

**City of Bayfield  
Parks & Recreation Committee Minutes  
January 7, 2021**

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- Call to Order: 7:32 by Chairwoman Kitchell via GoToMeeting
- Roll Call: Kate Kitchell, Matt Carrier, Keith Ray, Skye Bingham, Diane Fizell
- Others: Becky Zelent—RFR, Tom Kovachevich—PWD, Gordon Ringberg—Mayor, Sarah Mather—Office Assistant
- Approve Agenda: Fizell/ Bingham
- Minutes from December 3, 2020: Carrier/ Ray. Discussion: Change 11,000 hours to 1,100 hours under section 9 in the December 2020 minutes. Under minutes from Oct. 1, 2020, change the language to “borrowing may happen if grants are found and matching funds are not secured from outside sources”. Carried.
- Public Input: Becky Zelent gave an update on RFR—they’re looking for funding for more extensive paving, spots for a pickleball court, and potentially moving the skate park. The skate park may be moved due to potential expansion in the future as well as budgetary issues.

**Agenda**

Permit Applications and Public Requests: None. Becky Zelent asked about the swim request—this was approved in October 2020 but RFR still needs to discuss at Public Works, but there has not been a meeting yet.

Standard Update Reports: Most of the parks are under snow currently—most parks aren’t being used.

Budget/Finance: Nothing new currently. Kovachevich noted to keep an eye on the budget this year.

1. Baseball Field, Soccer Field, School Garden: None.
2. Cooper Hill Park: Some families are still utilizing the park despite snow.
3. Dalrymple Campground: Keith Ray spoke with John Mayers about interest in helping with Dalrymple. The work he would like to do is less extensive than originally thought, but still great for volunteering. He is interested in clipping/clearing encroaching vegetation.
4. East Dock Park: None
5. Fountain Park (BHA): None
6. Halvor Reiten Park: None.
7. Iron Bridge/Big Ravine: Sweeny Ave. “Trailhead” dropped from map. Will look to Kovachevich for signage if needed.
8. Brownstone Trail: No update.

Other: Launching a Green Infrastructure Program: A lot of behind the scenes on code review with new construction projects and instituting provisions for better stormwater management. Allowance for more native plantings. Flow path mapping was done—which shows how water flows within the City and would give better guidance for where to build and mitigation of water. The next steps are refinements, getting back to the GI Committee, and then making a recommendation to the Planning Committee for adoption, including a public hearing process. After approval from Planning, Parks and Rec can look at the document and provide any input for consideration.

COVID-19 Report & Discussion: The committee has not met recently—keep up with CDC guidelines.

Ongoing Business:

- Maintaining the Iron Bridge Viewshed: clearing completed in December by volunteers. Stumps treated with herbicide by Bay Area Environmental Consulting. Kate will submit grant request to Apostle Islands Historic Preservation Conservancy for planting native plants in the spring. This is a no-match grant, but volunteer hours could be used as a match, if needed. Grant proposal will be shared with the committee.
- Waterfront Walk: \$25,000 match has been reached in donations and pledges for the WI Coastal Management grant. Will be reviewed by WCMP at the end of January.
- BATS: Public community survey went out for interest areas on the trails and volunteer opportunities in the future.

