

City of Bayfield Common Council

Bayfield City Hall, 125 South First Street, Bayfield, WI 54814 *715-779-5712

Minutes of Tuesday, April 16, 2019 – 4:00 pm

Call to Order – Roll Call – Pledge of Allegiance: Mayor Ringberg called the meeting to order at 4:00 p.m. at the Bayfield City Hall followed by roll call and the Pledge of Allegiance.

Present: Nelson, Bryan, Burkel and Mayor Ringberg

Absent: Johnson

Others: Joanne Cirillo, Diane Fizell,

City: Tom Kovachevich-PWD, Dionne Johnston-Treasurer, John Fangman-Chief,
and Billie Hoopman-Clerk

Review/Approve Agenda: Nelson/Burkel made a motion to approve the agenda as presented. Carried.

Review/Approve the previous Common Council minutes of March 11, 2019: Bryan/Nelson made a motion to approve the previous meeting minutes of March 11, 2019 as presented. Carried.

Public Input on Agenda Items: None.

Agenda

1. Resolution #546: Support for Shared Revenue Funding Increase

2. Resolution #547: Support for Increased Levy Limits Flexibility

3. Resolution #548: Support for Fixing the State's Transportation Funding Shortfall and Increasing

Burkel/Bryan made a motion to adopt Resolutions #546-548 as presented and further authorized the Mayor to sign and send them to our Governor and State Representatives. Passed by roll call vote as follows: Nelson, Bryan and Burkel – yes.

4. Arbor Day Proclamation: Bryan/Nelson moved to approve the annual Arbor Day Proclamation. The City will celebrate on Friday, May 10, 2019. Carried.

5. Special Event Vending Permit Request: May 25, 2019, Friends of the Library–Apple Blossom Run, Walk, Ride: Bryan/Nelson moved to approve the permit request as presented. Carried.

6. Sidewalk Sale by Merchant Permit Request: April 26-27, 2019, Brownstone Centre: Nelson/Bryan moved to approve the sidewalk sale permit application as presented. Carried.

7. Temporary Class B Beer & Wine License: June 8, 2019, Inland Sea Society (Bayfield Lakeside Pavilion): Bryan/Nelson moved to approve the Temporary Class B Beer and Wine License as presented. Carried.

8. Project Updates:

a. **2019 Comprehensive Plan – Training / Next Steps**

The Mayor noted there was a nice turn-out and we received good feed-back at the April 15, 2019 Training. He mentioned three training sessions that were being planned for early May and told the Councilors to stay tuned for more information to follow. The idea is to review the Comp. Plan Elements by goal rather than committee.

b. **Waterfront Walk Turning Point Project** – Bryan indicated he would like to set up a

Waterfront Committee meeting soon to begin discussing Phase 3.

- c. **Old Jail – Bayfield Heritage Association:** City staff met with Megan Boyle and Marilyn Van Sant, BHA about a new brick walkway to the jail. They also discussed putting in more blacktop in the general area. They will look into pricing and stay in contact about their plans. We thanked them for their on-going efforts to improve this City asset.
 - d. **Green Tier Legacy Community Alliance for Health Project:** The Mayor said he attended a Green Tier meeting last week. He informed the Council that part of the recent Comp. Plan Training was partially funded by COWS. They also helped develop many of the Comp. Plan maps at no charge.
 - e. **Marina Breakwall/Seawall Evaluation:** An Engineer has been hired and is now looking into grant opportunities. The Harbor Commission is looking forward to receiving an update at their next meeting.
 - f. **Pavilion Deck Repair:** The deck is nearly complete and looks great. There was an issue with the railing measurements and a temporary railing has been installed for safety in a small area adjacent to the parking area. The final railing piece is expected to be installed by June 1, 2019.
 - g. **GBWWTP Solar Project-Bids Due April 19, 2019:** The Council learned the GBWWTPC received the RECIPI Grant in the amount of \$56,408.80. Josh and Tom attended a recent pre-bid meeting. By far, Bayfield's project is the easiest, most straight forward project.
9. **Mayor's Report(s):** The Mayor reported he recently attended a transportation summit and noted that it was interesting to hear what was going on with BART. They introduced the HiAP which has already be incorporated by BART. He was reminded they provide assistance for anyone in the City, that needs to get from one place to a route.

He remains hopeful there may be more compromise at the State Level with funding.

He mentioned the recent Housing Meeting he attended (see notes below). A housing study is being conducted and may include a review on scattered development (mixed).

File Reports from Committees, Commission & Boards:

Ambulance: Minutes of January 24, 2019

Architectural Review Board: Minutes of March 25, 2019

BRB: Minutes September 11, 2018 and March 21, 2019, Recycling Program Changes

Fire Department: Minutes of April 1, 2019

Housing: Meeting Notes of March 25, 2019

Library: Minutes of March 20, 2019, 2019 Apple Blossom Run, Walk and Ride Release

Parks and Rec.: Minutes of March 12, 2019

Police Department: March 2019 Report

Public Works: Minutes of March 13, 2019

Burkel/Bryan moved to approve. The Council was alerted to the nationwide recycling issued which will cause our rates to increase and to the upcoming Library working session. Carried.

