

**City of Bayfield
Parks & Recreation Committee Minutes January 9, 2020**

- Call to Order: 9:01 am
- Roll Call: Kate Kitchell-Eldred, Skye Bingham, Joanne Cirillo, Keith Ray, Dianne Fizell—By Phone
- Absent: None
- Other: Will Krift—Trails Anonymous (by phone), Sarah Mather—Office Assistant, Tom Kovachevich—PWD, Gordon Ringberg—Mayor
- Approve Agenda: Cirillo, Bingham. Carried
- Minutes from November 7, 2019: Ray, Cirillo. Carried.
- Public Input: None.

Agenda Items

Permit Applications and public requests: None

New Business:

Update on Big Ravine Tails Design Report:

Introduction: Will Krift, Trails Anonymous, joined by phone to discuss and answer questions pertaining to his draft proposal submitted per RFP specifications. Early snow fall prevented precise measurements to be taken, but an overall route has been planned out and more accurate measurements will be taken after snowmelt.

Discussion:

Overall, the committee thought Krift had a creative, well put-together, professional design. Great work!

Items to be addressed in the Final:

- More definitive definitions on sustainability and objectives in the introductory section.
- Trail-specific diagrams on connections once snow is gone.
- Equipment needs?
- Permitting & Navigable waterway? (Kitchell to present draft to DNR representative for red flags and to determine navigability).
- Minimizing the amount of infrastructure as much as possible within reason. To minimize maintenance and to maintain more natural/primitive character.
- Potential for railings? Safety for traversers.
- More images or links to different types of stairs presented in the draft report.
- Look for opportunities for a hybrid version where volunteers can also help to cut down on cost?
- Reassurance from Krift that once the snow is gone, more definitive measurements will be put in place and we'll have a better details on materials and cost estimate on the project.
- Maintenance on the City of Bayfield's end with stairs—volunteers when things need to be replaced? Landmark to help?
- Adjacent land owners should be notified (Kitchell, Mather).
- Send to Council once the final is in in summer.

Standard Update Reports:

1. Budget/Finance: End of year budget over by \$7,554.57. Wage cost were higher for routine maintenance to parks—patching Dalrymple road, etc. 2020 budget at CIP list presented. All looks well.
2. Baseball Field, Soccer Field, School Garden: No updates
3. Big Ravine Preserve (change title from 120 acres, Gil Larsen, Iron Bridge): Given the “go-ahead” to start Gil Larsen project from WCMG. Kitchell has spoken with Keith Opperman, stair builder, about stairs going down from the school to the bottom of the ravine; like Krifts' proposal, but less complex.

4. Brownstone Trail: DOT grant was submitted in conjunction with the Town of Bayfield. Asking around \$168K in funding for the waterfront trail within the City limits
5. Cooper Hill Park: No updates
6. Dalrymple Campground: Collections report presented. Not as high in years past—inclement weather in June played a factor.
7. East Dock Park: Lots of chips gone from storm damage. Will assess in spring with how to proceed. Rip rap on shoreline to help further erosion?
8. Halvor Reiten Park: No updates.
9. Jakes Park: No updates.
10. Other: Bingham to serve as Parks and Rec liaison for Green Infrastructure Program.

Future Agenda:

- 2020 Work Plan: Idea brought to the table of a 2020 work plan to address needs and priorities on City Parks and having each member “adopt” a park and report back each meeting.
- Cirillo suggested that we discuss how to cultivate and maintain volunteers for the parks at an upcoming meeting. This is also an action item in the Comp. Plan actions list.

Upcoming Grants:

- a. Big Ravine Trails construction – DNR Trails (Due May 2020)
- b. Halvor Reiten boardwalk (\$10K) – Bayfield County Health Infrastructure (Due May 2020) matched with CIP

Adjourned: Ray/ Bingham 10:18 am

Next Meeting: Thursday February 6, 2020