

City of Bayfield Common Council

Minutes of Tuesday, June 14, 2022, 5:30 pm

Call to Order – Roll Call – Pledge of Allegiance

Council President Colleen Beagan called the meeting to order at 5:30 p.m. followed by roll call and the Pledge of Allegiance.

Present: Beagan, Bryan, Carrier, Dougherty, and Mayor Ringberg

Others: Tony Williams, Sheriff Candidate, Former Police Chief Fangman, Kate Kitchell, Amy Sherrard, Larry Munch, Joanne Cirillo, and Carol Fahrenkrog-Chamber

City Staff: Clerk Hoopman, PWD Kovachevich, Treasurer Johnston, Chief Ladwig, Officer Novak, W/S Berg, and GBWWTP Op. Pearson

Review/Approve Agenda: Bryan/Beagan moved to approve the agenda as presented. Discussion. The Council was informed by Mayor Ringberg that Chief Ladwig withdrew his letter of resignation and therefore Agenda Item 8 b. was stricken from the agenda. A round of applause was given and Ladwig was thanked for reconsidering and for his efforts. Carried.

Public Comment and Suggestions from Persons Present on Agenda Items: None.

Discussion and Identification of Items for Future Agendas: None.

Review/Approve the Common Council's Regular and Board of Review Minutes of May 16, 2022:

Bryan/Dougherty moved to approve the minutes as presented. Carried.

Tony Williams, Candidate for Bayfield County Sheriff was present to introduce himself and to inform them why he was running. He noted his goals and challenges with policing. The Council thanked Williams for his time attending the meeting.

Agenda

1. Licenses Requests:

a. 2022-2023 Alcohol, Coin and Tobacco License Requests

Bryan/Beagan moved to not grant the Class A Liquor license to Midland Services and to grant all other licenses as requested. Discussion. Under what grounds can the City deny a license? Motion withdrawn.

Bryan/Beagan moved to approve the license as requested with the exception of the Class A Liquor License to Midland Services. The council voiced concerns about the location of Midland services which is surrounded entirely by residential properties and is in close proximity to the Bayfield School. The Council would like to know if these concerns merit grounds for denial and will seek a legal opinion before taking formal action on this license request. Passed by roll call vote as follows: Beagan, Bryan, Carrier, and Dougherty – yes.

b. 2022-2023 Server's License Applications: Dougherty/Bryan moved to approve the issuance of Server's Licenses to those listed on the report provided by Clerk Hoopman. Passed by roll call vote as follows: Bryan, Carrier, Dougherty and Beagan – yes.

c. Temp. Class B Beer and Wine License Application – Cheq. Bay Arts Council, July 22, 1-8pm:

Beagan/Carrier made a motion to approve the Temp. Alcohol License as requested. Passed by roll call vote as follows: Carrier, Dougherty, Beagan and Bryan – yes.

2. Bayfield Chamber and Visitor Bureau

- a. **June 25-26 & September 10-11: Sidewalk Sales**
- b. **September 10-11: Festival of Arts, Special Event Vending**
- c. **September 11: Sidewalk Permit, 201 Rittenhouse**

Bryan/Carrier made a motion to approve all permit requests from the Chamber as presented.

Passed by roll call vote as follows: Dougherty, Beagan, Bryan and Carrier – yes.

4. Premier Resort Area Tax Report 2007-2022: Beagan/Bryan moved to place the report on file. Carried.

5. Project Updates:

- a. **Apostle Islands Marina Project:** This project is nearing completion.
- b. **EMS Study Committee:** Nothing new to report.
- c. **Courthouse Improvements Project – Review / Approve Bids:** Staff continues to work through construction price issues.
- d. **Parking Management Plan:** See agenda items #7
- e. **Playground Replacement Project:** Cooper Hill Playground Bids have been solicited and are due June 24, 2022.
- f. **Waterfront Walk – See Parks & Recreation Minutes recommending the of balance of funds be used for other prioritized projects.** Dougherty/Carrier made a motion to approve the expenditure of project balances as requested. Carried.
- g. **Wayfinding – Review/Approve Stantec ViBE Professional Services Agreement:** Beagan/Bryan made a motion to approve the Stantec Professional Services Agreement as presented in the amount of \$73,590. Discussion. Passed by roll call vote as follows: Beagan, Bryan, Carrier, and Dougherty – yes.
- h. **Zoning Code Rewrite – Review/Approve Public Participation Plan:** Carrier/Beagan made a motion to approve the written Public Participation Plan as presented. Passed by roll call vote as follows: Bryan, Carrier, Dougherty and Beagan – yes.