### New Business:

- Letters requesting permission for non-motorized trail access across 2 parcels of private property located west of N. Broad St.: East access point crosses a few sections of private land. A re-route across City property is possible, but would require more clearing and access over Fierek’s property, as well as disruption to the residents on N. Broad St.. Discussion. Clarification that some clearing of dead logs and incidental pruning had happened on private land but no construction. The foot path has been there for years—what if they do not respond to the request for an easement? Kovachevich mentioned having a plan in place that crosses City property entirely in case they do not respond to the letters. Committee will discuss options if no response is received. **Motion to proceed with sending the letters by Ray, seconded by Carrier. Carried.**
  - Review and discuss draft revised Outdoor Rec. Plan—On Google Drive  
<https://drive.google.com/drive/folders/16fLqwWjw4ZtN9F1Dw70H2GLeVtaVrxRx>
    - \*\*Remove attractive trash and recycling receptacles from the plan—all parks have trash containers
    - \*\*Include maps of ownership for each park and pictures of the park.
    - \*\*Consider community garden. School put out an effort to rent plots at the school, incorporate w/ Hillside Park.
- 1). Outlined plan revision calls for a Public Hearing—Mather asked if that was necessary as this is an inhouse document. Committee feels it’s prudent to have a public hearing for heightened awareness, potential volunteer opportunities, and community engagement.
  - 2). Introduction: add the Health in all Policies language into the introduction.
  - 3). Big Ravine: Introduction needs updating based on what has been done this past year, but keep the history outlined in there. A lot of the goals have been finished already. Make it a goal to permanently secure trails that we have easements with.
  - 4). Cooper Hill: Slope of the land and the stage do not really allow for a picnic area. No gate because of pinching—place in the plan that it has been considered. Volunteer opportunity of flowers baskets/plantings? Provide information on the history—stream underneath. Potential for a community garden?
  - 5). Dalrymple Campground: Needs a lot of maintenance work—posts, fencing, site work, etc. Budgetary and time issues are constraints right now. Focus on making more sites and improving roads first. A lot of financing would be required for showers/ water and sewer out at Dalrymple—potential for a grant? Work with RFR on language/ agreement about taking showers. Stabilization of the shoreline and minimize erosion to help protect infrastructure—potential re-route of road.
  - 6). East Dock Park: Shoreline stabilization in process. Potential for more benches. Cross out need for pedestrian route and watering systems. Highlight the park—premier park. Upgrade equipment in the future.
  - 7). Fishing Pier: Under purview of Harbor Commission
  - 8). Halvor Reiten Beach: Sign against fires.
  - 9). Hillside Park: Parking lot, ballfield, garden at the school. We have a lease with the school that ends in 2024 and renews annually each year. School oversees upkeep and maintenance up there. Narrative needs updating (Mather).
  - 10). Jake’s Park: Donated to the City by Jacobson’s—that is why it is a standalone park. Remove improve lighting. Look at pruning bushes and tress or remove them and bring in new plants (maintenance). Agreed to not fold into Waterfront Walk complex and keep as standalone park.
  - 11). Korseberg Park: Updating benches and maintenance of plants. The City has tried to acquire it from Bayfield County—no plans to sell. The City upkeepes it for aesthetics. Provide history in intro. Add sign?
  - 12). Memorial Park Annex: drop lighting and watering system. Working on the path
  - 13). Restrooms—Front Street and Harbor: Provide ongoing maintenance when needed. Can not really increase stalls at this time. Plantings have been done. All bathrooms have been updated to “green” standards. Incorporate the previous Highrise restrooms with East Dock Park.

- 14). Skateboard Park: Change the address to 140 South Broad. Park is part of the Rec Center—the City doesn't really handle anything with the skateboard park. Add key volunteers at the end. Update with RFR expansion and potential relocation.
- 15). Soccer Field: Lease with the school to use the field. Small practice field is gone. Dump Road is now Hilltop Road.
- 16). South Playground: no changes.
- 17). Turing Point Fountain Park: Standalone park. Mather will work with Clerk Hoopman on language.
- 18). Walking Corridor and Waterfront Walk: Drop water/drinking fountain.
- 19). Washington Ave. Lake Access: Not a public beach for swimming purposes due to kayak business and has since been maintained as access to the water. Can it be made back into a swimming beach? Bigger? Part is privately owned. Nothing says that people can not swim there. Kayak business leases land from the City each year to use. Incorporate Ferry District language and other aspects of the Waterfront Plan (2003) into new ORP.

Proposed Parks and Rec Facilities— Put bike trails in Trails Network. Keep the other two parks in there as potential future parks.

- 20). Trails Network: Letter to Neil Schultz about access across his property—hasn't been sent, concerns from City Staff. Reconsider for future agenda?
- 21). Public Information and Wayfinding: Planning has a committee about wayfinding—connect with them.
- 22). Implementation: No comments.

Tabled appendices for now

\*\*Dog park—wait for public hearing to see if it's still needed.

Some sections still need updating—Kitchell with coordinate accordingly. Second draft will be posted when completed.

Adjournment/Next Meeting: Adjournment 9:41 am February 4<sup>th</sup> @ 7:30 a.m.