

**CITY OF BAYFIELD  
ARCHITECTURAL REVIEW BOARD MEETING  
Minutes of July 24, 2017**

Chairwoman Johnson called the meeting to order at 5:00 p.m. at the Bayfield City Hall.

**Present:** Bill Cornelius, Dan Curran, Bob Durfey, Sharon Johnson, Tina Nelson, Rob Riemer, Sheryl Burkel (Alt.), and Dionne Johnston – Deputy Zoning Admin.

**Absent:** Hannah Hudson and Sandy Paavola (Alt.)

**Others:** David Eades, Ron Makela, Linda Schneider, and Mayor Ringberg

***Burkel/Curran made a motion to approve the agenda. Motion carried.***

***Burkel/Paavola made a motion to approve the minutes of June 26, 2017. Motion carried.***

**Public Input:** Mayor Ringberg loves the idea for the outdoor classroom proposed by the School District of Bayfield, but has safety concerns regarding its proximity to the ravine and current erosion problems.

Ron Makela spoke in reference to the new proposed home at N 10<sup>th</sup> and Rice Ave. He has a new home in the area where Linda Schneider is requesting to build a new residence. He is concerned about the proposal and as he looked at the plan and read the minutes from the last meeting where the approved windows on the house were double hung. He has been in the building trade since 1958 and objects to using double hung windows for this project since all the other houses within 200 feet all have casement windows. Double hung windows are less efficient and this house sits outside the historic district and having this project install double hung windows would be inappropriate for the neighborhood.

**Building permits:**

1. **Linda Schneider – North Tenth Street, Block 67, Lots 9-10, Permit #03-17.** Linda Schneider was present to ask the ARB to reconsider her request for casement windows. ***Curran/Burkel made a motion to approve the plans as presented. Motion carried.***
2. **Mursel Demirkol – 201 Manypenny Avenue, Permit #12-17.** A request to amend plans to include removing a window and installing a door was presented. ***Cornelius/Nelson made a motion to approve the request to install a door to match the existing doors on the building. Motion carried.***
3. **School District of Bayfield – 300 North Fourth Street, Permit application #23-17.** Steve Dunn was present representing the school district with a request to build an outdoor classroom with an open deck with a roof cover and benches. Concerns regarding safety were discussed. Curran stated commercial building code requires structures that close to a ravine have a protective 42” railing along the sides for the ends closest to the ravine and asked to see accurate drawings of the project. Dunn stated there will be a railing along the ravine side of the structure and that he would have John Gerzina get a drawing for the ARB to review at the next meeting. ***Curran/Burkel made a motion to table the application until a professional was retained to provide an accurate drawing of the structure and to ensure the project meets state building code requirements. Motion carried.***
4. **Recreation & Fitness Resources – 140 South Broad Street, Permit Application #24-17.** Request not received, no action taken.

**Zoning Administrator Report:** None.

**Other Discussion:**

1. **Historic District Guidelines.** No discussion.

**Discuss Next Meeting Date and Time:** The next regular meeting will be August 28, 2017, 5 pm at City Hall.

***Burkel/Durfey made a motion to adjourn at 5:32 p.m. Motion carried.***