6. Library Board Appointment: Dougherty/Carrier moved to approve the appointment of Shyam Devi Grey to the Library Board. Carried.

7. Parking Management Plan

- a. **Committee Resignations:** Chairman Matt Carrier and members Joanne Cirillo, Kristen Sandstrom and Bob Zawislak
Dougherty began by asking Carrier to withdraw his resignation. Carrier did not withdraw his resignation. Discussion ensued. Beagan/Dougherty moved to accept the letters of resignation with regret. Carried.
- b. Carrier provided some parting thoughts and ideas regarding parking.
- c. **Mayor Ringberg – Next Steps:** Paid parking will be put on pause for a year. Find new members to replace those who have resigned. Make improvements to the current parking citation program. Consider hiring a consultant.

8. Employee Resignations:

- a. **Sarah Mather – Office Assistant/Utility Clerk:** Bryan/Beagan accepted with deep regret the resignation of Sarah Mather. All ayes.
- b. **Matthew Ladwig – Police Chief:** Withdrawn, no action needed.
Bryan/Dougherty made a motion that starting at the next pay period the Police Chief's position would be changed to non-exempt, meaning he is eligible for overtime, to increase the police officer wage by \$2.00/hr. and to offer a sign on bonus of \$2500 starting and \$2500 after a successful training period. Discussion on the impact to the budget. Passed by roll call vote as follows: Carrier, Dougherty, Beagan and Bryan – yes.

- 9. Employee Hiring / Updates:** Hoopman noted we received 6 ½ applications for the Office Administrator Position, and numerous resumes. We have narrowed down the selection to four. She will begin making calls to their previous employers and/or references.
- 10. Mayor's Report:** The Mayor addressed the concern that he is currently working out of the area. He informed the Council that he:
- talks with staff regularly.
 - conducted four interviews with media.
 - attended a variety of Committee meetings.
 - talked with employee about resignation prior to receipt of the written letter.
 - noted the number of days he was unavailable to the City when working for the AICS and there not being cell or internet connection.
 - the time spent away during Covid.
 - would like to be a full time Mayor, but our budget does not sustain that practice.
 - noted by working outside the City he was able to work one job instead of four.
 - is listening.

File Reports from Committees, Commission & Boards

Ambulance: Minutes of May 19, 2022

Architectural Review Board: Minutes of June 6, 2022

Fire Department: Minutes of June 6, 2022

Harbor: Minutes of June 6, 2022

Library: Minutes of May 18, 2022

Parking: Minutes of May 10, 2022

Parks and Rec.: Minutes of June 2, 2022

Planning: Minutes of May 24 and June 9, 2022

Police Department: May 2022 Report

Public Works: Minutes of May 16, 2022

Tree Board: Minutes of May 23, 2022

Bryan/Carrier made a motion to approve and place on file the minutes listed above. Carried.

Correspondence:

- WEA Trust and Health Tradition to Exit WI Health Insurance Market
- Bayfield County Board of Adjustments is seeking applications to fill two vacancies

Bryan/Carrier moved to place the correspondence on file. Carried.

Treasurer: May Treasurer's Report, Voucher Payments, Fund Summary, and Budgets

Beagan/Bryan made a motion to accept and place on file the May Treasurer's Reports as presented. Passed by roll call vote as follows: Dougherty, Beagan, Bryan, Carrier – yes.

Next Mtgs: July 20 and August 17, 2022, 5:30 p.m.

Bryan/Beagan moved to convene into closed session pursuant to Section 19.85 (1)(c)(f) to discuss employee compensation, evaluations, and other personnel matters. The Council reserves the right to reconvene into open session to make any decisions on the discussion and/or for purposes of adjournment

Present: Beagan, Bryan, Carrier, Dougherty, Mayor Ringberg, and Clerk Hoopman

Beagan/Carrier moved to reconvene into open session pursuant for purposes of adjournment. Carried.

Adjournment: Bryan/Carrier moved to adjourn. Carried. (8:01 p.m.)

Minutes by Billie L. Hoopman, Clerk