

City of Bayfield Plan Commission

Minutes of Tuesday, September 22, 2020, 4 p.m.

Call to Order-Roll Call: Mayor Ringberg called the meeting to order at 4:04 p.m.

Present: Mayor Ringberg, Sheryl Burkel, Joanne Cirillo, Mary Dougherty, and Mark Ludeking

Absent: Bob Durfey

Others: Bill Peterson, Craig Skaaden and Billie Hoopman

Agenda and Minutes of July 28, 2020: Cirillo/Burkel moved to approve. Carried.

Public Input on Agenda Items: None.

Agenda Item(s):

1. **Temporary Shelter Request (12'x33') – Apostle Islands Marina, 113 So. 1st Street**

Burkel/Cirillo made a motion to approve the Temporary Shelter Request as recommended by the Harbor Commission and as presented. Carried.

2. **Comprehensive Plan Implementation: Action Planning**

• **Launching the Green Infrastructure & Climate Resiliency Program – Update**

Hoopman informed the Commission some behind the scenes work was being done to create draft ordinance language for Natural Lawn Areas, Land Disturbance (steep slope areas), and Stormwater Management. She also mentioned the Flow Path Mapping and said she would e-mail it out to Commissioners.

• **Health In all Policies –Guidance Document.** Mary Dougherty said she will work on proposed policies/guidance materials and hopes to present them later this Fall.

• **Housing Study – Survey and Update:** Commissioners were provided with a copy of the proposed survey and Mayor Ringberg said it will be sent out soon. Cirillo inquired about the distribution process. Will it only be mailed, or will other options be pursued? The Mayor said he was not sure but would ask.

3. **Other**

• **Zoning Code Review:** This is a comprehensive plan action item. Discussion ensued:

- A request for CIP funds in 2021 has been cut.
- The Commission noted that having the Housing and Green Infrastructure pieces would be key to knowing the direction of any revisions in those areas.
- We should look for grants that might cover some of the Zoning Code Revision expenses. Ludeking suggested this project could be a capstone project for a university student.
- Commissioners could discuss larger conceptual ideas, but it was recommended we hire professionals to help do a comprehensive review and provide the needed code revisions.

- **Comprehensive Monitoring Forms** – Hoopman noted Committees/Boards were asked to provide updates at the same time the annual budgeting information was sent out. She will provide the updates received at the next meeting.
- **Viking Cruises** – Hoopman will send out information we received from Bar Harbor. Might be helpful in helping to plan for their potential arrival.

4. **Confirm/Set Next Meeting(s):** October 27, 2020, 4 p.m.

Adjournment: Burkel/Cirillo moved to adjourn. Carried. 4:38 p.m.

Minutes by Billie L. Hoopman, Clerk