

City of Bayfield Common Council

Minutes of Wednesday, November 16, 2022, 5:30 pm

Call to Order – Roll Call – Pledge of Allegiance: Mayor Ringberg called the meeting to order at 5:30 p.m. at the Bayfield City Hall followed by roll call and the Pledge of Allegiance.

Present: Beagan, Bryan, Carrier, Dougherty, and Mayor Ringberg

Staff: Treasurer Johnston, Clerk Hoopman, PWD Kovachevich, Librarian Weber, Chief Ladwig, Office Admin. Weeks, Laborer Bainbridge, and GBWWTP Operator Pearson

Others: Diane Fizell, Paul Swansen, Skye Bingham, Robert Ferrin, Carol Fahrenkrog-Chamber, Kate Kitchell, Brian Fehr, Bill Bland, Rick and Amy Sherrard, DJ, and MB

Review/Approve Agenda: Carrier/Beagan moved to approve the agenda as presented. Carried.

Public Comment and Suggestions from Persons Present on Agenda Items: None.

Discussion and Identification of Items for Future Agendas: None.

Review/Approve the Common Council's Regular Minutes of October 17, 2022: Bryan/Carrier moved to approve the minutes of October 17, 2022, as presented. Carried.

Public Hearing: The hearing was held to receive input on Resolution #603, a resolution for 2023 Budget Adoption and Tax Levy. Copies of the proposed resolution and Exhibits A (Publication Notice) & B (2023 Budget) were available for inspection prior to the meeting in accordance with State Law.

Kate Kitchell first thanked the City and the Election Board for running a fine election last Tuesday. She then commented on the difficult budget cycle just endured. She suggested the City consider creating a strategic plan and noted it's different than the comprehensive plan. It would help the Council identify their priorities during this difficult time. She offered to assist with this effort by finding money or help.

No other public input was received after the Mayor asked three times.

Bryan/Carrier made a motion to close the public hearing. Carried. (5:37 p.m.)

Agenda

1. Resolution #603 – A resolution for Budget Adoption and Tax Levy (2023)

Dougherty/Bryan moved to approve Resolution #603, a resolution adopting the 2023 budget as presented. Discussion on wages.

- Carrier noted he would love to support the wage increase but doesn't believe it's sustainable. Feels it is appropriate for the Fire and EMS who are essential to our community.
- Beagan agrees and feels the increase is appropriate for some, but not all. It's too large.

Passed by roll call vote as follows: Beagan-no, Bryan-yes, Carrier-no, Dougherty-yes. Due to a tie, the Mayor vote. He voted yes. Motion carried.

2. Resolution #604 – A resolution for the City of Bayfield 2022 Wages

Bryan/Dougherty made a motion to adopt Resolution #604 as presented. Discussion on wages ensued. Passed by roll call vote as follows: Bryan-yes, Carrier-no, Dougherty-yes, and Beagan-no. Due to a tie, the Mayor voted. He voted yes. Motion carried.

3. Robert Ferrin, CAPP, Kimley-Horn - Proposal for Professional Services City of Bayfield Parking Management Plan Implementation Support

A lively discussion ensued about the revised proposal, the scope of work being presented and the

deliverables. The Council asked Mr. Ferrin to reconsider the rate proposed, suggested using the terminology “not to exceed” and they requested a better understanding of Task 2 – Parking Management Plan Validation especially since it’s been comment that the plan is well done and there isn’t any hard data on parking to use.

4. Board of Harbor Commissioners Rulemaking Applicable to Passengers at the Bayfield City Dock

Dougherty gave a summary of the work done by the Commission to date and the content of the policy. Dougherty/Beagan made a motion to adopt the Board of Commissioners Rulemaking Applicable to Passengers at the City Dock Policy as presented. Passed by roll call vote as follows: Carrier, Dougherty, Beagan, and Bryan – yes.

