

CITY OF BAYFIELD HARBOR COMMISSION

Minutes of December 5, 2022, 4 p.m.

Call to Order – Roll Call: Chairman Dougherty called the meeting to order at 4 p.m. followed by roll call.

Present: Bauer, Dougherty, Jensen, Shrider, and Zawislak

Others: Operator Peterson, Doreen Johnson, Charlie Jarvis, Mayor Ringberg, PWD Kovachevich and Clerk Hoopman

Public Input on Agenda Items: None.

Review/Accept meeting minutes of November 7 and 10, 2022: Shrider/Bauer moved to approve the previous minutes as presented. Carried.

City Dock

1. Northland Consulting – Finger Pier Project

Shrider/Bauer made a motion to accept the Structural Engineering Fee Proposal from Northland Consulting in the amount of \$8785.00. Passed by roll call vote as follows: Bauer, Dougherty, Jensen, Shrider, and Zawislak – yes.

2. Passenger Vessel Policy: The HC was informed the policy was adopted by the Council on November 16, 2022. Informational, no action required.

3. Public Works Director Report: Issues/Concerns/Updates: None.

Marina

1. Breakwater and Shoreline Improvement Project:

a. Pay Requests

b. Budget, Expense and Grant Reports

Nothing new to report. We have not paid out the final payments but are hoping to do so and file for the remaining grant funds by the end of the year.

2. Marina Lessee:

a. **October Fees Report** – Informational. Operator Peterson noted the figures for September and October appear off. Hoopman will review and correct if necessary and will report back at the next meeting.

b. **Apple Festival RV Parking Report/Payment:** BD Marina provided a report and payment for the Apple Festival RV Parking. Informational, no action required.

c. **Issues/Concerns/Updates:** Nothing new to report.

3. Public Works Director Report: Issues/Concerns/Updates: Nothing new to report.

L.E. Building-Slip/Fishing Pier/Boat Ramp

1. Public Works Director Report: Issues/Concerns/Updates: Nothing new to report.

Other/ Business/Concerns

1. Schedule Next Meeting(s):

January 9, 2023, 4 p.m.

February 6, 2023, 4 p.m.

Closed Session:

Shrider/Zawislak made a motion to convene into closed session pursuant to Section 19.85(1)(e) and (g): the lease between the City of Bayfield and the Apostle Islands Marina is due to expire on December 31, 2023, and the Harbor Commission would like to continue discussing future lease options, opportunities, and negotiation strategies. They reserve the right to reconvene into open session to make any decisions on the discussion, to continue with any remaining agenda items or for adjournment purposes. Carried, all ayes. (5:40 p.m.)

Present: Bauer, Dougherty, Jensen, Shrider, and Zawislak

Others: Mayor Ringberg, and Clerk Hoopman

Shrider/Bauer made a motion to reconvene into open session. Carried, all ayes.

Shrider/Bauer made the following motion, based on potential net income as determined by the Marina Study of additional \$100,000, which is nearly a 100% increase, it seems prudent to pursue the municipal managed marina model versus other considered options. Passed by roll call vote as follows: Bauer, Dougherty, Jensen, Shrider, and Zawislak – yes.

Adjourn: Bauer/Zawislak moved to adjourn. Carried. (5:45 p.m.)

Minutes by Billie L. Hoopman, Clerk