

# City of Bayfield Common Council

Monday, May 16, 2022, 6pm

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## **Call to Order – Roll Call – Pledge of Allegiance**

Council President Beagan called the meeting to order at 6pm followed by roll call and the Pledge of Allegiance.

**Present:** President Beagan, Bryan, Carrier, and Dougherty

**Absent:** Mayor Ringberg

**Others:** Diane Fizell, Joanne Cirillo, and Tim Schwecke – Civi Tek

**Staff:** PWD Kovachevich, Treasurer Johnston, Office Mather, W/S Berg, GBWWTP Pearson, and Clerk Hoopman

**Review/Approve Agenda:** Dougherty/Bryan moved to approve the agenda as presented. Carried.

**Public Comment and Suggestions from Persons Present on Agenda Items:** None.

**Discussion and Identification of Items for Future Agendas:** None.

**Review/Approve the Common Council’s Regular and Reorganizational Minutes of April 19, 2022:** Bryan/Carrier made a motion to approve the minutes as presented. Carried.

## **Agenda**

**1. City of Bayfield Parking Management Plan:** A lengthy discussion ensued mostly on parking passes, and briefly on public works parking tasks like striping and putting up signs, and public engagement. Carrier felt he had received enough feedback to bring back to the Parking Committee.

## **2. Alcohol/Tobacco Licenses Requests:**

**a. Lake Superior Lodge, LLC, Wayne Short Agent, 225 E. Lynde Avenue – 2022 Class A Beer License Application ADDED: Location of convenience store housing the Class A Beer License and Site Map**

Concern was expressed about extending alcohol into new districts. Hoopman reiterated her conversation with Attorney Lindsey and noted after the last Council meeting, she asked for further input from him, but has not receive any to date. He essentially said he believed a convenience store with beer would fit into the concept of a hotel/motel operations. Dougherty/Carrier moved to approve the issuance of the license contingent upon a positive written review by Attorney Max Lindsay that issuance of an alcohol license would be allowed in the City’s R-2 Zoning District. Passed by roll call vote as follows: Bryan, Carrier, Dougherty, and Beagan – yes.

**b. 2022-2023 Alcohol, Coin and Tobacco License Requests**

Hoopman explained the list is informational and she would be asking the Council to officially approve them at their next meeting. She noted the text in red indicates something new, changed, or reflects an exterior license location (outside deck, etc. ).

**c. 2022-2023 Server’s License Applications:** Informational only, no action required.

## **3. Bayfield Farmer’s Market – Street Use Permit, June 18-October 15, Saturdays from 7 am-1pm**

Bryan/Dougherty moved to approve the request for a Street Use Permit as requested. It was noted the Public Works Committee reviewed the application earlier today and recommended approved. Carrier noted he spoke to their manager about the concept of growing the market and he hopes the Council will work with them in the future on this concept. Passed by roll call vote as follows: Carrier, Dougherty, Beagan, and Bryan – yes.

## **4. Up North, 124 Rittenhouse Avenue – Sidewalk Sales Requests (11 weekends)**

Bryan/Carrier made a motion to approve the Sidewalk Sales permit as requested. Passed by roll call vote as follows: Dougherty, Beagan, Bryan and Carrier – yes.

## 5. 2022 1<sup>st</sup> Quarter Room Tax Report

Carrier/Bryan moved to accept and place on file the Room Tax Report as presented. Discussion about the issues we have been experiencing. Hoopman told the Council she sent an e-mail and the report to the Wisconsin Department of Revenue Secretary and expressed concern over the non-taxable nights and the inaccuracy of the reports we are receive. Carried.

## 6. Mutual Aid Information – Fire and Police

The Council received a copy of the Mutual Fire Protective Assistance Contract dated January 12, 1994. Hoopman also gave them a copy of State Statute 66.0313 Law Enforcement: mutual aid and an e-mail to Bayfield County Administrator. Because the City seems to be assuming a great deal of cost and liability on mutual aid, she hopes more discussion could ensue and a better understanding can be crafted. There might need to be a new agreement drafted that is a hybrid of what has occurred to this point, and the state statutes on mutual aid.

## 7. Project Updates:

- a. **Apostle Islands Marina Project** – The project timeline has been delayed. There is a lengthy delay on the new electrical pedestals due to supply issues. Contractor is trying to work with Operator Peterson on ways to mitigate issues with the boaters.
- b. **EMS Study Committee** – Beagan will report more at the next meeting.
- c. **BART** – There is a meeting later this week and they have been focusing on the new building in Price County.
- d. **Courthouse Improvements Project** – John Gerzina will be meeting with the contractor to discuss the project and pricing. The ball is in our court to get back to the GSA.
- e. **Parking Management Plan** – This item was discussed under agenda item #1.
- f. **Playground Replacement Project** – The Committee has been successful in their fundraising efforts. They have another event planned for June 5. They hope to get Cooper Hill bid out in the near future.
- g. **Waterfront Walk** – Work has started. If the weather holds, it's possible the project could be completed by Memorial Day weekend.
- h. **Wayfinding** – A summary of the seven proposals received was provided. The Plan Commission has elected to speak with two of the firms and will report back to the Council at their next meeting.
- i. **Zoning Code – Consideration of Contract between City of Bayfield and Civi Tek Consulting, LLC**  
Bryan/Dougherty moved to sign the contract between the City of Bayfield and CiviTek Consulting, LLC in the amount of \$48,800. Passed by roll call vote as follows: Beagan, Bryan, Carrier, and Dougherty – yes.

## File Reports from Committees, Commission & Boards

**Architectural Review Board:** Minutes of April 25, 2022

**BRB:** Minutes of September 20, 2021

**Fire Department:** Minutes of April 4 and May 2, 2022

**GBWWTPC:** Minutes of May 5, 2022

**Harbor:** Minutes of May 2, 2022

**Library:** Minutes of March 16 and April 23, 2022

**Parks and Rec.:** Minutes of May 5, 2022

**Planning:** Minutes of April 26, 2022

**Police Department:** April 2022 Report

**Public Works:** Minutes of April 19, 2022

**Tree Board:** Minutes of April 25, 2022

Bryan/Dougherty made a motion to approve the minutes list above in a block format. Carried.

## Correspondence:

- ADP – 4/21/2022 - Running Toward the Flames: Officer recounts rescue efforts at apartment fire
- How Are WE? Well-Being in Bayfield County, Pilot Results Summary
- April 29, 2022 – Letter from Harbor Commission to Residents and Seasonal Boaters

Carrier/Bryan made a motion to place the correspondence on file. Carried.

**Treasurer:**

- **April Treasurer's Report, Voucher Payments, Fund Summary, and Budgets**

Carrier/Dougherty moved to accept and place on file the April Financials as presented. Passed by roll call vote as follows: Bryan, Carrier, Dougherty, and Beagan – yes.

- **General Banking** – Treasurer Johnston indicated this is in motion The new account has been established at Bremer Bank and we'll be slowly moving our accounts over to the new one.

**Next Mtgs:** Tuesday, June 14, 2022, 5:30 p.m. and July 20, 2022, 5:30 p.m.

**Adjournment:** Bryan/Dougherty made a motion to adjourn. Carried. (7:49 p.m. )

**Minutes by Billie L. Hoopman, Clerk**