

City of Bayfield Common Council

Notice of Public Meeting April 30, 2024, 3:00 p.m.

Bayfield City Hall, 125 South First Street, Bayfield, WI 54814 * 715-779-5712

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Call to Order – Roll Call – Pledge of Allegiance

Review/Approve Agenda

Public Comment and Suggestions from Persons Present on Agenda Items

Discussion and Identification of Items for Future Agendas

Review/Approve the Common Council's Special Meeting Minutes of April 24, 2024

Agenda

1. Discuss the replacement of the City Clerk / Zoning Administrator
2. Discuss Short Term Needs / Triage Duties
3. Closed Session: The City of Bayfield Common Council may convene into closed session pursuant to Wisconsin Statutes Section 19.85(1) (c) to discuss personnel matters relating to the resignation of the City Clerk. The employment, performance, and compensation of existing personnel may be discussed while considering personnel reorganization strategies. The Council reserves the right to reconvene into open session pursuant to Section 19.85(2) for possible discussion and action on any matter discussed in closed session, to continue with remaining agenda items and/or for purposes of adjournment.

Next Mtg(s):

- Tuesday, May 14, 4-6 p.m. Open Book
- Tuesday, May 14, 6 p.m. Regular Meeting
- June 12, 4:45 p.m., Regular Meeting

Adjournment

City of Bayfield Common Council

DRAFT - Minutes of April 24, 2024

Call to Order – Roll Call – Pledge of Allegiance: Mayor Dougherty called the special meeting to order at 3:00 p.m. at the Bayfield City Hall followed by roll call and the Pledge of Allegiance.

Present: Bland, Carrier, Cornelius, Fizell and Mayor Dougherty

Others: City Attorney Max Lindsey, Liam DelMain, “DP”, and “Interested Citizen”

Staff: Harbormaster Hayes, WS Operator Dickey, PWD Kovachevich, Chief Novak, Foreman Bainbridge, Office Admin. Weeks, Treasurer Johnston, and Clerk Hoopman

Review/Approve Agenda: Cornelius/Bland moved to approve the agenda with the understanding the order of Agenda #5 would be changed to Public Works, Police and Administration. Carried.

Public Comment and Suggestions from Persons Present on Agenda Items: None.

Discussion and Identification of Items for Future Agendas: None.

Review/Approve the Common Council’s Regular and Reorganization Minutes of April 16, 2024:

Fizell/Cornelius made a motion to approve the minutes as presented including the correction of Dougherty as present not Fizell on the April 16, 2024, meeting, the addition of Harbormaster Hayes to both, the striking from “citing he felt... to end of sentence from the minutes. Discussion. The amendment was approved by Fizell/Cornelius. Motion carried, all ayes.

Agenda

1. Review/Approve Mayoral Appointments

Cornelius/Carrier moved to approve the Mayoral Appointments with the following changes:

- Lynch’s term on the Library was amended to 2027
- Skaaden’s address was added to the Pavilion listing
- Councilor Bland will represent the City of Bayfield at BART in place of Councilor Carrier.

Carried, all ayes.

2. **Regular meeting Dates/Times:** Starting in June, Council meetings will be moved to the second Wednesdays of each month and will begin at 4:45 p.m.

3. **Other Priorities:** The Mayor suggested all committee meetings be held to one a month and consideration be made for earlier start times.

4. **Review/Consider Orientation Manual, the Code of Conduct, the Spano Report, and the Comprehensive Plan:** These are informational documents only and no action is required. If Councilors have any suggested changes to the Orientation Manual, please bring them forward.

5. Staffing and Employment issues – short & long-term solutions/reorganization/duties/staffing/hiring

- **Public Works:** Two great interviews were held. Fizell/Bland made a motion to grant authority to the hiring committee to make an offer after the posting deadline has passed (May 3). Motion carried, all ayes.
- **Police:** Chief Novak reported he received one viable application. Planning to hold an interview next Thursday, May 2, 2024.

- **Administration:**

- A considerable amount of discussion ensued but no direct action or motions were made.
- Councilor Bland offered to attend the Washburn Personnel Meeting on May 8, 2024, to glean information on the possibility of a shared building inspector.

6. Closed Session (5:21 p.m.): Cornelius/Fizell made a motion to convene into closed session pursuant to Wisconsin Statutes Section 19.85(1) (h) to discuss the personnel complaint and to receive ethics advice from the City Attorney. The Council reserved the right to reconvene into open session pursuant to Section 19.85(2) for possible discussion and action on any matter discussed in closed session, to continue with remaining agenda items and/or for purposes of adjournment. Discussion. Passed by roll call vote as follows: Bland, Carrier, Cornelius and Fizell – yes.

Present: Bland, Carrier, Cornelius, Fizell and Mayor Dougherty

Others: City Attorney Lindsay

Adjournment: Fizell/Cornelius moved to adjourn. Carried, all ayes. (7:15 p.m.)

Next Mtg(s):

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- Tuesday, May 14, 6 p.m. Regular Meeting
- June 12, 4:45 p.m.

Minutes by Billie L. Hoopman, Clerk