

**City of Bayfield Common Council**  
Bayfield City Hall, 125 South First Street, Bayfield, WI 54814 \*715-779-5712

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**Minutes of Wednesday, November 13, 2019 – 4:00 pm**

**Call to Order – Roll Call – Pledge of Allegiance**

Mayor Ringberg called the public hearing/meeting to order at 4 p.m. at the Bayfield City Hall followed by roll call and the Pledge of Allegiance.

**Present:** Cirillo, Bryan, Burkel, Johnson and Mayor Ringberg

**Staff:** Chief Fangman, PWD Kovachevich, Treasurer Johnston, and Clerk Hoopman

**Others:** Paul Swansen, Bob Durfey, Kate Kitchell, and Diane Fizell

**Review/Approve Agenda**

Johnson/Cirillo moved to approve the agenda as presented. Carried.

**Public Hearing:** Mayor Ringberg called the Public Hearing to order. The purpose was to receive input on Resolution #558, a resolution for 2020 Budget Adoption and Tax Levy. No input was received.

**Review/Approve the Common Council minutes of October 28, 2019:**

Johnson/Burkel motioned to approve the Common Council minutes of October 28, 2019 as presented. Carried.

**Public Input on Agenda Items:** None.

**Agenda**

- 1. Budget Information and Resolution #558 – A Resolution for Budget Adoption and Tax Levy:** Bryan/Burkel made a motion to adopt Resolution #558, adopting the 2020 City of Bayfield Budget and Tax Levy. Passed by roll call vote as follows: Cirillo, Bryan, Burkel and Johnson – Yes.
- 2. Resolution #559 – 2020 Wages:** Johnson/Cirillo moved to adopt Resolution #559, the 2020 City of Bayfield Wages. Passed by roll call vote as follows: Bryan, Burkel, Johnson and Cirillo – yes.
- 3. City of Bayfield Employee Handbook Updates:** Burkel/Johnson made a motion to approve and adopt the Employee Handbook Updates to Sections 305- Holidays, 307-Sick Time, 403-Paydays and 716-Corrective Discipline. Carried.
- 4. Room Tax Report:** Treasurer Johnston informed the Council total gross sales are down about \$200,000; but the City's revenue portion will be a little higher due to the increase in the room tax rates from 6.5% to 8%. A complete report will be provided at the Council's next meeting.
- 5. Bayfield Heritage Association's Offer: Block 74, Lot 19:** The Council was informed our counter offer was accepted and signed. The City will be responsible for the closing costs.
- 6. Bayfield Lakeside Pavilion Flag Pole:** The Council received a copy of an e-mail from Mr. Bill Bland, who inquired about replacing the Pavilion Flag pole with a 35' pole. The estimated cost is \$3100-\$4000. Discussion ensued. What is the source of funding? Councilor Bryan said the American Legion is considering paying pay for the new 35' pole. Burkel/Bryan made a motion to accept the donation of a 35' height flag pole to replace the existing one. Carried.
- 7. Project Updates:**
  - a. Marina Breakwall/Seawall Project:** Bryan was able to bring the HAP Grant Coordinator to see the project site first hand. There will soon be a meeting to rank the applications received, which is not open to the public.

- b. **GBWWTP Solar Project –Eagle Point Solar:** They are up and running and are now generating energy.
  - c. **Bayfield & Ashland County Regional Housing Study:** The minutes of October 21, 2019 were provided for reference. As noted, the City Council will be holding a public hearing at their next meeting for the Housing Study Grant Proposal. Cirillo said she is planning to attend the WHEDA Meeting on Thursday at the NGLVC.
  - d. **Big Ravine & Wayfinding System Project:** Nothing new to report.
  - e. **Bayfield Area Trails (BATS):** Kate Kitchell said the November 2, 2019 trails forum was a big success. They figure they had about 70 participants. There was good conversation and feedback.
  - f. **Lakeshore Walkway and Trails Project (Town and City):** Kitchell gave an overview of the proposed Lakeshore Walkway and Trails Project noting it covers the City's Memorial Park, Jakes Park and the area by the Apostle Islands Marina Building. The Town's portion is for the Brownstone Trail. They will be asking the Town of Bayfield to be the grant sponsor since a larger portion of the project falls in the Township and Towns have a larger pool of funding from this source. Johnson/Burkel motioned to move forward with the Lakeshore and Trails Project as presented. Carried.
  - g. **Green Infrastructure Project:** Kitchell provided the Council with a report on the proposed Launching a Green Infrastructure & Climate Resiliency Program project. Some discussion ensued. The Mayor noted he would like all committees to be trained in these initiatives. The Council also learned Peggy Knapp is an expert in Green Infrastructure, who lives in the community and has offered to assist.
- 8. Mayor's Report**  
 The Mayor told the Council we haven't gotten any further with obtaining a GSA Lease, in fact we may be further apart. He will be talking with another GSA official early next week.

He reminded the Council about the proposed visits by Viking Cruises who is looking to dock 8-9 times every other Wednesday in the Summer of 2021. We need to seriously discuss and begin planning for their arrival (docking, busing, food, activities, shopping, etc.) They are planning to advertise as an adventure cruise.

The Veteran's Day Service at Legendary Waters was very nice. Thank you to our Veterans!

**File Reports from Committees, Commission & Boards:**

- Finance:** Minutes of October 16, 2019
- Greater Bayfield WWTP:** Minutes of October 29, 2019
- Harbor:** Minutes of November 4, 2019
- Library:** Minutes of October 23, 2019
- Police Department:** October 2019 Report
- Public Works:** Minutes of October 25, 2019

Johnson/Burkel made a motion to place the above minutes on file. Thank you to Chief Fangman for your efforts obtaining a grant for computers. It was noted the requests for mutual aid in Red Cliff has declined. Chief Cadotte has done a good job with their staffing. Carried.

**Correspondence**

- 1. Superior Days 2020 Issues:** Informational, no action required.
- 2. State & National Register of Historic Place Nomination – Shaw Point Historic District on Sand Island:** Bryan/Burkel supports the Mayor's signature on a Resolution that supports the designation of the Shaw Point Historic District, on Sand Island, Town of Bayfield, Bayfield County, WI. Cirillo mentioned how the legacy families have done toward this effort. Carried.
- 3. Bayfield County Resolution No. 2019-71 – Snowplow Awareness and Operator Appreciation:** Burkel/Bryan made a motion supporting Bayfield County's Resolution No. 2019-71 supporting snowplow drivers. We thank them all for their efforts! Carried.

**Treasurer's:** October Voucher Payments, Fund Summary, Treasurer's Reports and Budgets  
Johnson/Bryan moved to approve the October 2019 Voucher Payments and to place the other reports noted above on file. Passed by roll call vote as follows: Burkel, Johnson, Cirillo and Bryan – Yes.

**Clerk:** Notice of Spring Election: Informational, no action required.

**Next Mtgs.:** December 18, 2019 at 4 p.m. (Reg. Meeting)  
January 15, 2019 at 4 p.m. (Reg. Meeting)

**Adjournment:** Burkel/Johnson moved to adjourn. Carried. (4:43 p.m.)

Minutes by: Billie L. Hoopman, Clerk