

City of Bayfield Common Council

Minutes of Tuesday, April 19, 2022, 5:30 p.m.

Call to Order – Roll Call – Pledge of Allegiance

Mayor Ringberg called the meeting to order at 5:30 p.m. followed by roll call and the Pledge of Allegiance.

Present: Beagan, Bryan, Burkel, Carrier and Mayor Ringberg

Others: Annalisa Bremel, Robert Durfey, Diane Fizell, Carol Fahrenkrog, Ted Dougherty, Mark Bahr, Paul Swansen, Craig Skaaden,

Staff: Chief Ladwig, Clerk Hoopman, Treasurer Johnston, GBWWTP Operator Pearson, Office Asst. Mather, and PWD Kovachevich

Review/Approve Agenda: Beagan/Carrier moved to approve the agenda as presented. Carried.

Public Comment and Suggestions from Persons Present on Agenda Items: None.

Discussion and Identification of Items for Future Agendas: Councilor Bryan asked for Mutual Aid to be on the next agenda.

Review/Approve the Common Council minutes of March 23, 2022: Carrier/Beagan moved to approve the minutes of March 23, 2022, as presented. Carried.

Carol Fahrenkrog, Bayfield Chamber and Visitor Bureau was present to discuss the 2022 Apple Festival and new Art Escape event. The Council thanked her for the updates and asked her to provide additional information to determine what if any City permits may be needed.

Agenda

1. Alcohol/Tobacco Licenses Requests:

a. Captain Spirits, Inc., Mark Bahr Agent, 33 No. First Street – Class A Liquor and Beer and Cigarette/Tobacco Licenses.

- Bryan/Burkel moved to grant a Class A Liquor and Beer License to Captain's Spirits, Inc., Mark Bahr as requested. Passed by roll call vote as follows: Beagan, Bryan, Burkel and Carrier – yes.
- Bryan/Beagan made a motion to grant a Tobacco License to Captains Spirits, 33 No. First Street as requests. Passed by roll call vote as follows: Bryan, Burkel, Carrier and Beagan – yes.

b. Lake Superior Lodge, LLC, Wayne Short Agent, 225 East Lynde Avenue – Class A Beer License

The City to anyone's knowledge has never issued an alcohol license outside of the Commercial District and they have concerns in doing so. Councilors requested a better understanding of the request and how alcohol would be sold and noted a better premise description is needed.

2. Arbor Day Proclamation: Carrier/Beagan move to approve the Arbor Day Proclamation as presented. Carried, all ayes.

3. Strand Agreements

a. **General Services Agreement: Task Order 22-01:** Bryan/Carrier moved to approve the Strand Associates Task Order 22-01 on-call general services estimated at \$15,000. Passed by roll call vote as follows: Burkel, Carrier, Beagan, and Bryan – yes.

b. **Manypenny Survey and Design Task Order 22-02:** Bryan/Carrier moved to approve Strand Associates Task Order 22-02 for engineering services for the reconstruction of Manypenny Avenue from the City limits to Ninth Street. Discussion. Carrier asked why that portion of Manypenny and not 3rd to 6th Street. Passed by roll call vote as follows: Carrier, Beagan, Bryan, and Burkel – yes.

- c. **Amendment to update/add years to the technical services agreement that has expired:** Bryan/Beagan moved to approve Amendment #1 to Agreement for Technical services as presented. Passed by roll call vote as follows: Beagan, Bryan, Burkel and Carrier – yes.

4. Project Updates / Continue discussion on Project Borrowing:

- a. **Apostle Islands Marina Project:** The Harbor Commission is requesting permission from the Council to borrow for their project before interest rates go up. Bryan/Carrier made a motion to borrow \$650,000, for 20 yrs., at 3.35% from Bremer Bank for the estimated amount due on the Apostle Islands Marina Project. Passed by roll call vote as follows: Bryan, Burkel, Carrier and Beagan – yes.
- b. **Waterfront Walk:** The City is waiting for a project timeline. Project is to be completed by June 15, 2022.
- c. **Courthouse Improvements:** The City received only one bid in the amount of \$995,427.00, this is three times higher than the estimate. The Architect John Gerzina and staff are working through the next steps with GSA and the bidder.
- d. **Zoning Code:** The Council was provided with a summary of the proposals received. The Plan Commission has a meeting with CiviTek on Tuesday, April 26, 2022.
- e. **Wayfinding:** The Council was provided with a summary of the proposal received. The Plan Commission will be reviewing the plans received on Tuesday, April 26, 2022.
- f. **Playground Replacement Project:** The sub-committee is working on their next fundraiser which is scheduled for June 5th a brunch.
- g. **Paid Parking – Plan / Next Steps:** Council discussed public engagement and the timing thereof. Hoopman noted a plan is needed, the budget needs to be updated and staff time and related issues need to be discussed.
- h. **EMS Study Committee:** There is a meeting next Monday. Subgroups are still working on their tasks.
- i. **BART:** There is a meeting tomorrow.
- j. **City Hall:** Nothing new report.

