

City of Bayfield Common Council

Minutes of Wednesday, May 17, 2023, 5:30 pm

Call to Order – Roll Call – Pledge of Allegiance:

Mayor Ringberg called the meeting to order at 5:30 p.m. followed by roll call and the Pledge of Allegiance.

Present: Bland, Carrier, Cornelius, Dougherty, and Mayor Ringberg

City Staff: Clerk Hoopman, Treasurer Johnston, PWD Kovachevich, Chief Novak, and Librarian Weber

Others: Nate Leding, Bill Bailey, Jerry Phillips, Carol Fahrenkrog, Mary Dougherty, Jake Spano, Larry Munch, and Craig Skaaden

Review/Approve Agenda: Dougherty/Bland moved to approve the agenda as presented. Carried.

Public Comment and Suggestions from Persons Present on Agenda Items:

Mary Dougherty gave the following updates:

- The County Board is now working on their Comprehensive Plan. A draft will soon be out for review and comment. Please let her know if there are any sections or particular concerns. The County has been working with NWRPC on this project.
- The County Board is continuing to investigate and understand the impacts of the recent court case revolving the non-taxation of tribal lands.
- As CORE Director she is in favor of the issuance of the two Temporary Licenses they have applied for their two fundraising events.

William Bailey – Chequamegon Bay Renewables: Bailey stated he gets nothing from this endeavor, but personal gratification. He gave a summary of the grant proposal and noted operating, and maintenance are covered under the grant for the first five years. After, the operating and maintenance costs become our responsibility.

Discussion and Identification of Items for Future Agendas: Councilor Carrier requested a review of the 2023 Harbor Budget – Fund 210.

Review/Approve the Common Council’s Regular and Reorganizational Minutes of April 18 and May 11, 2023

- Dougherty/Cornelius moved to approve the minutes as presented. Carrier requested additional time to review the Minutes of May 11, 2023. The motion was withdrawn.
- Dougherty/Carrier moved to approve both sets of minutes from April 18, 2023. Carried.

Call the Board of Review to order for purposes of adjournment

- Dougherty/Carrier moved to call the 2023 Board of Review to order. Carried.
- Dougherty/Cornelius made a motion to adjourn the meeting to September 13, 2023, 2-4 p.m. Carried.

Agenda

1. 2023 City Leadership Retreat Facilitation - Spano Group Advisors: Mr. Spano provided an overview of the retreat proposed and the benefits thereof. Councilors questioned the timing and cost.

Dougherty/Bland moved to approve the Scope of Work Proposal from Spano Group Advisors in the amount of \$4500 for a 2023 City Leadership Retreat Facilitation. Passed by roll call vote as follows: Bland-yes; Carrier-no; Cornelius-yes, and Dougherty-yes.

2. Letter of Support to pursue a grant application through Bayfield County for a 4-port EV Charging Station

in the City of Bayfield (proposed location is in parking spaces on South First Street near Fountain and East Dock Park). Carrier/Cornelius moved to approve the Mayor's signature on the letter of support as provided in the packet. The location of the charging station was discussed. It was also noted this was reviewed and approved by the Public Works Committee. Why wasn't the Parks and Recreation Committee consulted? Carried by voice vote; all ayes.

Treasurer: April Treasurer's Report, Voucher Payments, Fund Summary, and Budgets

Cornelius/Dougherty moved to approve and place on file the April 2023 Treasurer's Report. Passed by roll call vote as follows: Carrier, Cornelius, Dougherty, and Bland – yes.

3. Temporary Class B (Beer & Wine) License Requests:

- CORE Community Resources, May 19, 2023 @ 257 Manypenny Ave. from 6-9 p.m.
Wanderlust: A Spring Dinner
Due to a conflict of interest, Dougherty recused himself. Carrier/Bland moved to approve the Temporary License as requested. Carried.
- CORE Community Resources, June 23, 2023 @ 257 Manypenny Ave. from 6-9 p.m.
Wanderlust: A Summer Dinner
Due to a conflict of interest, Dougherty recused himself. Cornelius/Bland moved to approve the Temporary License as requested. Carried.
- Bayfield Civic League, June 9, 2023 @ Queen's View (Flamingo in the Garden Fundraiser)
Carrier/Cornelius moved to approve the Temporary License as requested. Carried.

