

# CITY OF BAYFIELD HARBOR COMMISSION

## Minutes of April 15, 2022, 9 am

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**Call to Order - Roll Call** Chairman Dougherty called the meeting to order at 9 am, followed by roll call.

**Present:** Bauer, Bryan, Dougherty, Shrider, and Zawislak

**Others:** Mayor Ringberg, Clerk Hoopman, Operator Peterson, Bryce Albrecht, Lizzie Mathews, Carol Fahrenkrog, and Jon Kukuk

**Approve Agenda:** Shrider/Bauer moved to approve the agenda as presented. Carried.

**Public Input on Agenda Items:** None.

**Review/Accept meeting minutes of April 4, 2022:** Shrider/Zawislak made a motion to approve the minutes of April 4, 2022, as presented. Carried.

### Marina

#### 1. Breakwater and Shoreline Improvement Project: Review Budget Projections from MSA and borrowing needs

- Zawislak/Bauer made a motion to request the Council approve borrowing \$650,000 for a 20-year term from Bremer Bank at 3.35% interest with no penalty for early paybacks. Discussion. Carried, all ayes.
- Xcel Energy responded to the letter sent by Chairman Dougherty and indicated they at no time asked the City to deviate from their plans. Chairman Dougherty told MSA that since it was included in the bid to have Wren Works complete the plans as drafted at no additional expense to the City.
- The Harbor Commission requested a project construction update. According to the contract the substantial completion date is April 15 and final completion is April 30, 2022.
- At the last Harbor Commission MSA was asked to provide an updated budget which was not received. Brittany-MSA provided updated budgets in reference to the grant funding and maximization of funding strategies.
- The Harbor Commission asked Hoopman to send a copy of the signed agreement to the local Coast Guard, so they are fully aware of the upcoming arrival of VOC.
- The Harbor Commission briefly discussed purchasing a trailer that would be used to store the VOC fencing. PWD Kovachevich will get quotes and the HC will revisit this at their next meeting.

### City Dock

#### 1. Viking Cruises:

##### a. Bayfield City Dock and VOC Berth Agreement – Update

The HC now has a signed agreement with VOC to come to Bayfield, on seven Tuesdays, from 8 am to 6 pm beginning May 31, 2022.

##### b. General Security Services Corporation – Update

General Security has received the waiver to provide services in our area. They have submitted the Security Plan to the USCG, and we are waiting for their response. General Security will be provided the necessary security for VOC's passengers.

## **Other/ Business/Concerns**

**1. Schedule Next Meeting(s):** May 2, 2022, 4 p.m.

**2. Marina Lease Discussion (Current Lease Exp. 12/31/23):**

Zawislak/Bauer moved to convene into closed session pursuant to Section 19.85(1)(e) and (g): the lease between the City of Bayfield and the Apostle Islands Marina is due to expire on December 31, 2023, and the Harbor Commission would like to continue discussing future lease options, opportunities, and negotiation strategies. They reserve the right to reconvene into open session to make any decisions on the discussion, to continue with any remaining agenda items or for adjournment purposes.

Shrider/Bauer moved to reconvene into open session for purposes of adjournment. Carried. (11:22 am)

**Adjourn:** Shrider/Zawislak moved to adjourn. Carried. (11:28 am)

Minutes by Billie L. Hoopman, Clerk