

# City of Bayfield

## Architectural Review Board

### Minutes of June 26, 2023

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**Call to Order:** Chairman Carrier called the meeting to order at 5:00 p.m. followed by roll call.

**Present:** Bogaard, Carrier, Hedman, Phillips, Riemer, Shrider and Spence

**Absent:**

**Others:** Clerk/ZA Hoopman, Treasurer/Deputy-ZA Johnston, Craig Hoopman

**Approve Agenda:** Spence/Hedman moved to approve the agenda. Carried

**Review Previous Meeting Minutes of May 22, 2023:** Hedman/Shrider moved to approve the minutes as presented. Carried.

**Public Input on Agenda Items:** None.

#### Agenda:

**1. Building Permit #15-23: Craig Hoopman – 207 Wilson Avenue**

Install 20'x30' shelter at end of dock to provide shelter during times of inclement weather for commercial fishing related activities, outdoor entertainment, sales of local fish and provide a place for patrons to observe Commercial fishing operations. ***Bogaard/Shrider made a motion to approve the application as presented. Roll call: Bogaard-yes, Carrier-yes, Hedman-no due to applicant not having a survey of the property in the packet, Phillips-abstained, Riemer-yes, Shrider-yes and Spence – no due to applicant not having a survey in the packet. Passed by majority vote.***

#### Zoning Administrator Report:

1. Annalisa Bermel - 200 Rittenhouse Project: The Board requested Johnston send a friendly reminder to Bermel to submit a full set of project elevation drawings for the July meeting.
2. List of permits: Placed on file.

#### Other Discussion:

1. Review updated list of Pivotal Structures: Discussion ensued. Spence provided an updated list including pictures and descriptions. Carrier provided the National Park Service Definitions related to historic properties along with "Elements of Historic Preservation". The task for the next regular meeting is to apply a definition to each pivotal structure as preservation, reconstruction, rehabilitation, or restoration.
2. Outline next steps. No outline was presented.
3. Schedule work session meetings. No additional meetings were scheduled.

**Next Meeting Date and Time:** July 24, 2023, 5 pm at City Hall.

**Adjournment:** *Shrider/Spence moved to adjourn at 7:25 pm. Carried.*