

# CITY OF BAYFIELD HARBOR COMMISSION

## Minutes of September 11, 2023, 3:30 p.m.

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**Call to Order – Roll Call:** Chairman Dougherty called the meeting to order at 3:30 p.m. at the Bayfield City Hall followed by roll call.

**Present:** Dougherty, Jensen, Shrider, and Zawislak

**Absent:** Bauer

**City Staff/Officials:** Mayor Ringberg (4:19), Clerk Hoopman, and PWD Kovachevich,

**Others:** Craig Skaaden-AIYC, Cindy Olson-AIYC, Operators William Peterson and Doreen Johnson, Bob Shunning Jon Kukuk, Shannon Major, Charlie Jarvis, Jim Lynch, TC, and unidentified Caller

**Review/Approve Agenda:** Shrider/Jensen moved to approve the agenda with the understanding Marina Item #1d - Equipment would be discussed first. Carried.

**Review/Accept meeting minutes of August 7 and 28, 2023:** Shrider/Zawislak made a motion to approve the minutes as presented. Carried.

**Public Input on Agenda Items:** None.

### Marina

#### 1. 2024 Marina Management / Organization/Operations

##### a. Introduce and Welcome New Harbormaster Nicholas Hayes

Chairman Dougherty introduced new Harbormaster Nicholas Hayes and noted the hiring committee was impressed with his management, leadership, boating and heavy equipment experience. Welcome Nick!

Shrider provided a proposed letter to send to boaters. HM Hayes will provide some text to be used to introduce himself. The Boater Information Sheet will be added. Please look it over and let Shrider/Hoopman know of any other changes, additions or corrections needed. The goal will be to mail/e-mail it out as soon as possible.

##### b. Equipment and Supply/Materials Purchases:

The HC learned the telehandler they were looking at was sold. Shrider reported Kukuk has found another telehandler for sale at Larsonimplements.com in the amount of \$47,000; additional \$500 to transport to Bayfield. It's a 2015 GEHL R56-34 and is located in Harris, MN.

The HC asked HM Hayes to make some phone calls on the three pieces of equipment, offer to put money down to hold them and make plans to view and inspect them. Mr. Shunning an audience member who has experience with large equipment suggested we ask if they put it through their maintenance program and if yes seek a 50/50 warranty for up to six months.

Jon Kukuk offered to host HM Hayes for a day or two to show him the equipment they use, how it works to haul boats, and how it works with two people and with the remote.

**c. Correspondence: Bayfield Yacht Club**

Jensen/Shrider made a motion stating their intent is to keep cost neutral for the boaters at the Bayfield Marina for their 2024 Winter Storage (January to May) and 2024 Seasonal Boating Season. Carried, all ayes.

**d. Other Position Posting/Updates:** The HC looks forward to working with HM Hayes to get the other positions posted and people hired. Hoopman can also assist.

**e. Washington Avenue Sand Pit Area clean up – Update:** PWD Kovachevich said work is in progress and it looks good.

**f. To-do List / Other:** Nothing added.

**2. Marina Lessee – July Fees Report:** Informational, no action required.

**3. Marina Lessee - Issues/Concerns/Updates:** Operator Peterson noted the following:

- He is estimating there will be some fuel left. Is the Harbor Commission interested in buying it from him? Chairman Dougherty noted this is something that could be discussed, and he would look forward to additional information from Peterson (quantities, etc) and input from new Harbormaster Hayes (do we want to keep the same fuel types).
- There was one sink hole that was filled in by the Public Work Department.
- He and some of the boaters have reported an on-going oil/fuel sheen in the water that seems to be coming from the City Dock. It was reported to the USCG. Hoopman has been cooperating with the Coast Guard and has sent two e-mails to all City Dock Boaters asking them to check their bilge pumps.

**4. Marina Lessee – Cassie K Abandoned Boat Update:** Operator Peterson noted he has spoken to the Boat Owner. The owner has an interest in moving it but has some health issues that are making it difficult for him. The HC urged Peterson to take action to get it removed.

**5. Public Works Director Report: Issues/Concerns/Updates:** Nothing new reported.

**6. Underground Storage Tank Insurance / Replacement Update:** The Commission received a proposal for budget purposes on the cost to replace the USTs. The estimated price is \$190,000. Additionally, they received a new quote insurance quote from the Marsh Agency. Discussion. Zawislak/Jensen moved to grant authority to the Mayor and Chairman to select the carrier that offers the best rates and coverage as the existing policy is due to expire on September 23, 2023. Carried, all ayes.

**City Dock**

**1. Correspondence: Todd Carlson**

Informational, no action required. The HC appreciated the thoughtful input and noted that possible changes could be forthcoming, especially while they work on the long-term lease with the AICS and the plans for the Finger Pier Project. Thanks Todd!

2. **Finger Pier Project Updates:** Chairman Dougherty gave a summary of the proposed design options for the finger piers. More information is needed, and the HC would like to schedule a virtual meeting with Jon Aamodt to further discuss. On the surface it appears the first option presented may be the best and most economical long-term option. Prefer not to have to bubble the piers and to make them narrower.
3. **Apostle Islands Cruise Service – Long-term Lease Agreement for City Dock**  
A meeting needs to be scheduled to continue discussion with the AICS.
4. **Public Works Director Report: Issues/Concerns/Updates:** Nothing new to report.

#### **L.E. Building-Slip/Fishing Pier/Boat Ramp**

1. **USCG 2024-2028 Use of entire LE Slip / Include with Dockage Lease (space by hoist area):** A meeting needs to be scheduled to continue discussion with the USCG.
2. **Public Works Director Report: Issues/Concerns/Updates:** Nothing new to report.

#### **Other/ Business/Concerns**

1. **Passenger Fee Policy - make applicable to Bayfield Marina & LE Dock**  
Shrider/Jensen made a motion to approve the amended Passenger Vessel Policy which will now include the Bayfield Marina and LE Dock. Carried, all ayes.
2. **2024 Budget and CIPs:** Shrider/Jensen moved to approve the 2024 Budget and CIPS as presented. Lengthy discussion ensued. Carried, all ayes.
3. **2024 Rates:** Motion made earlier in the meeting about Bayfield Marina Rates.
4. **Schedule Next Meeting(s):** September 27 and November 6, 2023, 3:30 p.m.

**Closed Session:** None.

**Adjourn:** Shrider/Jensen made a motion to adjourn. Carried. (5:18 p.m.)

Minutes by Billie L. Hoopman, Clerk