

CITY OF BAYFIELD HARBOR COMMISSION

Minutes of April 5, 2021, 4 p.m.

Call to Order - Roll Call: Chairman Dougherty called the meeting to order at 4 p.m.

Present: Dougherty, Bauer, Zawislak, Shrider and Bryan

Others: Mayor Ringberg, Craig Skaaden, Matt Carrier, Mark Ludeking, Bryce Albrecht, Operator Peterson, Clerk Hoopman, and PWD Kovachevich

Approve Agenda: Shrider/Bryan moved to approve the agenda as presented. Carried.

Review/Approve Minutes from April 5, 2021: Shrider/Zawislak made a motion to approve the previous meeting minutes as presented. Carried.

Public Input on Agenda Items: None.

MARINA

1. Breakwater and Shoreline Improvement Project Updates

a. HAP Grant – Review and Possibly Approve: Shrider/Bauer made a motion to approve the HAP Grant as presented. Carried, all ayes. It was noted the deadline changed from June 2022 to December 2022.

b. Project Update, Budget, and Timeline: Bruce Lunde, Engineer provided a few updates

- We received a timeline a week or so ago which needs to be amended to correlate with the permitting process. Looking at a July bid date now.
- Paul Powell, ACE recently e-mailed Lunde requesting a soil plan. The materials from the shoreline will need to be tested before being transferred offsite.
- Today is the last day for DNR review/comments.
- We are hoping to have the ACE FONSI completed by Mid-June. We cannot bid until this is received.
- MSA feels we are likely to receive competitive bids even though the bid date has been pushed to July. He mentioned two companies now stationed in Duluth as potential bidders.
- As built drawings will be required as part of the bid documents and they are required by the ACE.

c. Project Expense Report: Lunde presented a preliminary revised budget which shows a construction project estimate of \$4,035,001.75. Before sending it to us formally, he will run it past his team for a final review. He should be able to e-mail it to us by the end of the week.

2. Marina Lessee Fees Report: The Commission received the February Marina Lessee report. No action needed, informational.

3. Independent Accountant's Report on Applying Agreed upon Principals-2020: Shrider/Zawislak moved to accept the report and place it on file. Carried, all ayes.

4. Marina Lessees: Issue/Concerns/Updates

Operator Peterson asked if the pelican poles that popped out could be replaced. He is hoping that can be done relatively quickly since he has boaters already wanting to go in due to the great Spring weather. PWD Kovachevich said Ken Dobson has been asked to replace them.

5. Public Works Director Report: Issues/Concerns/Updates: None.

CITY DOCK

1. Viking Cruises – 2022 & “Tourism Management Perspectives”

The Commission received a variety of information including dates of arrival, and various proposed City Policies that should be considered – Fees, passenger caps and tour bus/vans.

Discussion ensued about the lack of information known about their arrival and who will take the lead on developing policies etc. It was mentioned the Chamber and City have similar but different goals. The Chamber has arranged for a virtual meeting that is scheduled for Thursday, April 15, 2021. This will be an opportunity to learn more about their plans. The Mayor said he is hopeful to learn more about who we should be working with from their organization as we move forward.

2. Apostle Islands Cruise Service – 2021 Dockage Update

The Commission learned the AICS will not need all the spaces they originally requested for 2021, but they are asking to maintain first right of refusal on the spaces they will not be using. They paid the 25% deposit on those spaces and would like a refund if they are re-rented.

Shrider/Bryan made a motion to repay the AICS dollar for dollar if the spaces shown in yellow (ABX, and the two finger piers west of the Archipelago) are re-rented seasonally and to maintain their first right of refusal until December 15, 2021 on those spaces. Carried, all ayes.

3. Public Works Director Report : Issues/Concerns/Updates

The PWD report they fixed some of the loose board on the City Dock and at the LE Building before the ice went out. He asked the Commission to be mindful that more work is needed on the sideboards on the City Dock.

The Commission was told about a fishing vessel who moored at the City Dock all winter but did not pay their fee until recently. It was noticed they bottom sanded their boat which prompted us to contact the DNR and Coast Guard. The boat owner satisfactorily cleaned up the paint chips and quickly paid their winter dockage fees. The Commission discussed the possible penalties. Hoopman will forward the Winter Dockage Agreement to Shrider, and possible amendments will be suggested for best practices and penalties for non-compliance. This would also be in relation to the boats using more power than allowed (Ferry Boat and Six Pack).

LE BUILDING – SLIP/FISHING PIER/BOAT RAMP

1. Daily and Seasonal Launch Fees – Hoopman told the Commission she ordered a new sign, and it will be installed as soon as it arrives. The old one has been taken down and a temporary sign is up for the meantime.

2. Boat Ramp Dock Improvements: The PWD told the Commission he is looking into some options. He was advised that aluminum will not hold up and he is now looking at some other steel options. It will cost approximately \$5,000 to tear out the old ramp and install some new rock. The Commission is hoping to apply for a DNR Boating Recreation grant to cover half. We should also investigate a WCMG as well to help with our match. Shrider said Pier Genius from Iowa is a company that should be contacted.

- The Commission requested an updated electrical usage report.

3. Public Works Director Report: Issues/Concerns/Updates

He informed the Commission the Boat Launch fee box is being checked daily. In addition, he will plan to get the boat ramp dredged when weight restrictions are lifted.

Other Business/Concerns

1. Marina Lease Discussion (Current Lease Exp. 12/31/23):

Zawislak/Bauer made a motion to convene into closed session pursuant to Section 19.85(1)(e) and (g). The lease between the City of Bayfield and the Apostle Islands Marina is due to expire on December 31, 2023 and the Harbor Commission would like to begin discussing future lease options, opportunities, negotiation strategies. They reserve the right to reconvene into open session to make any decisions on the discussion, to continue with any remaining agenda items or for adjournment purposes. Carried, all ayes.

Shrider/Zawislak moved to adjourn the closed session and to reconvene into open session to confirm the dates of the next meetings and to adjourn. Carried.

2. Schedule Next Meeting(s): May 3, 2021, 4 p.m. and June 7, 2021, 4 p.m.

Adjourn: Shrider/Zawislak made a motion to adjourn. Carried. (6:08 p.m.)