File Reports from Committees, Commission & Boards

Architectural Review Board: Minutes of March 28, 2022

Harbor: Minutes of April 4 and 15, 2022

Parks and Rec.: Minutes of April 7, 2022

Planning: Minutes of March 29 and April 7, 2022

Police Department: March 2022 Report

Public Works: Minutes of March 22, 2022

Scenic By-ways: Minutes of February 16, 2022

Tree Board: Minutes of March 28, 2022

Bryan/Carrier moved to approve the minutes above in a block as presented. Councilor Bryan gave a hearty thank you to the Bayfield Fire Department, Police and EMS. Their services and teamwork this past weekend are to be commended. A special thank you to Officer Joshua Novak for going over and above the call of duty. Carried.

Correspondence:

- March 17, 2022: MPIC Notice of Altered Terms for Business Interruption Coverage
- April 1, 2022: E-mail from WI Department of Transportation Daniel Bieberitz: Bayfield Sign Permits & Removals Informational, no action required.

Treasurer:

- **General Banking:** Beagan/Carrier moved to approve the treasurer moving the City of Bayfield's Jumbo Savings from Chippewa Valley to Bremer Bank, where the security of the funds is greater. Passed by roll call vote as follows: Burkel, Carrier, Beagan and Bryan – yes.
- **March Treasurer's Report, Voucher Payments, Fund Summary, and Budgets:** Bryan/Carrier moved to accept the March Treasurer's Reports as presented. Passed by roll call vote as follows: Carrier, Beagan, Bryan, and Burkel – yes.

Next Mtgs: May 15, 2022 – Board of Review 4-6 p.m., Reg. Council – 6 p.m.

Adjournment: Burkel moved to adjourn and said a few parting words about her time on Council. Seconded by Bryan and passed by voice vote. Thank you, Sheryl, for your years of service and dedication! 6:57 p.m.

Minutes by Billie L. Hoopman, Clerk

City of Bayfield Common Council – Reorganizational Mtg. Minutes of Tuesday, April 19, 2022

Call to Order – Roll Call – Pledge of Allegiance: Mayor Ringberg called the meeting to order at 7:02 pm followed by roll call and the Pledge of Allegiance.

Present: Beagan, Bryan, Carrier, Dougherty, and Mayor Ringberg

Others: Annalisa Bremel

Staff: Chief Ladwig, Clerk Hoopman, Treasurer Johnston, GBWWTP Operator Pearson, Office Asst. Mather, and PWD Kovachevich

Approve Agenda: Carrier/Beagan moved to approve the agenda as presented. Carried.

Official Code of Conduct: Carrier/Dougherty moved to adopt the Official Code of Conduct as presented. Carried. This code will be shared with all other Committees/Commissions and Board.

2022 Spring Election: Certification of Election and Oath of Office(s):

Clerk Hoopman provided the Council with the Election Canvas report, certified the election results

Election of Council President

Bryan made a motion to elect Ted Dougherty as Council President. No second was made.

Carrier moved to elect Colleen Beagan as Council Present. Seconded by Dougherty.

The Mayor asked for other nominations twice more. No other nominations were made.

Motion carried to elect Colleen Beagan as Council President, all ayes.

Appointments:

Bryan/Dougherty moved to approve the appointments as shown on the attached 2022-2023 Committee List as presented. Councilor Dougherty noted for the record that due to his security license he is recusing himself from serving on the City's Finance Committee during his tenure. Carried.

Carrier requested to remain on the City of Bayfield's Parks and Recreation Committee as an advisory member. He also requested Colleen Beagan be added to the Parking Committee. Hoopman asked about their roles and if they would be paid for attending these meetings. Discussion ensued.

Dougherty/Carrier moved to add Colleen Beagan to the City's Parking Committee. Carried.

Affirm/Set next Council Meeting(s):

Councilor Carrier asked the Council to begin having Committee of the Whole meetings. Discussion ensued about the purpose and need for such a meeting. The Mayor was not in favor of these meetings and felt it could undermine the value of our strong Committee/Commission and Boards relationships.

- Board of Review – May 16, 2022, 4-6 p.m.
- Reg. Meeting – 6 p.m.

Adjournment: Dougherty/Bryan moved to adjourn. Carried. (7:43 pm)

Minutes by Billie L. Hoopman, Clerk