

CITY OF BAYFIELD
ARCHITECTURAL REVIEW BOARD MEETING
Minutes of January 24, 2022

AGENDA:

- Call to order at 5:00 pm by Chairman Carrier via GoToMeeting
- Roll Call: Matt Carrier, Tom Bogaard, Mike Eldred, Rob Riemer, Deb Riese, Mike Spence, Tom Shrider
- Absent: None
- Others: Mayor Ringberg, Office Assistant Mather, Applicants
- Approve agenda: Eldred/ Spence. Carried.
- Approve Previous Minutes of December 27, 2021: Riemer/ Bogaard. Carried.
- Public input on agenda items. None.

Old Items:

1). Michael Ernster—256 Rittenhouse Ave

Permit Application # 59-21: Michael Ernster was present to discuss siding changes. Discussion ensued on the materials and nature of the board and baton, trim details, and freeze boards. 16" planking will be going up first and 3" batons will be placed on plank joints; batons will stand proud on flat backing. Owner is receptive to feedback and requests about trim made by committee members. **Motion by Eldred approve the application as presented with the following exceptions 1).trim detail to include 1'X4 or similar vertical corner boards on corners of building (to abut new horizontal lap siding) 2). addition of freeze board at gable ends like what is at the eave sides and 3). transition freeze board between the horizontal siding and the new vertical board and baton on the gable ends. Seconded by Spence. Passed by roll call –all ayes.**

Agenda Items:

1).Renee & William West—20 N. 9th Street

Permit Application #01-22: Bill and Renee West were present with contractor Jim Steffenson to discuss a second story addition on their home. The current home is a Wausau home and applicants would be using the existing footprint of the home (garage excluded) to build a second story addition. **Shrider moved to approve the application as presented. Seconded by Bogaard.** Discussion ensued. Mather mentioned that the 6' privacy fence would need to be conditionally approved by Planning and ARB does not have authorization to approve a 6' fence. Minimal window trim will be used. Upper balcony will be 5' X 7'. 5" exposure on horizontal siding. **Shrider/Bogaard amended motion include the balcony to be 5' X 7' and have 5" reveal on the lap siding. Passed by roll call—all ayes.**

2). James & Jeannette Maass—Block 77, Lots 8-11 (cleared lot next to gas station)

Permit Application #02-22: James and Jeannette Maas, contractor Jeff Boutin and architect Bill Erickson were all present to discuss a new home and garage construction. Discussion ensued on the height of the home, screening on deck posts, use of cultured stone/foundation on the lower level, curb cut and setbacks with the garage. Home is 29' 3" to the ridge from the lowest point, screening would be too obtrusive if used to screen underneath of the deck, posts will be dark to blend in better and garage should help shield. Owners would like garage closer to the home if the elevation will allow. **Boggard motioned to accept the application as presented. Seconded by Spence. Passed by roll call—all ayes.**

3). Narrative Properties, LLC—40 S. 2nd Street

Permit Application #03-22: Matt Carrier was present to discuss his application for changing 3 windows to doors and changing the existing garage door to a glass garage door for more retail opportunities downtown. Due to the historic nature of the building, the foundation and sidewalk do not align and the owner would like to place slabs below each entry way with a railing for access. The slabs would be located on the city sidewalk. Discussion ensued on ADA compliance, energy efficiency, screening of utilities and use of the city sidewalk. Mather noted that ARB does not have authorization to approve the use of the city sidewalk and all requests must be made to Public Works. **Eldred motioned to accept the application as presented with the exception of changing the door on the east side to mimic the rest of the new doors being installed. Seconded by Riemer.** Mather again noted that this should be conditionally approved pending Public Works approval. **Passed by roll call—all ayes. Carrier abstained from voting.**

Other Discussion:

- 1). Extra meetings about Guidelines—an email was sent to staff but there are other priorities in the City. Hopeful to be moving forward soon.
- 2). Zoning Report—Eldred will watch permit #59-21, Shrider will watch permit #01-22, Bogaard will watch permit #02-22, Riese will watch application #03-22. Send any updates on projects to Sarah.

Adjourn 6:18 pm Riese/ Shrider. Carried.

Next Regular Meeting: February 28, 2022 5:00 pm