

**CITY OF BAYFIELD
ARCHITECTURAL REVIEW BOARD MEETING
Minutes of August 21, 2014**

Chairman McMullin called the meeting to order at 5:30 p.m. at the Bayfield City Hall.

Present: Tom McMullin, Dan Curran, Sharon Johnson, Rob Riemer, Bob Durfey, and Dionne Johnston – Deputy Zoning Admin.

Absent: Stephanie Bresette and Bruce Moore

Others: Corey Bakken, Peter Georgeson, Michelle Shrider, Peter Skoro, Win Stephens, and Barb Hoekstra

Curran/Johnson made a motion to approve the agenda. Motion carried.

Minutes from August 4, 2014 and August 18, 2014. Not available.

Public Input: McMullin asked if there was any public input on the agenda items.

Michelle Shrider. She had 2 concerns. The first is with the term subordinate and what does that mean. Subordinate in her mind means an accessory structure should be smaller than the main structure and suggested an amendment to the ordinance should be made. Her second concern is with runoff and drainage. Who is going to monitor that?

Johnston stated Tom Kovachevich–PWD is aware of the project and he will make sure the builder has the appropriate soil erosion control measures in place to include silt fencing.

Barb Hoekstra. Who is going to address runoff and drainage?

McMullin stated public works will address runoff and drainage.

Building permits:

- 1. Linda Georgeson – 112 South Fifth Street, Permit Application #26-14.** Curran stated they have come a long way and he wanted to note the Guidelines discourage exposed concrete foundation walls. He asked if the intent was to face the exposed foundation. Bakken stated no and they are going to lower the garage floor even lower than the 97' elevation. The front corner will be set at 95' elevation. Bakken stated the intent is to have a landscaped wall on the southeast corner. Curran asked how far away from the exposed floor will the wall be. Bakken stated about 4'. Curran stated the drainage suggestion was to lower the garage and create a swale and where it goes from there you will need to deal with public works. Curran asked Bakken if he wanted to amend the current drawing to have the garage floor set at 95' elevation and stone landscaping on the southeast corner. ***Curran/Johnson made a motion to approve the garage floor elevation at 95' and that there be a stone landscape wall on the southeast corner to hide the exposed concrete floor.*** *Discussion:* Durfey asked if we need to see revised drawings to show the new floor elevation and stone landscape wall. Curran stated no as long as it's included in the motion. Durfey asked if Curran's comments from the last meeting were address with regards to the width of the trim, siding, and vertical batten. Curran stated the drawings presented at this meeting were correct and they fixed all the issues from the last meeting. They have the correct width for the siding, vertical batten, roof batten, and trim around the faux vent; and the correct size garage doors. Johnson asked if the colors would be the same as on the colored drawing from the last meeting. Bakken stated yes. Durfey asked what the intent was with the landscape and are you going to match the colored drawing. Bakken stated it will be similar to it, it will have a permeable driveway and a concrete walkway from the garage to the house. Durfey asked if that would include the shrubs on the front that soften the landscape. Bakken stated they will incorporate some shrubbery similar to what is on the drawing. Curran asked if they would have shrubs incorporated into the landscape wall on the southeast corner. Bakken stated they could include shrubs in front of the wall. ***Curran/Johnson made a motion to amend the motion to include a landscape plan similar to the colored drawing presented at the previous meeting and to include shrubs on the southeast corner in front of the landscape wall. Motion carried.***

Other Discussion: None.

Zoning Administrator Report: None.

The next regular meeting is scheduled for Tuesday, September 2, 2014 at 5:30 pm at City Hall.

Johnson/Riemer made a motion to adjourn at 6:30 p.m. Motion carried.