approve the agenda as presented. Carried.

Review Previous Meeting Minutes of August 22, 2022: Riemer/Shrider made a motion to approve the previous meeting minutes of August 22, 2022, as presented. Carried.

Public Input on Agenda Items: None.

Agenda:

1. Mike Cregan, 241 North 2nd Street, seeking a permit to replace a portion of red/rust asphalt roof with red metal

Eldred/Shrider moved to approve the application as presented to replace a 10'x11' section of his roof with a red mate metal. Discussion ensued about his water issue, the visibility of the roof, the historic district guidelines, the proposed color, and if the applicant will replace the entire roof as some point with metal. Motion denied by voice vote: Bogaard-no, Carrier-no, Eldred-no, Riemer-yes, Shrider-yes, and Spence-no. Applicant was advised that if he roofed that section with red asphalt shingles to match, he could do so without a permit.

2. George and Merit Hansen, 129 South 7th Street, seeking a permit to replace their black asphalt roof with black metal

Spence/Bogaard moved to approve the application to re-roof all roof surfaces including garage with a matte finished metal that matches his existing shingled roof. Discussion ensued on color, use of metal in the historic district, and need. Passed by roll call vote as follows: Carrier, Eldred, Riemer, Shrider, Spence, and Bogaard – yes.

3. Matt Zawislak and Skye Bingham, 24 North 3rd Street, seeking a permit to replace 10 windows

Bogaard/Spence made a motion to approve the ten window replacements as requested. Discussion ensued on window style and ventilation, color (white to match newest windows), and the size/style of the upper left south facing window. The ARB encouraged the applicants to consider a side-by-side window in this location and noted their approval would allow for this change without returning to the board. Passed by roll call vote as follows: Eldred, Riemer, Shrider, Spence, Bogaard, and Carrier – yes.

4. CORE Community Resources, 257 Manypenny Avenue: No updates were provided.

5. Zoning Administrator Report: Informational, no action required.

Other:

6. Discuss next steps for HPO & Historic District Guidelines

Chairman Carrier reported the subcommittee has met and had a high-level review of the HP Guidelines. They invited Plan Commission members James Cragoe and Susan Hedman to assist them with the review.

7. Next Meeting Date and Time: October 24, 2022, at 5 p.m.

Adjournment: Eldred/Shrider made a motion to adjourn. Carried. (5:51 p.m.)

Minutes by Billie L. Hoopman, Clerk