

CITY OF BAYFIELD HARBOR COMMISSION

Minutes of October 3, 2022, 4 p.m.

Call to Order – Roll Call

Chairman Dougherty called the meeting to order at 4 p.m. followed by roll call.

Present: Bauer, Dougherty, Jensen, and Zawislak

Absent: Shrider

Others: Mayor Ringberg, PWD Kovachevich, Clerk Hoopman, Operator Peterson, AICS John Madigan, John Kukuk, Brian Rankila-Wren Works, John Langhans-MSA, Craig Skaaden and Brett and Julie Tyren

Public Input on Agenda Items: None.

Review/Accept meeting minutes of August 31, 2022: Jensen/Bauer moved to approve the meeting minutes as presented. Carried.

Marina

1. Breakwater and Shoreline Improvement Project:

- a. **Project Updates:** John Langhans, MSA reported the project is nearly complete. The crew is working through the punch list items and a final walk-thru will be scheduled soon. He mentioned after that we will get the as built drawings and the final pay request.
- b. **Pay Requests:** Bauer/Jensen moved to approve the pay request from Wren Works in the amount of \$29,263.00 for the installation of temporary power and water for the marina until the new specified utility peds arrived. Passed by voice vote, all ayes.

Jensen/Bauer moved to approve the pay request in the amount of \$2,050.00 from the Apostle Islands Marina for the additional work done by them, mostly involving the moving and repositioning of boats. The Commission thanked Peterson for his patience and involvement throughout this project. Passed by voice vote, all ayes.

- c. **Budget Reports:** The report was provided by Hoopman and is informational, no action required.

2. Marina Lessee:

- a. August Fees Report – Informational, no action required.
- b. Aerator Update – Washburn has decided to purchase their own aerators.
- c. Issues/Concerns/Updates –Operator Peterson asked for an update on the Marina Lease issue noting his customers are asking and are uneasy about the situation.
- d. Public Works Director Report: Issues/Concerns/Updates: Nothing to report at this time.

City Dock

1. **Bayfield On the Lake Agreement:** Harbor Commissioners were informed about the agreement made by the City and Bayfield and Trudeau Development, Inc. in 1982 which has current day implications due to their right of first refusal to 12 slips in the Harbor Basin so long as they inform us by April of each year. Chairman Dougherty has been

speaking with an association member and asked for consideration on the timing notification. Their meeting will be held in mid-October, and it was hoped that favorable consideration might be received, and the date could be amended to December which would be more in-line with how current day marinas are operated.

2. **Tariff Schedule for City Dock / Letter:** Chairman Dougherty and Clerk Hoopman had a meeting with Attorney Lindsay and were expecting a draft document. To date it has not been received. The Harbor Commission understands the importance and will do its best to get the information and share it accordingly.
3. **Public Works Director Report:** PWD Kovachevich report we have requested a meeting with John Gerzina to review the LE Building and City Dock Finger Piers. We have not met yet but are expecting to do so in the next week or so. He also noted, they have put the VOC fencing away for the season.

L.E. Building-Slip/Fishing Pier/Boat Ramp

1. Public Works Director Report: None

Other/ Business/Concerns

1. **2023 Rates / Fees**
The rates were reviewed, and no changes were made. All 2022 rates will carry over to 2023 unchanged.
2. **Mooring/Anchoring in the City Harbor - DRAFT ORDINANCE**
The document was given to the Harbor Commissioners and Attorney for review. No action was taken, and it will be reviewed again at a future meeting.
3. **Schedule Next Meeting(s):** November 7 and 10, and December 5, 2022
4. **Marina Lease Discussion (Current Lease Exp. 12/31/23):** Bauer/Jensen made a motion to convene into closed session pursuant to Section 19.85(1)(e) and (g): the lease between the City of Bayfield and the Apostle Islands Marina is due to expire on December 31, 2023, and the Harbor Commission would like to continue discussing future lease options, opportunities, and negotiation strategies. They reserve the right to reconvene into open session to make any decisions on the discussion, to continue with any remaining agenda items or for adjournment purposes. Passed by voice vote, all ayes.

Chairman Dougherty called the meeting to order at 4 p.m. followed by roll call.

Present: Bauer, Dougherty, Jensen, and Zawislak

Others: Mayor Ringberg, PWD Kovachevich, and Clerk Hoopman

Bauer/Zawislak made a motion to reconvene into open session for purposes of adjourning. Passed by voice vote, all ayes.

Brett and Julie Tyren, CAVU Marine Consultant introduced themselves to the Harbor Commission and noted their interest in the Apostle Islands Marina. Chairman Dougherty invited them to talk to him after the meeting since this was not on the agenda.

Adjourn: Bauer/Zawislak moved to adjourn. Carried.

Minutes by Billie L. Hoopman, Clerk