

City of Bayfield Common Council Meeting

Wednesday, July 15, 2020

Call to Order – Roll Call – Pledge of Allegiance

Mayor Ringberg called the meeting to order at 5:30 p.m. followed by roll call and the Pledge of Allegiance.

Present: Cirillo, Bryan, Burkel, Carrier and Mayor Ringberg

Staff: Clerk Hoopman, Treasurer Johnston, PWD Kovachevich, Chief Fangman, Office Assistant Mather, GBWWTP Operator Pearson, Operator Burg

Review/Approve Agenda: Cirillo/Burkel moved to approve the agenda as presented. Carried.

Review/Approve the Common Council minutes of June 17 and 23, 2020: Bryan/Burkel motioned to approve the minutes as presented. Carried.

Public Hearing: The hearing was called to order at 4:05 p.m. The purpose was to receive input on Ordinance #398: amendments to Article VIII Signs. A copy of the proposed ordinance was made available in the meeting packets posted and at City Hall, located at 125 South First Street, Bayfield, Wisconsin for review. New Plan Commission member Mark Ludeking expressed his gratitude for the Sub-Committee's work on these revisions. Since there was no other input the hearing closed.

Presentation of the 2019 City of Bayfield Financial Statements: Kimberly M. Shult, CPA, Partner Baker Tilly Virchow Krause, LLP reported on the City of Bayfield's 2019 Audit. In summary, there were no alarming findings or trends. She noted the City Utility should consider raising their rates and the general fund has a good amount of debt service and has about three months of financial reserves.

Public Input:

- **City of Bayfield Emergency Order/Resolution: Mask Requirement**
Attorney Max Lindsay began by offering some legal advice about the Council's Options and noted an order by Bayfield County Health Department would be best.

Spoke in favor of adopting a mask ordinance:

Mary Dougherty
Ted Dougherty
Joanne Cirillo
Liz Woodworth
Solveig Hadland
Lissa Flemming
Elisa Voss
Mike Radtke
Dr. Stephen Smith
Deborah Zvosec

Paul Swansen urged the consideration of available information and questioned the need for a mask order or other similar ruling.

- **Other Agenda Items:** None.

Agenda

1. Ordinance #399 - Amending the City of Bayfield's Sign Ordinance - Article VIII Signs

Burkel/Cirillo made a motion to commence with the first reading, waive the second and third readings and to move forward with adoption of Ordinance #399 into the Code of the City of Bayfield. Passed by roll call vote as follows: Cirillo, Bryan, Burkel and Carrier – yes.

2. City of Bayfield Emergency Order/Resolution/Ordinance: Mask Requirement

ORDER:

Bryan/Burkel made a motion to forward the Emergency Order to Bayfield County and urgently ask them to adopt a similar order for all of Bayfield County; an advisory does not go far enough. Passed by roll call vote as follows: Bryan, Burkel, Carrier and Cirillo – yes.

RESOLUTION:

Burkel/Carrier made a motion to adopt Resolution #572 requesting Bayfield County Health Department Issue a Public Health Order Requiring the Use of Masks and restricting large gatherings. Passed by roll call vote as follows: Burkel, Carrier, Cirillo and Bryan – yes.

ORDINANCE:

Burkel/Cirillo made a motion to adopt Ordinance #398 as provided requiring the use of masks indoors in City of Bayfield commercial places and outdoors when 6' social distancing cannot be adhered to. Burkel/Cirillo made a friendly amendment to add "while actively eating or drinking to the end of (C.) (iii). Passed by roll call vote as follows: Carrier, Cirillo, Bryan and Burkel – yes.

3. Maggie's, Flamingo's Up North, Inc. – Request for Class B Beer License, Block 92, Lots 1-3

(Maggie's Parking Lot): Cirillo/Bryan moved to approve the Class B Beer License as requested. Passed by roll call vote as follows: Cirillo, Bryan, Burkel and Carrier.

4. Resignations/Appointments: Bryan/Cirillo enthusiastically moved to accept the Mayor's appointment of Mary Lynch to the Library Board. Passed by roll vote as follows: Bryan, Burkel, Carrier and Cirillo – yes.

5. Project Updates:

- a. **Marina Breakwell/Seawall Project** – Working on project cost and funding opportunities. Some additional engineering has been done.
- b. **Bayfield & Ashland County Regional Housing Study:** Work has slowed, but still moving forward.
- c. **Parks and Recreation Projects:** Kate Kitchell, Parks and Recreation Chairperson provided comment on the following:
 - ii. **Dalrymple Campground Fee:** Recommend increase from \$25 to \$30: Carrier/Bryan made a motion to approve the fee increase as proposed, effective July 22, 2020. Passed by roll call vote as follows: Burkel, Carrier, Cirillo, and Bryan – yes.
 - iii. **Big Ravine Trail Map & Names:** primarily requesting feedback on trail names as shown on the map (map & draft sign plan attached). Names of trails are good, thanks for your efforts.
 - iv. **Draft letter to Neil and Donna Schultz regarding permission for trail along lakeshore across their property (attached).** Council members expressed that it was a good letter, and the Mayor said he was willing to co-sign.
 - v. **Green Infrastructure:** proposing a virtual meeting of Task Force in late July/early August to discuss getting back on track
 - vi. **Bayfield Area Trails**
 - New trail construction is going great! Check out the Gil Larsen Trail extension.
 - Check out the website! <https://www.bayfieldareatrails.com>

6. Mayor's Report

The Mayor read a public comment he prepared for the meeting regarding current events, encouraging the use of masks and the need to keep each other safe. Be kind and wash your hands!

File Reports from Committees, Commission & Boards:

Architectural Review Board: Minutes of May 26 and June 4 and 22, 2020

BRB: Minutes of September 4, 2019 and March 3, 2020

Emergency Public Works and Parks and Recreation Sub-Committee: June 15, 29 & July 13, 2020

Fire Department: Minutes of July 6, 2020

Greater Bayfield WWTP: Minutes of July 9, 2020

Library: Minutes of July 1, 2020

Parks and Rec.: Minutes of July 2, 2020

Planning: Minutes of June 23, 2020

Police Department: June 2020 Report

Public Works: Minutes of June 10, 2020

Burkel/Cirillo made a motion to approve the minutes in a block format as presented. Thank you to John Johnson and Joseph Jamison for their volunteer hours! Carried.

Correspondence: Bird City Newsletter – June 2020. Informational, no action required.

June Treasurer's Report, Voucher Payments, Fund Summary, and Budgets

Burkel/Bryan moved to approve the above listed reports and to place them on file. Passed by roll call vote as follows: Carrier, Cirillo, Bryan and Burkel – yes.

Next Mtgs.

July 23, 2020 – Special Council Mtg.

August 19, 2020 – Reg. Council Mtg.

Other items for future agendas:

- Reforming the Emergency Public Works and Parks Committee into an official Covid-19 Committee. Consider changing membership to specifically include someone from the medical field.
- Consider having additional meetings to discuss the budget.

Adjournment: Burkel/Cirillo moved to adjourn. Carried.

Minutes by Billie L. Hoopman, Clerk