4. Street Use Permit Requests:

- Bayfield Farmers Market – Saturdays from June 24 to October 14 (Not Apple Festival), First Street from Manypenny to Rittenhouse Avenue
Cornelius/Bland moved to approve the Street Use Permit as requested. Carried.
- Penny Print Studio and Honest Dog Books, June 3, 2-7 p.m., Manypenny Avenue from the Alley west to 2nd Street
Due to a conflict of interest, Carrier recused himself. Dougherty/Bland moved to approve the Street Use Permit as requested. Carried.

5. Sidewalk Sale by Merchant Request: Up North, 124 Rittenhouse Avenue (May 27-29, June 10-11, 24-25, July 15-16, 29-30, Aug. 12-13, 26-27, Sept. 2-4, 23-24, and October 14-15)

Carrier/Dougherty made a motion to approve the sidewalk sales permits as requested. Carried.

6. 2023-2024 Alcohol, Coin and Tobacco Licenses Requests

Dougherty/Cornelius made a motion to approve the 2023-2024 Alcohol/Coin and Tobacco Licenses as requested. Carried.

7. 2023-2024 Servers License Requests

Bland/Dougherty moved to approve the 2023-2024 Server's Licenses as requested pending a clear background and training certificates are received. Carried.

8. Room Tax Report – 1st Quarter 2023

Informational. Room tax is down slightly.

9. Resignations & Appointments: Architectural Review Board, Library and Public Works

Dougherty/Cornelius moved to accept with regret the resignation of William Peterson from the Public

Works Committee and to approve the appointments of Liam DelMain, Public Works Committee; Jerry Phillips, Architectural Review Board; and Ryan Hogan, Library Board. Carried; all ayes.

10. Project Updates:

- a. Parking Management Plan Implementation: The Mayor noted there will be some volunteer options in June to help with counting cars. Councilor Bland said he would help. Thank you, Bill!
- b. Courthouse Improvements Project: There was an incident with a cut line that required clean-up efforts. Now, working out the details of the roof portion of the project.
- c. Playground Replacement Project: New playground equipment is expected next week. Hoping the ground dries up so it can be installed.
- d. Wayfinding: Ongoing work and the progress is slow. Trying to determine locations and sign types so the character of Bayfield is retained, and we do not cause sign clutter.
- e. Zoning Code Rewrite: Work continues on the matrix, zoning use descriptions and general procedures.

11. Mayor's Report

- League of Wisconsin Municipalities – Local Government Proposal: The Mayor provided information on the Shared Revenue Proposal that would increase our Shared Revenue from \$39,849 to \$68,144.
- Emergency Declaration – April 23, 2023: The declaration was filed in order to receive State and possibly Federal Aid for road repairs. The State contribution is a max of \$2592.86.

File Reports from Committees, Commission & Boards

Architectural Review Board: Minutes of March 27 and April 24, 2023

BRB: Minutes of September 21, 2022

Fire Department: Minutes of May 3, 2023

Lake Superior Scenic Byway: Minutes of October 17, 2022

Harbor: Minutes of May 1, 2023

Library: Minutes of April 29, 2023, and the Annual 2023 Meeting

Parks and Rec.: Minutes of May 4, 2023

Planning: Minutes of April 12 and 25, 2023

Police Department: April 2023 Report

Public Works: Minutes of April 12 and May 11, 2023

Tree Board: Minutes of April 27, 2023

Bland/Carrier moved to accept the minutes listed above in a block format.

- Carrier asked for information on the proposed Alley vacation and requested the minutes reflect he would like the policy of not vacating the City's Alleyway to be upheld.
- The Mayor noted the Fire Department has a number of fire personnel who made it through training, and all the remodeling being done is being paid for with Fire Department's fundraising money. Thank you!

Correspondence:

- Resolution No. 2023-37 Appreciation of Town, City, Village and County Clerks and Election Workers
- When Chicago Flushed the Toilet Tax – Neil Schultz sent to City Council

Informational, no action required.

Adjournment: Dougherty/Cornelius made a motion to adjourn. Carried (6:56 p.m.)

Minutes by Billie L. Hoopman, Clerk

Amended by the City Council June 21, 2023