

City of Bayfield Common Council

Minutes of Wednesday, July 19, 2023, 5:30 pm

Call to Order – Roll Call – Pledge of Allegiance

Mayor Ringberg called the meeting to order at 5:30 p.m. followed by roll call and the Pledge of Allegiance.

Present: Bland, Carrier, Cornelius, Dougherty, and Mayor Ringberg

Staff: Treasurer Johnston, Clerk Hoopman, PWD Kovachevich, GBWWTP Operator Pearson, Chief Novack and Office Admin. Weeks

Others: Vydunas & Jenny Tumas, Jeff Fuller & Carol Fahrenkrog – Chamber, Paul Swanson, and Caller#1

Review/Approve Agenda: Dougherty/Bland moved to approve the agenda as presented. Carried.

Public Comment and Suggestions from Persons Present on Agenda Items:

Jenny Tumas read a statement supporting their petition to vacate the alley abutting Lots 8-10 and 18-20, Block 101.

Discussion and Identification of Items for Future Agendas: None.

Review/Approve the Common Council's Minutes of June 21, 2023: Bland/Cornelius moved to approve the minutes of June 21, 2023, as presented. Carried.

Agenda

1. **Bayfield Chamber and Visitor Bureau Marketing Presentation** – Jeff Fuller, Market Manager reviewed the 2023-2024 Marketing Plan with the Council.

2. **Tumas Petition to vacate alleyway and Resolution #610 – Initial Resolution to Vacate and Discontinue Use of an Alley** Bland/Dougherty made a motion to approve Resolution #610 as presented. Discussion ensued on the criteria being used for decision making.

- What makes this property unique?
- What are the standards? Is there a policy? A policy would take out opinions and help assess future petitions.
- Are there alternatives?
- The petitioners shouldn't have to hold out for "what if" situations.
- The property is served by a private well/sewer which makes it unique in comparison to others.
- Public Works recommended approval, the Plan Commission did not.
- Should/Could the applicant pay for the property?
- Giving away City property is a big deal and is forever.
- The applicant wants to build a garage on non-contiguous property which is against the Zoning Code. Can/should the code be changed to allow this? Since this is a land use issue, is there another means to address the situation in the zoning code?

The motion was denied by roll call vote: Bland-yes, Carrier-no, Cornelius-no, Dougherty-yes. Due to a tie, the Mayor voted. He voted no.

3. Review of Code of Conduct and Ethics and Public Records

Portions of the Council and Committee Handbook were reviewed, conversation ensued about previous actions by others, and the Wisconsin Opening Meeting Law Compliance Guide was referenced. Hoopman will send copies to the Council and post on the City's website for future reference. All were reminded to share public records received, be mindful of the proper timeframe to post agendas, stay within the agenda line items, and cite closed sessions properly.

4. Resignations & Appointments: Parks and Recreation

Cornelius/Carrier moved to accept with regret the resignations of Mike Eldred - Public Works, and Skye Bingham - Parks and Recreation effective August 2023 and to endorse the appointment of Diane Fizell to the Public Works Committee. Carried.

5. 2024 Budget/CIPs Memo and Schedule

The Council received copies of the memo and schedule. The 2024 budget information has been distributed to Department Supervisors and Committee Chairs. Budgets and CIPs are due September 8, 2023 – FIRM.

6. Project Updates:

- a. **2023 City Leadership Retreat Facilitation - Spano Group Advisors:** Consider Dates/Times
The Council suggested meeting on Tuesday, September 19, 2023. More information on the agenda is needed. Are employees suppose to attend? Who? All day?
- b. **Parking Management Plan Implementation:** The Mayor with assistance from the PD have started to count cars as requested by the consultant. Policing non-paid areas is a concern, and addressing employee and resident parking is a must.
- c. **Courthouse Improvements Project:** Roofing is near completion, but additional roof work is needed (rubber roof and heat tapes.)
- d. **Playground Replacement Project:** There will be a ribbon cutting and fundraiser on August 11, 2023, at Cooper Hill Park.
- e. **Wayfinding:** We are finding our way.
- f. **Zoning Code Rewrite:** The Commission hit pause and is reevaluating what they want to get out of this process.

7. Mayor's Report:

The Mayor would like us all to consider how we develop land that currently isn't served by utilities in order to promote growth? He feels we need to start developing plans for this purpose.

File Reports from Committees, Commission & Boards

Architectural Review Board: Minutes of May 22 and June 26, 2023

Library: Minutes of June 21, 2023

Parks and Rec.: July 2023 Playground Subcommittee Report

Planning: Minutes of June 27, 2023

Police Department: June 2023 Report

Public Works: Minutes of June 20, 2023

Carrier/Cornelius made a motion to receive and place on file all minutes list above. Carried.

Treasurer: June Treasurer's Report, Voucher Payments, Fund Summary, and Budgets

Carrier/Cornelius made a motion to approve and place on file the June Treasurer's Reports as received. Passed by roll call vote as follows: Carrier, Cornelius, Dougherty, and Bland – yes.

Correspondence:

- June 20, 2023 – Anna Johnson Manypenny Avenue Road Repair Request
- June 27, 2023 – U.S. Department of Transportation RAISE Grant - MIFL

Carrier/Dougherty moved to accept and place of file the correspondence listed above. Carried.

Next Mtgs:

- August 16, 2023: 5:30 p.m.
- September 13, 2023, 2-4 p.m. Board of Review, Reg. mtg. to follow

Adjournment: Carrier/Cornelius made a motion to adjourn. Carried. (7:12 p.m.)