

CITY OF BAYFIELD HARBOR COMMISSION

Minutes of August 1, 2022, 4 p.m.

Call to Order – Roll Call

Chairman Dougherty called the meeting to order at 4 p.m. followed by roll call:

Present: Bauer, Dougherty, Jensen, Shrider, and Zawislak

Others: Operator Peterson, John Langhans-MSA and Clerk Hoopman

Public Input on Agenda Items: None.

Review/Accept meeting minutes of July 5 and 21, 2022: Jensen/Bauer moved to approve the previous meeting minutes with the understanding the water on East Dock only hits shoes, it is not ankle deep. Carried.

Marina

1. Breakwater and Shoreline Improvement Project:

a. Project Updates: MSA provided updates to the known punch list items.

- Construction cloth in the marina between A&D Dock – removed within next two weeks.
- Puddling on East Dock – Fixed within the week.
- Boards between A & D Dock – Installed within next two weeks.
- Light Pole – Delivery Date of July 21.
- Power Pedestals for A & E Dock – Delivery Date of August 30th.

Langhans asked the Commission and Operator Peterson if there were any other items needing completion and none were known at this time.

The Commission would like “as built” drawings for their files as was discussed at previous meetings. The tubes placed are completely different than designed. Were the tubes addressed contractually? Was a change order needed?

They would also like to ask the Bayfield Fire Department Divers if they would be willing to video the work done for our records. This would also give us an idea of the work done now and how it looks later in terms of future maintenance needs. Hoopman will send a request to the Fire Chief about this idea.

b. Wren Works / MSA Pay Requests

Zawislak/Bauer made a motion to deny the request by Wren Works for \$80,389.20 for lost profit for the reduction in armorstone needed. Engineer Langhans noted this is a common request, and the normal range of request is generally from 12-15%. The Commission voiced their disappointment that no one was present from Wren Works to discuss. Carried.

Zawislak/Jensen motioned to table making a decision for one month on the request for \$29,263 by Wren Works for the temporary wiring needed. The Commission again requested more information. When were the pedestals ordered? How much is the aluminum? When did you know about the supply chain issue? No one from Wren Works was present to discuss and no information has been received to date as requested. Carried.

Bauer/Zawislak made a motion to deny the request for \$19,000 by MSA for additional engineering work. Discussion ensued. Motion carried.

c. Budget, Expense and Grant Reports: Nothing new to report at this time.

2. Marina Lessee:

a. June Fees Report: Provided. No action required.

b. Issues/Concerns/Updates: Operator Peterson inquired about the dredging needed for the Coast Guard area. Tom K. will be asked to get this area dredged.

3. Public Works Director Report: Issues/Concerns/Updates: None.

City Dock

1. EMS Invoice – Viking Cruises: Tabled until a later date; after Chairman can talk with EMS Director or she can attend a meeting.

2. Tariff Schedule for City Dock / Letter: In process. Hoopman contacted Attorney Lindsay seeking his assistance on creating a policy. No response to date. She will call him again. Shrider mentioned a tariff for a casino boat in Hammond, Indiana. Discussed the meeting with the Apostle Islands Cruise Service on the proposed tariff and their concerns. They were invited to consider a long-term lease that ties directly with the Bayfield Lakeside Pavilion Lease.

3. Public Works Director Report: Issues/Concerns/Updates: None.

L.E. Building-Slip/Fishing Pier/Boat Ramp

1. Public Works Director Report: Issues/Concerns/Updates: None.

Other/ Business/Concerns

1. July 2022 Rev./Exp. Budget: Informational, no action required.

2. 2023 Budget and CIP's: The main focus was on the 2023 CIP's especially the work needed on the finger piers and what other options there might be, other considerations to evaluate, etc. The LE Building was also mentioned. Are there any engineering drawings for either? Dougherty may need access to LE Building to get measurements.

3. 2023 Rates: Postponed until next meeting.

4. Schedule Next Meeting(s):

Tuesday, August 31, 2022, 4 p.m. –Sp. Meeting to discuss Budget, CIPs, & 2023 Rates
Tuesday, September 6, 2022, 4 p.m.

5. Marina Lease Discussion (Current Lease Exp. 12/31/23): None.

Adjourn: Shrider/Bauer moved to adjourn. Carried. 6:12 p.m.

Minutes by Billie L. Hoopman, Clerk