

**CITY OF BAYFIELD
ARCHITECTURAL REVIEW BOARD MEETING
Minutes of September 30, 2013**

Chairman McMullin called the meeting to order at 5:30 p.m. at the Bayfield City Hall.

Present: Tom McMullin, Corey Bakken, Dan Curran, Bruce Moore, Rob Riemer, Bob Durfey (alt.), and Dionne Johnston – Deputy Zoning Admin.

Absent: Stephanie Bresette, Sharon Johnson

Others: David Eades, Cheryl Fosdick, Rich Ryan, James Jones, Bill & Lyn Cornelius, Don Albrecht, Dave Hackett, Brad McDonnell, Jim Stephenson, Heidi Pierpont

Curran/Durfey made a motion to amend the agenda. Motion carried.

Bakken/Curran made a motion to approve minutes of August 26, 2013. Motion carried.

Public Input: None.

Building permits:

1. **Lynette Cornelius & Jeanette Hoopman – 41 North Second Street, Permit #31-13.** Lyn & Bill Cornelius were present with a request to build a pergola. Durfey/Curran made a motion to approve the application as presented. Motion carried.
2. **Wolfgang Veit & Dorothee Meyer-Veit -421 Sweeny Avenue, Permit Application #35-13.** Cheryl Fosdick-CF Design was present representing the Veit's with a request to build a 18.66 ft. x 20.33 ft. addition on the NE corner of the home. Fosdick provided a model of the proposed project. Curran/Moore made a motion to approve the application as presented. Motion carried.
3. **West Big Lake Properties, LLC – 19 North Front Street, Permit #46-12.** Contractor Rich Ryan was present requesting to amend the plans to include changing the railing on the west boundary. Ryan explained the current railing has mesh wire that they would like to remove and add decorative panels to compliment the art sculpture currently at the end of the dock. Curran cautioned that there cannot be any opening in the panel greater than 3 15/16". Ryan stated the panels will be constructed to code and not exceed 3 15/15". Curran asked what the color of the panels will be. Ryan stated the color will be similar to the exiting chain. Bakken/Curran made a motion to approve the amendment. Motion carried.
4. **Cindy & Brad McDonnell – 229 South Fifth Street, Permit Application #38-13.** Brad McDonnell was present with contractor Jim Stephenson with a request to renovate/remodel the existing accessory structure to include adding dormers, exterior door and staircase, upper level deck, re-roof and replace/add windows. Durfey/Moore made a motion to approve the application as presented with the condition any new exterior lighting is shielded and complies with exterior lighting ordinance. Motion carried.
5. **Bayfield Inn – 20 Rittenhouse Avenue, Permit Application #39-13.** Contractor Dave Hackett and James Jones were present with a request to reconfigure the exterior staircase to the upper level deck. Curran cautioned again that the openings between spindles cannot fit a 4" sphere through them. He also stated the current configuration appears to be noncompliant and the new configuration is an improvement. Moore asked there would be any new exterior lighting. Hackett stated they would not be installing new lighting and there is ample lighting from street lights. Curran/Bakken made a motion to approve the application as presented. Motion carried.
6. **Kurt Dicke – 321 North First Street, Permit Application #40-13.** Request for approval for pergola after the fact. Curran/Moore made a motion to approve the application as presented. Motion carried.
7. **Heidi Pierpont – 135 North Front Street, Permit Application # 36-13.** Heidi Pierpont was present with a request to replace crank-out windows with picture awning type windows. Curran stated the house is not historic and with proposed window will compliment the south elevation. Curran/Durfey made a motion to approve the application as presented. Motion carried.

Zoning Administrator Report: Placed on file.

Other Discussion: Discussed accessory structure. Curran/Durfey made a motion to move forward with ordinance changes to clear up definition of accessory structure. Motion carried.

Next meeting is scheduled for Monday, October 28, 2013 at 5:30 pm at City Hall.

Moore/Curran made a motion to adjourn at 5:52 p.m. Motion carried.