

City of Bayfield Parking Committee Minutes

November 16, 2020

Call to Order: The meeting was called to order by Matt Carrier at 7:34 am virtually via GoToMeeting

Roll Call: Joanne Cirillo, Matt Carrier, Gordon Ringberg, David Eades, Tom Kovachevich, John Fangman, Beta Bodin, Bryce Albrecht, Sarah Mather

Approve Agenda: Cirillo/ Ringberg. Carried

Approve Previous Minutes of October 22, 2020: Ringberg/ Cirillo. Carried.

Public Input: Non.

Agenda:

1) Establish Committee

- a. Update on potential members: Bryce Albrecht reached out to Lois and Jennifer Albrecht about potential for joining—both are very busy but would offer public input. Will reach out for the next meeting. Robert Zawislak was interested and would be on the committee—Mather will reach out. **Motion by Ringberg to add R. Zawislak to the committee, seconded by Eades. Carried.** Eades asked about Kurt Basina being on the committee and Mather noted that she had reached out and sent a few emails with links to the meeting but had no response back.

2) Accessing Potential Revenue

- a. Chamber Director visitation concerns as it relates to revenue: An estimated 1.5 million visitor annually. How much revenue would it generate? Are we moving forward with paid parking? Currently, exploring all the avenues of paid parking and having a plan ready to present to community and can answer a variety of questions that may be asked.
- b. Need to identify zones, available spaces, and cost/hour: Around 700 spaces total that can be used based on the City of Bayfield parking map. Could potentially generate anywhere from 100K-200K based from Duluth parking--\$10/day for lots \$.75/hour street.
 - i. Street parking: Washington to Wilson 4th to Front. Variety of prices can be used. No prices set. Premium spots could be charged more.
 - ii. Parking lots: The City doesn't own a lot of lots themselves. What do we do about private lots? Are we able to use them or how do we prevent people from using them? Creating more lots could result in less of a tax base long-term. Water run off could be an issue as the City begins to look more at Green Infrastructure. What lots are the City's? Could the City utilize private lots for parking? Could be controversial
 - iii. Employee parking: Are employees required to pay for parking? Can we use a specific lot for them?
 - iv. Trailers/RVs: Pretty large issue in the City. Most of the trailers/ RV's tend to take up multiple spots. Zoning locations to put them? Where? They seem to damage trees in the downtown area because of their size. Hard to see around when parked.
 - v. Overnight/long term parking: Island goer's who leave their car here require long term parking. Put a time limit on paid parking—more turnover? No parking overnight on specific streets i.e. Rittenhouse Ave.? Time limit on paid parking, example, 9am-6pm?
 - vi. Free parking: On specific days or times? Fangman will investigate handicap situation when it comes to charging for parking.
 - vii. Other: Concerns about people parking in residential areas if we move to paid parking—where do street parking residents park? Current zoning doesn't allow for parking lots. Need efficiency spots by the post office and grocery store for easy access.

3) Accessing Potential Expenditures

- a. Signage: No cost estimate—would be one time fee, however. Taking down old signs and putting up new signs. Signs provided by Park Mobile—if chosen.
 - b. Parklet Marking: Would require time and effort to mark spaces—would have to be done more frequently. Could start off without marking them to see how zoning works.
 - c. Parking lot rehab: Would be costly—mostly likely permeable surfaces would be used when redone.
 - d. Transaction fee: Transaction fee is put on the user with Park Mobile \$0.35 per transaction or set amount for parking lot usage. The City wouldn't pay money to Park Mobile if used. Still looking at other systems.
 - e. Enforcement: Would need to hire someone—could be high school or college student. Fangman will investigate what “meter maids” are paid hourly. \$15? Enforcement could be done over a phone (Park Mobile)
- 4) Winter Parking Update: The ordinance works, the hardest part is enforcement. Need more information on rentals and how it would effect these people—especially tourist. Currently staying with the ordinance, we have, changing it will require more education, and time. Will discuss it at the next Public Works Committee meeting. The goal in changing it would be to have cars off the street to maximize efficiency for the Public Works Department during snow removal and emergencies.
- 5) Update on Companies—Tabled until next meeting. Mather will set up demos with IPS and PassportParking in the meantime.
- a. ParkMobile
 - b. IPS
 - c. PassportParking

Set next meeting: December 8th 7:30am

Adjournment 9:10 am Eades/ Bodin. Carried.