

CITY OF BAYFIELD HARBOR COMMISSION

Minutes of November 8, 2021, 4 p.m.

Call to Order - Roll Call: Chairman Dougherty called the meeting to order at 4 p.m.

Present: Bauer, Bryan, Dougherty, Shrider and Zawislak

Others: Mayor Ringberg, Operator Peterson, PWD Kovachevich, Clerk Hoopman, Craig Skaaden, Councilor Carrier, Bryce Albrecht, Mirka Nelson and two unidentified callers

Approve Agenda: Shrider/Bauer moved to approve the agenda with the understanding Agenda Item one would be removed and taken up at another meeting. Carried.

Public Input on Agenda Items: None.

Review/Approve Previous Meeting minutes of November 1, 2021: Bauer/Bryan made a motion to approve the minutes with one correction, Bauer's status in the roll call section would be updated to present (via the telephone). Carried.

Agenda:

1. Marina - AIM Breakwater and Shoreline Improvement Project – Updates
No discussed and no action taken. Will be moved to a future agenda.

2. City Dock – Viking Cruises - Updates/Facility and Security Plan Proposal/Other
Deb Radtke was invited to the meeting but was not able to participate due to technical issues.

3. Parking Management – Review Draft and provide input

Mayor Ringberg and Councilor Carrier were present to introduce the draft Parking Management Plan and field some questions. They indicated the primary reason for implementing a paid parking program is to create a new revenue stream to cover City expenses. This helps get all users to pay and not just our taxpayers. Input received is as follows:

Operator Peterson mentioned four items:

- Protecting the marina parking lots from outside users. Signs, passes, other? He feels the parking plan will cause an even greater surge in the use at private lots.
- Parking on South First Street by the East Dock Park and LE Dock, how will this be signed, and parking protected? Additional signage will be needed.
- He stated the need for available street parking near their service store on Manypenny Avenue.
- Finally, he mentioned employee parking and how far away available employee parking is located.

Commission members noted the following:

- Is the plan proposed modeled against other small communities? Yes, Lake Geneva.
- The Boat Ramp fees went up significantly this past year. Users assume they are afforded parking at boat ramps. Charging an additional fee is concerning.

- Not all users have or like app-based programs. What are their options? They can phone it in, and the Parking Commission may consider installing pay boxes. Carrier noted the cost of parking meters, or an electronic pay station are expensive.
- Do cars or trucks with trailers need to be accommodated somewhere? Parking lot or Street. What is the daily rate vs. the nightly rate?
- Concerns about non-customers using Marina Parking Lot. What are the options for keeping non-customers out of there? Feel all non-paid lots have potential to fill up first.
- Concerns about how to sign the area by the East Dock Park and LE Slips. Signs might be needed to say park and marina only. How would this be policed? Likely to be filled with non-paying people.

This will be placed on the December 6, 2021, Harbor Commission Agenda and Commissioners were asked to review it again and be ready to create a written list of concerns. Hoopman told them they are welcome to send any comments to her prior to the meeting and she would assemble them into a report. Carrier kindly noted he appreciates suggestions too.

4. Marina Lease Discussion (Current Lease Exp. 12/31/23):

Closed Session: Shrider/Bauer made a motion to convene into closed session pursuant to Section 19.85(1)(e) and (g): the lease between the City of Bayfield and the Apostle Islands Marina is due to expire on December 31, 2023, and the Harbor Commission would like to continue discussing future lease options, opportunities, and negotiation strategies. They reserve the right to reconvene into open session to make any decisions on the discussion, to continue with any remaining agenda items or for adjournment purposes. Passed by roll call vote, all ayes.

Attendees: Chairman Dougherty, Shrider, Bauer, Zawislak, Mayor Ringberg and Clerk Hoopman.

Shrider/Bauer moved to reconvene into open session to affirm the next meeting dates and to adjourn. Passed by voice vote, all ayes.

Next Meetings:

- Special Meeting - November 10, 2021, 8 a.m.
- Special Meeting - November 15, 2021, 4 p.m.
- Regular Meeting - December 6, 2021, 4 p.m.

Adjourn: Shrider/Bauer moved to adjourn. Carried. (5:36 p.m.)

Minutes by Billie L. Hoopman, Clerk