

**City of Bayfield
Parks & Recreation Committee Minutes
March 5, 2020**

- Call to Order: 9:05 am at Bayfield Fire Hall
- Roll Call: Kate Kitchell-Eldred, Joanne Cirillo, Keith Ray, Dianne Fizell (by phone)
- Absent: Skye Bingham
- Others: Sarah Mather—Office Assistant, Tom Kovachevich--PWD
- Approve Agenda: Cirillo/ Ray . Carried.
- Minutes from February 6, 2020. Ray/ Fizell. Carried.
- Public Input: None

Agenda

Permit Applications and public requests (if any): None.

Ongoing Business:

- Big Ravine Trails Design Report Review & Comment update:
 - Big Ravine Trails Design—No update
 - Navigability and permitting: Nate Walker, WI DNR Waterways Bureau, believes that no permitting would be required but noted maintenance concerns
 - Stairway design—no update

Standard Update Reports: Kate K., Tom K., Sarah M.

1. Budget/Finance: Informational. Questions on Bird City designation—funds available for grant purposes?
2. Baseball Field, Soccer Field, School Garden: None
3. Big Ravine Preserve (includes 120 acres, Gil Larsen, Iron Bridge): Down trees. Will need chainsaw work in the spring.
4. Brownstone Trail:
 - a. Grants: No news on grant submitted to WisDOT for Brownstone & Waterfront Walk.
 - b. Outreach: Landmark has sent out post cards to residents stating that they are looking at fixing the trail but it will be costly. June 30th date for study.
5. Cooper Hill Park: None. Assess after snow melt. Cirillo noted that people were playing in the park.
6. Dalrymple Campground: None. Assess after snow melt.
7. East Dock Park: None. Assess after snow melt. Harbor grant will help assist with rip rap along the shoreline.
8. Fountain Park: None. Assess after snow melt
9. Halvor Reiten Park: None. Assess after snow melt
10. Jakes Park: None. Assess after snow melt.
11. Other:
 - a. Launching a Green Infrastructure Program: Working on a code review for the City's Green Infrastructure and Stormwater Runoff. Starting with self-assessment audits and discussed potential issues within the City's limits.

New Business:

- Gil Larsen Trail Head Design: Tiered system for implementation. Discussion ensued. Keep stairs where they are currently located. Run second trail down to road. Does not taking up extra parking this way. Send to Public Works for approval. Bid proposal provided in packet and to be sent out for bid in April.
- Volunteer Program:
 - BATS volunteer committee established. Created a universal Volunteer Release form for surrounding areas. 10 best tips for safety to placed on release form. Discussion about heavy equipment and if that should be included in the release or not.
 - BATS to have a volunteer training day with chainsaw certification
 - Schedule workdays in future for BRT and parks.
- Shoreline Restoration Project: Tabled.

Next Meeting/Adjourn: April 2, 2020 Bayfield City Hall. Ray/ Cirillo. Carried.