

City of Bayfield Common Council Reorganization & Regular Meeting

Minutes of Tuesday, April 20, 2021, 5:30 p.m.

Call to Order – Roll Call – Pledge of Allegiance:

Mayor Ringberg called the meeting to order at 5:30 p.m. followed by roll call and the Pledge of Allegiance.

Present: Bryan, Burkel, Carrier and Mayor Ringberg. Cirillo (arrived 5:38p.m.)

Others: Paul Swansen, Diane Fizell, Laura Lima, Kate Kitchell and Gayle Chatfield

Staff: Chief Fangman, Treasurer Johnston, PWD Kovachevich, Office Admin. Mather, GBWWTPC Pearson, Acting Library Director Weber, and Clerk Hoopman

Review/Approve Agenda: Carrier/Bryan moved to approve the agenda as presented. Carried.

2021 Spring Election: Certification of Election & Oath of Office(s): The Council received copies of the April 6, 2021 Election results and copies of the Certifications of Election. She indicated Joanne Cirillo – District 3, and Jim Bryan – District 1 were duly elected to serve a two-year term starting today, and each filed their oath of office.

Election of Council President: Burkel/Bryan moved to elect Carrier as Council President for the next year. No other nominations were received after calling it two additional times. Motion carried by roll call vote as follows: Bryan, Burkel and Carrier – yes.

Commission, Committees, Boards, and Individual Appointments: The Committee list is attached for reference. Bryan/Carrier moved to approve the list with the understanding the Finance Committee would not be eliminated rather it would be listed as suspended at this time. Some discussion ensued about the appointments and Carrier expressed concern about putting the City Hall work on the Plan Commission's plate and not having a separate ad hoc committee. Motion carried by roll call vote as follows: Bryan, Burkel, Carrier and Cirillo – yes.

Public Comment and Suggestions from Persons Present: None received.

Discussion and Identification of Items for Future Agendas: None received.

Review/Approve the Common Council minutes of March 31, 2021: No action taken.

Presentation by Bakertilly – City of Bayfield Financial Plan: Due to concerns expressed by Carrier earlier today, a decision was made to postpone the presentation. Bakertilly will be sending the Excel worksheets for further review by staff and Council. The Mayor and Council wished to have a special meeting to further discuss.

Presentation - "Save to Give" Program: Gayle Chatfield was present to provide a short summary of the eight week "Save to Give" Program. The Council thanked her for her time and a couple of them noted they were signed up.

Agenda

1. Resolution #585: Adopting the Outdoor Recreation Plan: Burkel/Cirillo moved to adopt Resolution #585as presented adopting the City's Outdoor Recreation Plan as provided. The Council thanked Kate Kitchell and the Parks and Recreation for their time spent preparing this plan. Passed by roll call vote as follows: Burkel, Carrier, Cirillo, and Bryan – yes.

2. Bayfield County Advisory EMS Study Inquiry

Cirillo/Carrier made a motion in support of the City's involvement and the Mayor's signature on the proposed Joint Advisory Study Committee Resolution proposed by Bayfield County. Joanne Cirillo volunteered to serve. Passed by roll call vote as follows: Carrier, Cirillo, Bryan, and Burkel – yes.

3. Mayoral Proclamation – Red Cliff Health Center: Bryan/Burkel made a motion in strong support of the Mayor's signature on the proclamation. All agree this is a true gem to our community and we are fortunate to have their services available. Passed by a unanimous roll call vote – Cirillo, Bryan, Burkel, and Carrier – yes.

4. Covid Updates: Bayfield County remains listed as high.

5. Project Updates:

a. Cheq. Bay Housing Update – March 24, 2021: The survey results are in and are now being reviewed. It seems more information would be helpful from those wanting to move to the area. The Mayor mentioned the pilot sponsored by WHEDA is expected to begin in 2022.

b. Marina Breakwell/Seawall Project: Waiting for approvals and permits which must be received before bidding can begin. Still hopeful to get the project started later this year.

c. Courthouse Lease: The City has a meeting with GSA Officials on Thursday.

d. Parks and Recreation Big Ravine Trail: Kate Kitchell provided the Council with a summary of the parks and recreation and BATS recent activities. She mentioned

- There was a successful parks clean-up day last Saturday. Thank you to all volunteers which included members from the U.S. Coast Guard!
- Arbor Day Tree Planting scheduled for May 20 – five memorial trees will be planted at the Gil Larsen Trailhead.
- There is a meeting scheduled for Thursday with Will Krift and other school officials to look at the proposed Hemlock Heights and School Trail easement.
- The letter to Ms. Daum about a trail easement of donating her property was sent. No response has been received to date.
- BATS is looking at RFR to be their fiscal sponsor.
- Gil Larsen Trail signs are here and will be installed as soon as the bases arrive.

e. Library Pillar Project: The crew has been back working and the project continues to be on schedule; May 2021 completion. PWD Kovachevich reported the pillar columns are on site.

6. Mayor's Report: The Mayor said he is thankful for our local Police Officers. He then mentioned the recent news on the jury's verdict (George Floyd Trial).

File Reports from Committees, Commission & Boards

Ambulance: Minutes of February 18, 2021

Architectural Review Board: Minutes of March 22, 2021

Fire Department: Minutes of April 5, 2021

Greater Bayfield WWTP: Eagle Point Solar – 12 Month Energy Production Report

Harbor: Minutes of April 5 and 13, 2021

Library: Minutes of March 24, and 31, April 8 and 14, 2021

Parks and Rec.: Minutes of March 3 and April 1, 2021

Planning: Minutes of March 23, 2021

Police Department: April 2021 Report

Public Works: Minutes of March 16, 2021

Scenic By-Way: Minutes of January 14, 2021

Councilor Carrier asked the Council to re-consider the Parks and Recreation decision to open all the restrooms mostly for financial reasons. He noted:

Factors to Consider:

- City budget limitations: although the financial picture is better than 2020, the City continues to face significant budget challenges. Therefore, finding the most cost-effective option is desirable.
- COVID protocols: this includes allowing for good air circulation, bathroom cleanliness, and ample supplies for hand washing.
- Making sure the Chamber restrooms are open

Decisions to be made:

- When and how to open the restrooms
- Frequency of cleaning & maintaining supplies
- Staffing to cover cleaning requirements

Discussion ensued. Bryan/Burkel made a motion to affirm the decision made by the Parks and Recreation Committee on April 1, 2021. Passed by roll call vote as follows: Bryan-yes, Burkel-yes, Carrier-no, and Cirillo-yes.

Bryan/Burkel made a motion to place the minutes listed above on file. Carried.

Correspondence

- Bird City USA – 2021 Sustained Flight Status
- Arbor Day Foundation – 2020 Tree City USA
- “America Is Not Made for People Who Pee”, Nicholas Kristof -New York Times (March 6, 2021)

Informational, no action required.

Treasurer March Treasurer’s Report, Voucher Payments, Fund Summary, and Budgets

Bryan/Cirillo moved to approve the Treasurer’s Reports and bills as presented. Passed by roll call vote as follows: Burkel, Carrier, Cirillo, and Bryan – yes.

Next Mtgs.

Special Meeting - April 29, 2021, 7:30 a.m. (to discuss Bakertilly Financial Plan and supports)

Board of Review - May 19, 2021, 2– 4 p.m.

Regular Meeting - May 19, 2021, 4 p.m.

Regular Meeting - June 16, 2021, 5:30 p.m.

Adjournment: Cirillo/Carrier moved to adjourn. Carried. (7:01 p.m.)

Minutes by Billie L. Hoopman, Clerk