

**CITY OF BAYFIELD
ARCHITECTURAL REVIEW BOARD MEETING
Minutes of May 29, 2018**

Acting Chairwoman Burkel called the meeting to order at 5:00 p.m. at the Bayfield City Hall.

Present: Bill Cornelius, Mike Eldred, Tina Nelson, Sheryl Burkel, Sandy Paavola (Alt.), and Dionne Johnston – Deputy Zoning Admin.

Absent: Sharon Johnson, Bob Durfey, Rob Riemer,

Others: Karen Basina, Neil Howk, Susan Larsen, Luis Zanger, Seth Vasser, Kathleen Russell, Anne Olson, Greg Rozier, Lissa Flemming, David Eades, and Mayor Ringberg

Nelson/Paavola made a motion to approve the agenda. Motion carried.

Cornelius/Paavola made a motion to approve the minutes of April 23, 2018. Motion carried.

Public Input: None.

Building permits:

1. **Luis Zanger – Block 67, Lots 3-4, 117 North Tenth Street, Permit Application #08-18.** Luis Zanger and contractor Seth Vasser were present returning with revised plans for a single family dwelling. Cornelius asked to see the siding sample which was provided along with a sample of the roof material. Nelson believes the applicant provided the details the ARB requested at the last meeting. Cornelius was concerned with the site plan setbacks which didn't have the correct north side yard setback. ***Paavola/Nelson made a motion to approve the application as presented to build a single family dwelling. Motion carried. Johnston will need an updated site plan with accurate setbacks, a copy of the UDC permit and the building site stake out to ensure they meet the required setbacks prior to issuing a permit.***
2. **Anne Olson – 409 North Front Street, Permit Application #17-18.** Anne Olson and contractor Greg Rozier were present with a request to replace/relocate front entry door to original location, install window where door was to match front of house, replace rotten porch boards and failing hand rail, scrape prime and paint, add siding in gables only, rear retaining wall work. Cornelius asked what the hand rail would look like. Olson stated something simple. Olson stated the gables will have a vinyl shake look and provided a sample of what it would look like. ***Eldred/Cornelius made a motion to approve the application as discussed including removing existing front entry door with a window to match the east elevation windows, relocate the front entry door to its original location on the east elevation, install vinyl shakes in the gables, replace/repair siding, south rear door, porch boards, paint using colors provided (if colors change will file a registration of new paint colors with zoning administrator prior to painting). The hand rail was tabled until more details are provided. Motion carried.***
3. **Karen Basina – 101 Rice Avenue, Permit Application #18-18.** Karen Basina was present with a request to replace roof with asphalt and deck railing with cable system. ***Cornelius/Nelson made a motion to approve the application as presented. Motion carried.***
4. **Apostle Islands Realty – 10 North First Street, Permit Application #19-18.** Kathleen Russell was present with a request to install roof mounted solar panels. Cornelius concerned with snow sliding off panels onto the stairs of the store and they may need to install a system to prevent this. Eldred concerned with rain run-off and they may need to install gutters. ***Eldred/Nelson made a motion to approve the application as presented. Motion carried.***
5. **Neil Howk & Susan Larsen – 105 South Seventh Street, Permit Application #20-18.** Neil Howk & Susan Larsen were present with a request to install roof mounted solar panels. ***Paavola/Nelson made a motion to approve the application as presented. Motion carried.***
6. **Lissa Flemming – 39 North Fifth Street, Permit Application #21-18.** Lissa Flemming was present with a request to install roof mounted solar panels. ***Eldred/Cornelius made a motion to approve the application as presented. Motion carried.***

Zoning Administrator Report: None.

Other Discussion: None.

Discuss Next Meeting Date and Time: The next regular meeting will be June 25, 2018, 5:00 pm at City Hall.

Burkel/Cornelius made a motion to adjourn at 5:40 p.m. Motion carried.