**Minutes from:**

**City of Bayfield**

**Parks & Recreation Committee Agenda**

**September 7th, 2023 @ 8:00 a.m. via Go to Meeting and at Bayfield City Hall**

1. Call to Order: 8:12 am
2. Roll Call:
	* Members present: Clark, Carrier, Ray
	* Members Absent: Rovi
	* Others Present: T. Kovachavich, D. Weeks, G. Ringberg, K. Vadnais
	* Recreation & Fitness Resources: None
3. **Motion to** Approve Agenda: Ray/Clark; motion carried
4. **Motion to** Approve Minutes from 8/3/23: Clark/Ray; motion carried
5. Public Input on Agenda Items: None

Agenda

Permit Applications (if any): None

Standard Update Reports:

1. Rec. Center Information Sharing (Jacob Kaiser): no update
2. Playground Subcommittee Report (Vadnais/Hogan): see memo attached to meeting packet
3. Budget/Finance Report
* Tom K. reports that the 2023 Parks budget is tracking well, although there is some inflationary pressure on supply costs. An in-depth review will be done in a future meeting when time permits
1. Round-robin reports from adopters & Public Works Director:
	* Big Ravine Preserve/Iron Bridge (Clark): Clark has toured the trails with Kate Kitchell and has gained a good understanding of the system. He reports that the stabilization work that was contracted on the slope behind the school has been completed and that he will monitor the area as rain events occur. He also reports that a footbridge has been completed on the trail by volunteer Mike Kinnee and that K. Kitchell is purchasing emergency response signs for deployment along the trail.
	* Cooper Hill Park (Subcommittee): no issues; park is in use and all is well.
	* Dalrymple Campground (Ray): no issues; park is in use and all is well.
	* East Dock Park (Subcommittee): Kylie Vadnais informed the committee of some degraded elements of the park play equipment. Carrier and Ray have addressed the issues that Kylie brought to our attention. In addition, as was noted in last month’s meeting, an elevated park improvement effort is underway that involves the City Council. This may include a grant application to Wisconsin Coastal Management and K. Kitchell is willing to help with this.
	* Halvor Reiten Park (Rovi): no issues; park is in use and all is well.
	* Waterfront Walk (Jake’s Park, Memorial Park Annex, Turning Point Fountain) (Rovi): volunteer Bob Durfey has installed a goose deterrent and it appears to be quite effective.
	* Washington Ave. Lake Access (Carrier): no news.
	* Other: nothing brought up.
	* Bayfield Area Trails (BATs) Report (Clark): Clark attended his first meeting as the city representative to the BATs group. He reports that 1) BATs is revising their mission statement to clarify the scope of their work, 2) the Pikes Creek bridge has been installed on the new trail at the hatchery, and 3) the trail and viewing platform at the Big Ravine Headwaters have been completed.

Old Business:

* + - * 1. Implementing the Forestry Operations Plan at Halvor Reiten Park:
* Proposal from the Reiten Condominium Association: Susan Hedman reports that planting will commence this fall.
* The Tree Board will purchase a maple for the “focus tree”, if sufficient money is available in their budget.
* Tom K. indicated that Public Works will mow and otherwise prepare Dock L for the plantings to be done; he asks that an ongoing maintenance agreement be established with the condo association for upkeep of the area.
	+ - * 1. 2024 Budget Request and Comp. Plan Monitoring Reports: the budget was amended as discussed in last month’s meeting; a motion to submit the budget to City Council was made by Ray, seconded by Clark, and unanimously approved. (Note: Dakota Weeks has investigated a reservation system that we may be able to implement for Dalrymple at relatively low cost - $500 for start-up, then $80/month to operate – these expenses could fall under our operating budget. There are details that we need to better understand, so this topic will be discussed in more detail in a future meeting.)

New Business:

Trails Forum Feedback & Sweeny Ave Trail Loop Proposal were presented to the committee to acquaint everyone with the concepts. Carrier gave brief overview of Sweeny Ave concept and requested permission to flag route for feasibility. Committee unanimously agreed to move forward with flagging and to report finds back. These items will be discussed in more detail in the October meeting.

Next Meeting: TBD (Would be Thursday Oct 5, 2023; 8:00 am; City Hall (with an on-line option available), but this may be moved due to Applefest).

Motion to adjourn: Ray/Clark; motion carried