

City of Bayfield Plan Commission

Minutes of September 28, 2021, 4 p.m.

Call to Order-Roll Call - Approve Agenda: Mayor Ringberg called the meeting to order at 4 p.m. followed by roll call.

Present: Beagan, Burkel, Durfey, Hedman, Johnston and Mayor Ringberg

Absent: VanDerPuy

Others: Clerk Hoopman

Review/Approve Minutes of August 24, 2021: Burkel/Durfey moved to approve the minutes of August 24, 2021, as presented. Carried.

Public Input on Agenda Items: None.

Agenda Item(s):

1. Comprehensive Plan Implementation: Plan Commission Action Planning

- **Housing Study Updates:** The Commission was provided with a copy of Chequamegon Bay Regional Housing Survey Report, 2021 electronically and printed copies of the sections that specifically applied to the City of Bayfield. The Mayor noted there would be a meeting on October 28th to accept the final plan. The Commission found the report to be very interesting.
- **Zoning Code Update: Homework – identify areas of the Zoning Code that need amendments/changes/additions/etc.**
 1. Models for increasing density
 2. Allowing increased usage of C-1 zoning property for R-1 Uses, maybe a larger space on the first floor could be allowed.
 3. Consider requiring residential house in commercial area to be owner occupied.
 4. Make sure increased density can be supported by existing infrastructure or consider and weight foreseeable impacts
 5. Re-evaluate ways to control Short Term Rentals
 6. Consider strategies that would allow for affordable housing, Sr. Housing, Assisted Living
 7. Consider new language for Plan Commission and ARB so there is stronger guidance on how they are to make decisions
 8. Re-evaluate parking and the parking ordinance
- Having ordinances that are enforceable was requested.
- An RFP drafted approximately one year ago by member Mark Ludeking was provided to the commission for review. Hoopman asked Commissioner's to review the document and comment on whether it would provide for a person/firm who could take us through this process.
- The Commission first needs to secure funding for this project. Hedman asked if UW Extension or another group like that could help? During the Comp. Plan process the City was encouraged to seek a qualified person/firm who could take us step by step through this very important task.

2. Wayfinding Signage

- Creating a list/menu of what people need to find: Restrooms, parks, trails, etc.
- Creating a list of potential locations for larger “you are here” maps: City Dock, Restrooms, parking lots, etc.
- Developing a budget for this project and find funds to complete.
- Developing a list of other sign needs such as signing our restrooms “Public Restrooms” or adding a “P” in our City Parking Lots.

See attached list. This is a working document, and it is understood the Commission is looking into a combination of methods: Direct Signs, Kiosk style signage, and digital wayfinding option. They also need to secure funds to support this project.

3. Confirm/Set Next Meeting(s): October 26, 2021, 4 p.m.

Adjourn: Durfey/Burkel made a motion to adjourn. Carried. (4:52 p.m.)

Minutes by Billie L. Hoopman