

City of Bayfield

Architectural Review Board

Minutes of May 22, 2023

Call to Order: Chairman Carrier called the meeting to order at 5:00 p.m. followed by roll call.

Present: Bogaard, Carrier, Hedman, Phillips, Riemer, Shrider and Spence

Absent:

Others: Mayor Ringberg, Clerk/ZA Hoopman, Treasurer/Deputy-ZA Johnston, Linda Georgeson, Liz Woodworth, Chris Bell, Griffin Bell and Craig Hoopman

Approve Agenda: Bogaard/Hedman moved to approve the agenda. Carried

Review Previous Meeting Minutes of April 24, 2023: Hedman/Bogaard moved to approve the ARB Minutes as presented. Carried.

Public Input on Agenda Items: None.

Agenda:

1. Building Permit #08-23: Thomas & Linda Georgeson – 21 E Lynde Avenue

Install a 10'x55' carport on the north side of accessory building. This project is not in the Historic District. The carport will be placed on piling and have a gravel floor. Siding to be installed on north side to match structure. No windows will be installed on the north side. ***Bogaard/Riemer made a motion to approve the application with the condition the applicant provided a detailed site plan. Passed by roll call vote as follows: Bogaard, Carrier, Hedman, Phillips, Riemer, Shrider and Spence – yes.***

2. Building Permit #09-23: Craig Hoopman – 207 Wilson Avenue

Replace siding on the north gable and lean-to portion of building to match storefront, continue work on railing, add door to access restroom and add temporary door on north elevation for access to continue working on larger project. ***Shrider/Hedman made a motion to approve the application as presented. Passed by roll call vote as follows: Bogaard, Carrier, Hedman, Phillips, Riemer, Shrider and Spence – yes.***

3. Building Permit #10-23: Jeff Kriner & Liz Woodworth – 20 N 7th Street

Replace a 9' x 4' bay window with a 9' x 6.5' 3 double-hung unit with no divided lights. ***Bogaard/Hedman made a motion to approve the application. Passed by roll call vote as follows: Bogaard, Carrier, Hedman, Phillips, Riemer, Shrider and Spence – yes.***

4. Building Permit #11-23: Chris Bell – 5 S 6th Street

Replace cedar shake roof with asphalt and paint pivotal structure. The green window trim will be painted black. Lengthy discussion ensued. Carrier stated white is most likely the original color of the structure. Spence stated the site is a pure dominant corner pivotal structure, changes could downgrade historical significance and all structures should be painted a muted flat blue with eggshell trim. Shrider stated the project could take 2-3 summers to paint. Hedman stated all structures should be reroofed at the same time. Chris Bell stated the smaller garage has some structural issues that need to be addressed before the roof can be replaced but the larger garage roof will be replaced.

Bogaard/Shrider made a motion to approve the application as presented with the condition that all structures are painted blue with white trim and the permit shall be valid through 2024. Passed by roll call vote as follows: Bogaard-yes, Carrier-no, Hedman-yes, Phillips-no, Riemer-yes, Shrider-yes and Spence – yes.

Zoning Administrator Report:

1. List of permits: ***Placed on file.***
2. Annalisa Bermel - 200 Rittenhouse Project update email: The Board reviewed the project update email. ***Bogaard/Hedman made a motion to have the application come back to the Board with an amended building permit proposal.***
3. Bill Bland requested a 6-month extension to permit 16-22: ***Hedman/Phillips made a motion to approve a 6-month extension. Carried.***
4. Architectural & Historic Review from Billie Hoopman ZA - Comprehensive Plan current and past - Email from State Historical Society: ***Information only***

Other Discussion:

1. Updating list of Pivotal and Contributing Structures: Discussion ensued. A work session is scheduled for June 20, 2023, 5 pm at City Hall to review the Pivotal and Contributing Structures. Spence will create a spreadsheet listing all the properties in the historic district and create records for each property to include photos. Hoopman will email Spence an aerial map of the city. Phillips would like the ARB to consider preserving barns in the city and there are funds available from the Historical Society.
2. Promoting Awareness of City of Bayfield's Dark Sky Ordinance: No discussion.
3. Zoning Administrator reporting procedures to ARB: No discussion.

Next Meeting Date and Time: June 26, 2023, 5 pm at City Hall.

Adjournment: ***Shrider/Bogaard moved to adjourn at 7:43 pm. Carried.***

Minutes provided by Dionne K Johnston, Treasurer/Deputy Zoning Administrator