**City of Bayfield Common Council**

**Monday, August 15, 2022, 5:30 pm**

#

**Order – Roll Call – Pledge of Allegiance:** Mayor Ringberg called the meeting to order at 5:30 p.m. followed by roll call and the Pledge of Allegiance.

**Present:** Beagan, Bryan, Carrier, Dougherty, and Mayor Ringberg

**Staff:** Clerk Hoopman, PWD Kovachevich, Treasurer Johnston, GBWWTP Operator Pearson, and Chief Ladwig

**Others:** Kimberly Shult, and Nick Goeman-Baker Tilly, Diane Fizell, Bill and Lyn Cornelius, Bruce Moore,

Paul Swansen, Bill Bland, Pat Ervine, Robert Schuning, Dee Johnson, Craig Skaaden, Bob Durfey, and Chuck Bronte.

**Review/Approve Agenda:** Carrier/Beagan moved to approve the agenda. Carried.

**Public Comment and Suggestions from Persons Present on Agenda Items:** Councilor Dougherty digressed on the

last Council meeting activity and noted his appreciation for Clerk Hoopman and Treasurer Johnston.

**Discussion and Identification of Items for Future Agendas:**  None.

**Review/Approve the Common Council’s Regular minutes of July 20, 2022:** Bryan/Dougherty moved to approve the minutes of July 20, 2022, as presented. Carried.

**2021 Financial Statements Highlights report** was presented to the City of Bayfield Common Council by Kimberly

Shult and Nick Goeman, Baker Tilly. There were no significant findings, and the City continues to have a healthy

Fund Balance and is below their debt limit. The same material findings as in previous years were listed regarding the segregation of duties.

# Agenda

1. **2021 City of Bayfield’s final audited Financial Statements, Audit Reporting Insights letter, and Report on Federal and State Awards for 2021**. Bryan/Beagan moved to accept and place the file the 2021 Financial Statements as presented. Carried by roll call vote as follows: Beagan, Bryan, Carrier, and Dougherty - yes.
2. **2022 Second Quarter Room Tax Report**: Bryan/Carrier made a motion to accept the report and to place it on file. Overall room tax received is down in 2022. Motion carried by voice vote.
3. **Employee Hiring / Updates:**

Hoopman informed the Council Jennifer Meierotto accept the City of Bayfield’s Office/Utility Clerk Position. She will begin on August 22, 2022. Please stop in and say hi!

Two interviews were conducted for the City’s Police Officer Position. Both were great. The Chief will continue working through the hiring process and hopefully will offer the position to one of them.

1. **2023 Budget and CIP’s, Referendum Resolution #600, and related information:**

Bryan/Dougherty moved to approve Resolution #600, which would allow the City to move forward with a levy limit referendum requesting voters to consider a levy increase of 25% at the November 8, 2022, General Election. Discussion ensued. Motion carried by voice vote: Bryan – yes, Carrier – no, Dougherty-yes, Beagan-no, and Mayor Ringberg – yes.

1. **Project Updates:**
2. **Apostle Islands Marina Project** – Complete except for the electrical peds which are back ordered until an unspecified date.
3. **EMS Study Committee** – Nothing new to report.
4. **Courthouse Improvements Project:** Now separating out the tasks and working on developing plans/specifications for each. Another lease amendment is needed since the work is not complete, and Hoopman has negotiated a 9.1% increase (CPI).
5. **Playground Replacement Projec**t **–Cooper Hill Playground:** Nothing new to report.
6. **Wayfinding** - Stantec was in the community last week and they seem to have gotten a good feel for the community and our needs. They met with the Plan Commission, had a stakeholder meeting at the Pavilion, and attended the concert in the park to solicit input from attendees.
7. **Zoning Code Rewrite** – In process and we have had a couple very productive meetings to date. Will be meeting again next Tuesday.
8. **Mayor’s Report** – The Mayor asked the Council for their input on what they would like included in a Parking Management Consultant proposal. Please send him and e-mail with your thoughts and suggestions. Councilors expressed they thought hiring a professional was a good next step.

**File Reports from Committees, Commission & Boards**

**Ambulance:** Minutes of July 21, 2022

**Architectural Review Board**: Minutes of July 25, 2022

**Fire Department:** Minutes of July 12 and August 1, 2022

**Harbor:** Minutes of July 21 and August 1, 2022

**Library**: Minutes of July 20, 2022

**Parks and Rec**.: Minutes of August 4, 2022

**Planning**: Minutes of July 26 and August 10, 2022

**Police Department**: July 2022 Report

# Public Works: Minutes of July 12, 2022

Bryan/Dougherty made a motion to place the minutes listed above on file in a block. No PFAS were found in the City’s Utility System to date. This is terrific news! Carried.

**Treasurer: June Treasurer’s Report, Voucher Payments, Fund Summary, and Budgets**

Bryan/Beagan made a motion to accept and place on file the July Treasurer’s reports as presented.

Some budget discussion ensued.

* The City has already spent their 2022 fuel budget.
* 2023 Wages should be discussed. Bryan noted he would like to see a substantial increase and noted the CPI of 9.1%.

Passed by voice vote as follows: Dougherty, Beagan, Bryan and Carrier – yes.

**Next Mtgs:** September 21 and October 19, 2022, 5:30 p.m.

**Adjournment:** Carrier/Beagan moved to adjourn. Carried. (6:35 p.m.)

*Minutes by: Billie L. Hoopman, Clerk*