Correspondence:

- April 3: E-mail from Landmark Conservancy, Celebrating 1-year!
- Arbor Day Foundation Letter
- April 10: Letter from Bayfield County, Emergency Services Volunteer Responder Policy Informational, no action needed or required.

Treasurer: March 2019 Voucher Payments, and March Fund Summary, Treasurer's Reports & Budgets. Burkel/ Bryan made a motion to receive and accept the March 2019 Voucher Payments, the March Fund Summary and Treasurer's Report and Budget. Passed by roll call vote as follows: Bryan, Burkel, and Nelson – Carried.

Closed Session: NPS Bayfield, WI Request for Lease Proposal Number GS-05P-LWI00361
The Council did not go into closed session or take any action on this agenda item.

Adjournment: Nelson/Burkel moved to adjourn. Carried. (4:35p.m.)

**Councilor Jon Nelson was thanked for his service!
His time and talents will be missed.**

City of Bayfield Common Council – Organizational Mtg.

Bayfield City Hall, 125 South First Street, Bayfield, WI 54814 *715-779-5712

Tuesday, April 16, 2019 - Immediately following Reg. April Council Mtg.

Call to Order – Roll Call – Pledge of Allegiance: Mayor Ringberg called the Re-organizational meeting to order at 4:38 p.m. at the Bayfield City Hall.

Present: Cirillo, Bryan, Burkel and Mayor

Absent: Johnson

Other: Diane Fizell

City: Tom Kovachevich-PWD, Dionne Johnston-Treasurer, John Fangman-Chief,
and Billie Hoopman-Clerk

Approve Agenda: Cirillo/Bryan moved to approve the agenda as presented. Carried.

Agenda

1. **2019 Spring Election: Certification of Election and Oath of Office(s):** Clerk Hoopman provided the Council with 2, 2019 Board of Canvass Report, and Certificates of Election for Alderpersons Jim Bryan and Joanne Cirillo. Bryan and Cirillo were then asked to stand and take the Official Oath of Office, which was conducted by Hoopman.
2. **2019 School District of Bayfield:** The Council received a copy of the recent School Board Election Results. Informational, no action required. Staff was asked to please add the monthly school board meetings to the City's monthly calendar.
3. **Election of Council President:** Bryan/Cirillo motioned to elect Sheryl Burkel as Council President. When asked there were no other nominations. Motion carried.
4. **Appointments:**

Mayoral Committee (Re)Appointments:
Architectural Review Board: Bill Cornelius and Rob Reimer
Bayfield Community Ambulance: Mike Radtke and Dianne Nussbaum
Cemetery Board: No Changes

Citizen Participation Committee (CDBG): Joanne Cirillo
Courthouse Committee: Robert Durfey
Finance Committee: Sheryl Burkel, President
Fire Protection Committee: Jim Bryan and Joanne Cirillo
Greater Bayfield WWTP Commission: Michelle Shrider
Harbor Commission: Ted Dougherty, Michelle Shrider
Housing (Ad Hoc Committee): No Changes
Library Board: Beth Cozzi
Parking (Ad Hoc Committee): No Changes
Parks & Recreation: Jane Edwards, Joanne Cirillo
Pavilion: No Changes
Planning Commission: No Changes
Public Health & Safety Committee: No Changes
Public Works Committee: Bill Peterson
Recycling Committee (B.R.B.): Tom Kovachevich and Joanne Cirillo
Tourism Commission: No Changes
Tree Board: No Changes
Waterfront: No Changes
Zoning Board of Appeals:
Other Appointments:
Fire Chief: Tom Kovachevich
City Attorney: Colleen Daily
Assessor: Associated Appraisal Consultants, Inc.
Forester/Weed Commissioner: Beth Cozzi
B.A.R.T. Representative: David Eades
Auditor: Baker, Tilly Virchow Krause, LLP
Official Banks: Bremer Bank, Chippewa Valley
Official Newspaper: Ashland Daily Press
Lake Superior Scenic Byway Representative: Bob Gross and Mayor Ringberg

Burkel/Bryan moved to approve the Mayor's appointments as noted above. The Mayor said we have vacancies on the Zoning Board of Appeals. Cirillo mentioned some discipline and minimal training is needed when serving on that board.
Carried.

Affirm/Set next Council Meeting(s):

- Board of Review - May 20, 2019 2-4 p.m.
- May 20, 2019 at 4 p.m.
- June 10, 2019 at 5 p.m. (Mtg. date to be confirmed at May Mtg.)

At the May meeting Councilors agreed to further discuss the meeting dates and times. Generally, it seems a 5 p.m. start time is preferred. Burkel mentioned trying to have meetings scheduled within a two-week time period. Staff will look at some scheduling options and report back at the next meeting.

Correspondence: Local Government 101 – Ashland, WI – June 28, 2019: The Agenda and Registration Form were provided. Councilors, Committee members and staff were encouraged to consider attending. Anyone interested should let Hoopman know and she will make the arrangements.

Adjournment: Burkel/Bryan moved to adjourn. Carried. (5:00 p.m.)