**City of Bayfield**

**Parks & Recreation Committee Minutes**

**March 2, 2023 @ 7:45 a.m. via Go to Meeting**

1. Call to Order: 7:46 a.m.
2. Roll Call:
   * Members present: Bingham, Dougherty, Fizell, Kitchell, Ray
   * Members Absent: none
   * Others Present: Grace Hogan, playgrounds subcommittee
   * Recreation & Fitness Resources: Jacob Kaiser
3. **Motion to** Approve Agenda: Fizell/Ray; motion carries (all ayes)
4. **Motion to** Approve Minutes from 2/9/23 meeting: Dougherty/Ray; motion carries (all ayes)
5. Public Input on Agenda Items:
   * Grace Hogan understands the Committee’s decision and rationale from the  
     February meeting regarding the request to improve and maintain the soccer fields. However, she expressed interest in supporting the person (or future people) who want to work on reviving the soccer fields.

Agenda

Permit Applications (if any): none

Standard Update Reports:

* Rec. Center Information Sharing (Jacob Kaiser):
  + Winterfest coming up this weekend: Isaac will contact Tom K. if there is any need from public works.
  + Sailing registration is in full swing
  + New boilers have been installed
* Playground Subcommittee Report
* **Recent Progress on Action Items**
* See old business regarding Commercial Tobacco-Free Recreational Areas ordinance
* **Upcoming Actions**
* Planning to host a 2nd annual Winterfest fundraiser event, this year at Howl, on March 5th from 4-6pm! The event will include snow sculpture contests, snowshoeing, soups, and more.
* Isaac Carrier will connect with the Lee playground equipment group to plan for site prep for Cooper Hill for the spring. Once we have more details, we will finalize our plans for weed prevention, replacing wood chips, and repairing the fence.
* Cooper Hill tentative schedule:
  + Shipping**:**late April (+- a week) and will know better about 3 weeks prior
  + installation: projected for the week of May 22nd (+- a week)
* Waiting to hear about the Vibrant Spaces grant application.
* **Funds raised to date**
* $47,587 raised to date. Goal for Cooper Hill is ~$45k, and the goal for East Dock Park is ~$150k.
* Budget/Finance Report (operations, CIPs, Dalrymple): nothing new
* Round-robin reports from adopters & Public Works Director:
  + Big Ravine Preserve/Iron Bridge (Kitchell):
    - Chequamegon Audubon & Landmark Conservancy will lead a bird walk in the Big Ravine on May 20th during the Cheq. Bay Birding Festival
  + Cooper Hill Park (Fizell & Subcommittee):
  + Dalrymple Campground (Ray): Ray visited the campground on March 1st and found everything in pretty good shape: 2 trees down on access road.
  + East Dock Park (Dougherty & Subcommittee)
  + Halvor Reiten Park (Bingham):
  + Waterfront Walk (Jake’s Park, Memorial Park Annex, Turning Point Fountain) (Fizell):
    - Diane Fizell has agreed to serve as liaison to coordinate with Civic League on event permitting in Memorial Park.
  + Washington Ave. Beach (Kitchell):
  + Bayfield Area Trails Report:

Old Business:

1. Proposed Outdoor Recreational Areas Commercial Tobacco-Free Ordinance: P&R Committee recommendation and supporting information has been provided to the Plan Commission.
   1. The Plan Commission considered this on their agenda on February 28th @ 5 p.m.
   2. They suggested a few edits to the proposed ordinance for clarification and to address Chief Novak’s concerns. They passed a motion to recommend the ordinance and recreational areas locations to the City Council.

New Business:

1. Big Ravine Work Plan & Budget
   1. Rick Erickson has been working with Rebecca Boyd at the Bayfield School to develop the Ojibwe signage for Big Ravine kiosks and trails. Rebecca will be working with her 6th grade class to complete this exciting project. An initial concept is included in the packet.
   2. Bay Area Environmental Consulting (BAEC) prepared recommendations and budget for the Trail School hillside. A portion of these recommendations are included in the work plan and budget. Kitchell will ask Joel Shilman at the Bayfield School about covering the cost of remediating the outlet pipe from the school roof downspout that is pouring water onto the school trail.
   3. **Motion to approve** the work plan and budget (attached): Dougherty/Fizell; motion carries (all ayes)

Next Meeting: April 6, 2023 @ 7:45 a.m.

* Fizell has agreed to chair the next meeting.
* Invite Tree Board to be the primary topic on April agenda.

Adjourn: **Motion to adjourn at 8:26:** Ray/Bingham; motion carries (all ayes)