

# City of Bayfield Plan Commission

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## Minutes of Tuesday, June 23, 2020, 4 p.m.

**Call to Order - Roll Call:** Mayor Ringberg called the meeting to order at 4 p.m. The meeting was being held remotely via GoToMeeting.

**Present:** Mayor Ringberg, Mark Ludeking, Joanne Cirillo, Mary Dougherty and Sheryl Burkel

**Absent:** Mary Obrien and Bob Durfey

**Others:** Craig Skaaden, Paul Swansen and Rick Thompson

**Approve Agenda:** Burkel/Ludeking moved to approve the agenda as presented. Carried.

**Review/Approve Minutes of February 25, 2020:** Burkel/Ludeking moved to approve the minutes of February 25, 2020 as presented. Carried.

**Public Input on Agenda Items:** None.

**Public Hearing:** The City of Bayfield Plan Commission held a public hearing in accordance with Section 500-33 through 500-35 followed by a regular meeting. Leroy Kaczorowski, owner of 20 North First Street is seeking a Conditional Use Permit for a semi-solid wooden privacy fence not to exceed 40' long and 6' high, parallel to the alley.

No Public Input was received.

### Agenda Item(s):

1. **Conditional Use Permit: Leroy Kaczorowski, 20 North First Street, 6' high fence, parallel to alley:** Burkel informed the Commission the ARB reviewed and passed the application at their meeting last night. At the ARB meeting, Rick Thompson gave a brief-summary of the project and provided information on why the fence was being requested.

Burkel/Dougherty moved to approve the fence request as presented. Discussion. It was hoped at some point the other fences on the property Kaczorowski owns will be replaced to match. Carried.

2. **Comprehensive Plan Implementation: Action Planning**

- **Launching the Green Infrastructure & Climate Resiliency Program – Update:** Some discussion ensued about this project which is no longer a priority for many considering Covid-19 and travel is highly uncertain. Because of this, we are proposing to scale back the contract with J.B. Hinds to focus on just completion of the code ordinance.
- **Health In all Policies – Review Draft Policy:** Mary Dougherty provided the Commission with a draft policy to review. After some discussion it was agreed the Commission should move forward with a policy statement that could be drafted in Resolution form. Dougherty volunteered to work on a draft for our next meeting.
- **Housing Study – Update:** Progress was slowed due to Covid-19 but there is still interest and the overall project is moving forward.

- **Sign-Subcommittee – Review Final Draft and Resolution #572 Covid-19 temporary signage allowance:** Dougherty/Burkel made a motion to move the revised Sign Ordinance to the Council for formal review and action. They are recommending it be adopted as presented. Carried.

The Commission was provided with a copy of Resolution #572 – Allowance of temporary signs due to the Covid-19 Pandemic and learned the Council adopted it at their meeting on June 17, 2020. Commissioners were pleased with the action and Cirillo volunteered to help get the word out to our businesses.

### 3. **Confirm/Set Next Meeting(s)**

- July 28, 2020, 4 p.m.
- August 25, 2020, 4 p.m.

Bob Durfey called in at 4:31p.m. and apologized for missing the meeting; he thought it was at 5:00 p.m.

**Adjournment:** Dougherty / Burkel moved to adjourn. Carried. (4:34 pm.)