

City of Bayfield Common Council

Wednesday, July 20, 2022, 5:30 pm

Order – Roll Call – Pledge of Allegiance:

Mayor Ringberg called the meeting to order at 5:30 p.m. followed by roll call and the Pledge of Allegiance.

Present: Beagan, Bryan, Carrier, Dougherty, and Mayor Ringberg

Staff: Clerk Hoopman, PWD Kovachevich, Treasurer Johnston, GBWWTP Operator Pearson, and Chief Ladwig

Others: Diane Fizell, Carol Fahrenkrog-Chamber, Grace Hogan, Kate Kitchell, Kati - Chamber, Paul Swansen, and unknown caller.

Review/Approve Agenda: Beagan/Dougherty moved to approve the agenda. Carried.

Public Comment and Suggestions from Persons Present on Agenda Items:

Annalisa Bremel, owner of 200 Rittenhouse Avenue the St. James Social, spoke in favor of Resolution #599 and asked for the Council's support. She noted the overall historic renovations are currently estimated at \$3 million, and this funding could secure the remaining funds needed to move forward.

Discussion and Identification of Items for Future Agendas: None.

Review/Approve the Common Council's Regular and Board of Review Minutes of June 14, 2022:

Bryan/Carrier made a motion to approve the minutes of June 14, 2022, as presented with the clarification the meeting began at 5:30 p.m., not 5 p.m. Carried.

Agenda

1. Licenses Requests:

a. 2022-2023 Alcohol License Requests, Midland Services

Bryan/Carrier made a motion to approve the Class A Liquor License to Midland Services as requested. Discussion. Beagan-no, Bryan-yes, Carrier-yes, and Dougherty-no. Due to a tie, the Mayor voted. He voted yes. Motion carried.

b. 2022-2023 Server's License Applications:

Bryan/Beagan moved to approve the issuance of the Servers Licenses as presented. Carried.

2. Bayfield Chamber and Visitor Bureau: Annual Apple Festival Agreement, October 7-9, 2022:

Beagan/Bryan moved to approve the 2022 Annual Apple Festival Agreement as presented. Discussion on policing ensued. Passed by voice vote as follows: Bryan, Carrier, Dougherty, and Beagan – yes.

3. Resolution #598: Bayfield Volunteer Fire Department Annual Fish Fry and Beer Garden, October 8, 2022

Bryan/Beagan moved to approve Resolution #598 as presented. Passed by voice vote as follows: Carrier, Dougherty, Beagan, Bryan-yes.

4. Resolution #599: Resolution supporting an application to WEDC for a Community Development Investment Grant to support the historic renovation of 200 Rittenhouse Avenue, Bayfield, WI

Beagan/Carrier made a motion to approve Resolution #599 as presented. Passed by roll call vote as follows: Dougherty, Beagan, Bryan and Carrier – yes.

5. Employee Hiring / Updates:

Hoopman informed the Council the PW Department hired someone to clean restrooms last week. So far so good!

Four interviews were conducted for the City's Utility/Office Administrator. Two exceeded and we'd like to follow up more with these two individuals. Dougherty/Carrier made a motion to grant authorization to the Mayor to decide on hiring for this position. Carried.

6. Letter of Resignation-ARB:

Carrier/Beagan moved to accept with the regret the resignation of Deborah Riese from the Architectural Review Board. Carried. If the Council knows of any qualified persons to fill this vacancy, please let the Mayor know.

7. 2023 Budget and CIP's, Referendum Information:

The 2023 Budget and option to pursue a referendum was discussed. There was no consensus on moving forward with a referendum. Hoopman provided for illustration purposes what the increase to City taxes would be with a \$300,000 increase, etc. She also provided a list of financial needs and the City's historical levy information. Hoopman noted that if the Council and taxpayers aren't interested in a referendum, we have an obligation to inform them what services/employment will be cut.

Carrier/Beagan read a motion into the record, which is to include a City Administrator position, to be paid the State's Average Rate in the 2023 Budget. They noted their concern over the Mayor being absent. When asked, no specific issue was mentioned except that he wasn't here. Hoopman commented that a few months ago her job description was shared and approximately $\frac{3}{4}$ of her position is doing administrator work. Am I losing my job? She asked if we should move forward with hiring the Office Administrator? Dougherty noted he's not opposed to looking at other models at some point. Additionally, he said the Mayor has and continues to be receptive to his calls and inquiries. Motion fails by voice vote: Beagan-yes, Bryan-no, Carrier-yes, Dougherty-no. Mayor Ringberg-no.

8. Project Updates:

- a. **Apostle Islands Marina Project** – Complete except for the electrical peds which are back ordered until an unspecified date.
- b. **EMS Study Committee** – Nothing new to report.
- c. **Courthouse Improvements Project – Reject Bid / Discuss next steps:** Beagan/Carrier moved to officially reject the bid from Boldt as presented. Passed by roll call vote as follows: Bryan, Carrier, Dougherty, and Beagan – yes.
- d. **Playground Replacement Project – Review/Approve Cooper Hill Playground Bid:** Dougherty/Carrier made a motion to approve the bid from Lee – Nature Play, with the understanding the overall project cost would be \$41,354. Passed by roll call vote as follows: Carrier, Dougherty, Beagan and Bryan – yes.

The Council applauded the continuing efforts of the Playground Committee. Amazing work, thank you!

- e. **Wayfinding** - Stantec will be in the community next week doing a site visit, meeting with the Commission, and holding a stakeholder meeting.
- f. **Zoning Code Rewrite** – In process and we've had a couple very productive meetings to date. Will be meeting again next Tuesday.

9. Mayor's Report – The Mayor informed the Council he contacted Matt Booker from Park Mobile and obtained a few names of people who could assist with putting the parking plan together. The Council thanked the Mayor for his efforts and gave him their blessing to move forward making those contacts.

File Reports from Committees, Commission & Boards

Architectural Review Board: Minutes of June 27, 2022

Harbor: Minutes of July 5, 2022

Library: Minutes of June 15, 2022

Parks and Rec.: Minutes of July 7, 2022

Planning: Minutes of June 28, 2022

Police Department: June 2022 Report

Public Works: Minutes of June 14, 2022

Beagan/Bryan made a motion to place the minutes listed above on file in a block. Carried.

Treasurer: June Treasurer's Report, Voucher Payments, Fund Summary, and Budgets

Bryan/Beagan made a motion to accept and place on file the June Treasurer's reports as presented. Passed by voice vote as follows: Dougherty, Beagan, Bryan and Carrier – yes.

Next Mtgs: August 17 and September 21, 2022, 5:30 p.m.

Adjournment: Dougherty/Bryan moved to adjourn. Carried. (6:54 p.m.)

Minutes by: Billie L. Hoopman, Clerk