5. 3rd Quarter Room Tax Report

The Commission received a copy of the 3rd Quarter Room Tax Report. Treasurer Johnston noted we are up a little and she is still waiting for a few late arriving reports.

6. Alcohol/Coin Licenses: ARS Holdings, Inc. d/b/a is surrendering their Class B Combination Alcohol License pending it is issued to Lab’s Pub, LLC d/b/a Morty’s Pub, 108 Rittenhouse Avenue, Brian J. Fehr, Agent who duly applied for the original license specified

Bryan/Dougherty moved to accept the letter of surrender from ARS Holdings, and to approve the issuance of an original alcohol license for a Combination Class B License to Lab’s Pub LLC, d/b/a Morty’s Pub, 108 Rittenhouse Avenue, Bayfield, WI along with a coin license for 8 machines. Passed by roll call vote as follows: Dougherty, Beagan, Bryan and Carrier – yes.

7. Project Updates:

a. Courthouse Improvements Project – Review and award Bid, Consider borrowing for Project

Dougherty/Carrier moved to award the bid to Nasi Construction in the amount of \$287,689 which includes the roof, electrical and fire alarm system work. Passed by roll call vote as follows: Beagan, Bryan, Carrier, and Dougherty – yes.

Bryan/Beagan made a motion authorizing the City to obtain a loan from the Chippewa Valley Bank in the amount of \$400,000 for 5 yrs. with a 3.95% interest rate. Discussion. Once the required work is complete the monthly lease payment will increase to include the debt payment. Passed by roll call vote as follows: Bryan, Carrier, Dougherty, and Bryan– yes.

b. Playground Replacement Project: Carrier reported that a volunteer work crew removed the equipment from Cooper Hill and a dumpster for this purpose was donated by South Shore Waste. PWD Kovachevich will pick up the tires and dispose of them.

c. Wayfinding: Beagan informed the Council the Plan Commission received a new design which received a more favorable reaction than the first. The Commission will continue to work with Stantec on the final designs and placement of signs thereof.

d. Zoning Code Rewrite: Carrier said “we’re in the weeds now” reviewing the draft land use matrix and land use summaries.

e. Paid Parking: No further discussion on this topic.

8. Mayor’s Report: The Mayor updated the Council on the Housing Pilot Program, and things he learned at the League Conference he attended. He also expressed that if the Council wanted to pursue a referendum in the Spring the County would need the information by January 24, 2023. Carrier noted there isn’t a November Election in 2023.

File Reports from Committees, Commission & Boards

Architectural Review Board: Minutes of October 24, 2022

Historic District Guidelines Subcommittee: Minutes of October 20 and 30th, and November 6

Harbor: Minutes of November 7 and 10, 2022

Library: Minutes of October 19, 2022

Parks and Rec.: Minutes of November 3, 2022 w/attachments

Planning: Minutes of October 25 and November 9, 2022

Police Department: October 2022 Report

Public Works: Minutes of October 19, 2022

Scenic Byway: Minutes of June 16, 2022

Tree Board: Minutes of October 18, 2022

Bryan/Carried made a motion to place the above minutes on file. Carried.

Correspondence: Nov. 1, 2022 – Bayfield County Planning and Zoning Comp. Plan Update
Informational, no action required.

Clerk:

1. General Election - Certification of the Board of Canvassers
2. WEC Accessibility Survey on Election Day
3. City of Bayfield Spring Election Notice

Informational, no action required.

Treasurer: October Treasurer's Report, Voucher Payments, Fund Summary, and Budgets

Beagan/Dougherty made a motion to accept and place on file the October Treasurer's report as presented.

Passed by roll call vote as follows: Carrier, Dougherty, Beagan and Bryan – yes.

Next Mtgs: December 14, 2022, 5:30 p.m. – Reg. Meeting (if needed)

January 18, 2023, 5:30 p.m. – Reg. Meeting

Adjournment: Carrier/Beagan moved to adjourn. Carried (7:08 p.m.)

Minutes by Billie L. Hoopman, Clerk