

**City of Bayfield
Parks & Recreation Committee Minutes
March 3, 2022 @ 7:30 a.m.
Via Go to Meeting**

- Call to Order@ 7:31
- Roll Call:
 - Members present: Bingham, Carrier, Fizell, Kitchell
 - Members absent: Ray
 - Staff Present: Mather & Hoopman (part of the time)
 - Recreation & Fitness Resources: not present
- **Motion to Approve Agenda:** Fizell/Carrier; Motion carried (all in favor)
- **Motion to Approve Minutes*** from 2/3/22 meeting: Fizell/Carrier; Motion carried (all in favor)
- Public Input on Agenda Items:

Agenda

Permit Applications and Public Requests

- **Moody family bench request:** Mather reported that she made contact, and they are following up with the Condo. Assn. to seek permission etc.
- **Recreation and Fitness Resources (RFR) beach volleyball request** (documented in email; no permit submitted): consensus of the Committee was supportive of the proposal and waiving the fee because it would be open to anyone and it is well-aligned with the Parks & Recreation mission. They permittee would be required to ensure clean up. Mather reported that RFR's proof of insurance is already on file with the City.
 - **Action:** Mather will ask Cole Shreiner at RFR to submit a full permit application for review at the April meeting.
- **Wedding request at Washington Ave.** for 120 people at 12 – 1:30 p.m. on 7/2 (Sat. of July 4th weekend). While the Committee would like to be supportive, there are many potential challenges/concerns including parking, traffic control, beach congestion, intermingled property ownership, need to coordinate with the parking lot owner (Madeline Island Ferry Lines) and adjacent business (Trek and Trail).
 - **Motion:** Table a decision on the permit until the applicant has coordinated with MIFL and Trek and Trail and the applicant submits a map with the proposed location of the wedding to confirm that it would occur on City public property. Fizell/Bingham; Motion carried (all in favor).
 - **Action:** The Committee would convene a special meeting to be responsive to the applicant's need for timeliness.
 - **Action:** The Parks & Rec. Committee recommends that the Public Works Committee be informed about the permit.

Standard Update Reports:

1. Playground Subcommittee Report (inserted at end)
 - The City's insurance company has donated \$1426 for parks and recreation. **Motion:** Direct this donation to the playground replacement project. Bingham/Carrier; Motion carried (all in favor).
 - The Committee reviewed a proposal for funding "progress" signs to be posted at each park (similar to United Way example). The Committee is supportive, but asked the Subcommittee to provide a recommendation on where to locate the signs at each park.

- Spring clean-up: The group agreed to Saturday April 30 (dumpster day is tentatively May 7). Details of the clean-up plan are inserted at the end of the minutes.
2. Budget/Finance Report (operations, CIP, Dalrymple): questions remain about high sewer and water expenses, and the need to understand trends for planning purpose
 3. Big Ravine Preserve/Iron Bridge:
 - Carryover Request: Treasurer's report pending
 - Current estimated carryover: \$8,552.39; Estimated uncommitted carryover: \$2,842.39
 - Kitchell reported on her review of Bay Area Environmental Consulting's 5-year plan for restoring the Iron Bridge viewshed. We are in the second year of the plan; the plan recommends treating invasive reed canary grass for multiple years in order for native species to survive and recover. **Motion:** approve spending of up to \$500 for treatment of invasive reed canary grass, pending confirmation with the Treasurer that funding is available. Carrier/Bingham; Motion carried. Note: This is in addition to funding approved at the February meeting for the purchase of plants to replace those that died due to drought in 2021.
 - Fizell asked for more information about the herbicide used to treat the invasives, specifically, how long does it persist in the environment. Kitchell will follow-up.
 4. Cooper Hill Park: nothing to report (buried under snow)
 5. Dalrymple Campground: nothing to report (buried under snow)
 6. East Dock Park: nothing to report (buried under snow)
 7. Halvor Reiten Park: nothing to report (buried under snow)
 - Rain garden workshop still planned for June 11th (during Bayfield in Bloom)
 8. Turning Point Fountain: nothing to report (buried under snow)
 9. Washington Ave.: ice road is busy; lots of ice fishing use.
 10. Waterfront Walk (Jake's Park, Memorial Park Annex): see New Business

Other Parks/Trails Reports (if any):

1. Hillside Park (Baseball Field, School Garden) (under lease with school):
2. Soccer Field:
3. Fountain Park (BHA):
4. Korseberg Park (County):
5. Bayfield Area Trails (Kate): Bayfield Area Trails 2022 work plan, including Big Ravine projects
 - The Committee reviewed the work plan. The first major activity will be planting at the Iron Bridge viewshed and pulling invasive Forget-me-Nots on May 14th.

Rec. Center Information Sharing: no report

Old/Ongoing Business

- Fiscal Sponsorship for Bayfield Area Trails: ongoing

New Business:

- Waterfront Walk:
 - Council selected Luppino bid for \$29,010; signed award agreement was received from Luppino on 3/4/22.
 - Recognizing that there may be funding available after completion of the work by Luppino, the Committee started discussions of possible options/recommendations for the use of these funds:

- Signage (estimated \$2,000) to be placed at each end of the Waterfront Walk.
- Refurbishing Dock L (as part of the overall Waterfront Walk)
- Design for the final phase of the Waterfront Walk between Rittenhouse and Washington Ave.
- Wayfinding signage for the entire Waterfront Walk
- Design for Washington Ave. beach area
- **Action:** Since no funds can be expended until after the primary project is completed, there is time to make a decision.
 - Scope out potential cost for Dock L refurbishing: Kitchell
 - Scope out past designs and potential additional costs for the walk between Rittenhouse and Washington Ave.: Carrier
- Viking Cruise “excursion” options on City trails: Kitchell reported that there was some initial interest in this concept, including Brownstone, Gil Larsen, Other Big Ravine Trails, and Waterfront Walk/City historic buildings tour. This concept has been tabled for the 2022 cruise season.

Adjourn: 9:03 **Motion:** Fizell/Bingham; Motion carried (all in favor)

Next Meeting: April 7, 2022 @ 7:30 a.m. via Go to Meeting (Kitchell will be absent; Carrier will chair the meeting).

- Playground clean-up assignments and follow-through

Bayfield Playground Subcommittee Report February 2022

Updates on Action Plan Items

- February was focused on planning for the March 6th fundraising event to be held at Seagull Bay Motel. The event starts at 4pm and will include a snow sculpture contest with prizes, food and drink for suggested donation, pop up shops, and an opportunity for community members to share their thoughts and ideas about the playgrounds.

Upcoming Actions

- After the March 6th event, we'll turn our attention to:
 - Identifying alternative equipment options/quotes for Cooper Hill
 - Identifying and submitting applications to other grant opportunities
 - Considering another fundraising event (i.e. silent auction) for the spring
 - Spring clean up in April?

Funds raised to date

- \$15,565 raised to date.

Playground Clean-up Plan Saturday April 30 @ 9 a.m. to Noon

- **East Dock Park:** Keith Ray will lead, including coordination with Coast Guard
- **Cooper Hill Park:** Matt Carrier.
- **Public notice** via Chamber Blast, City website & Facebook. Initiate 2 weeks prior to the event: Playgrounds subcommittee. Ask people to bring leaf rakes, hard rakes, wheelbarrows, clippers, loppers, & other tools of choice.
- **Purchase large biodegradable leaf bags:** Mather