

# City of Bayfield Common Council

Bayfield City Hall, 125 South First Street, Bayfield, WI 54814 \*715-779-5712

---

## Minutes of Wednesday, June 19, 2019 – 5:00 pm

### Call to Order – Roll Call – Pledge of Allegiance

Mayor Ringberg called the meeting to order at 5:00 p.m. at the Bayfield City Hall followed by roll call and the Pledge of Allegiance.

**Present:** Jim Bryan, Sharon Johnson, Sheryl Burkel and Mayor Ringberg

**Absent:** Joanne Cirillo

**Staff:** Dionne Johnston-Treasurer, Tom Kovachevich-PWD, John Fangman-Chief, Josh Pearson-GBWWTPC Operator, and Billie Hoopman-Clerk

**Review/Approve Agenda:** Johnson/Burkel moved to approve the agenda as presented. Carried.

### Review/Approve the previous Common Council and Board of Review minutes of May 20, 2019:

Bryan/Johnson made a motion to approve the previous meeting minutes as presented. Carried.

**Public Input on Agenda Items:** None.

### Agenda

#### 1. Kathleen Russell - Bayfield Heritage Association's Request to purchase Block 74, Lot 19:

The City council received a proposal and complete offer to purchase Lot 19, Block 74. This single lot is located directly north of their existing facility on Broad Street. Kathleen Russell, their Real Estate Agent, mentioned this was not known as a high traffic retail use area or professional office location. BHA has needs and they are looking forward to the future. She said she understands its not a common practice for a City to sell real estate, but BHA has made a good faith offer and they are able to move on it immediately if accepted by the City.

Jerry Phillips – President of BHA, noted he was there with five or six of their members, plus their new director Megan Boyle. He also noted they were looking at their future and said they are bursting at the seams. He informed the Council the Larry Reiten Train exhibit is opening up next week. They are looking to grow and after looking at their options they feel their best option is to stay in their current location, but to add an auditorium which is how the added lot would be used.

Marilyn VanSant told the Council she's been with BHA for 15 years, preserving and presenting our history. There has been a growing demand for programs on the history of the area. An auditorium would provide a much better space for these programs and it would grant them more space for exhibits too. With the completion of the old City Jail, they are adding one more dimension with their proposal.

The Mayor thanked them for what they do for the City. It's an amazing facility. There is a lot to consider with this option. He would like to create a sub-committee which includes but is not limited to Council and Public Works representatives. On the surface it seems like a good use of the area, but we need to make sure it's the best option for Bayfield. Bryan/Johnson moved to approve the development of a sub-committee to discuss and review this offer. Discussion. Jim Bryan suggested they should consider moving to City Hall and we move there. The building has good bones, but it doesn't fit City Hall's needs. BHA members indicated they was one of the options they discussed but for a variety of reasons decided adding onto their current facility was the best move for them now.

Carried.

Burkel thanked them for their amazing work and presence in Bayfield.

**2. Kate Kitchell – Big Ravine Grant & Way Finding System:**

Kate Kitchell, Chair of the Parks and Recreation Committee informed the Council the City was awarded the grant funding from the WCMG for the Big Ravine and Way Finding System Projects which include:

1. Making improvements to the Gil Larsen Trail Head and adding 3 interpretive signs (welcome, historical and cultural) putting in new steps, adding more accessible steps, installing native plants, and generally dressing up the trailhead area. The Tree Board is going to put in three trees in that area too.
2. In the Town of Bayfield, a parking area and kiosk will be installed on Olsen-Meyer Road.
3. A part of this project includes outlying a network of trails.
4. The grant includes a variety of partnerships.

The Council thanked Kate for her efforts and for keeping them informed.

**3. Sidewalk Sale Request – Gali Abutbul, Up North, 124 Rittenhouse Avenue:** July 13-14 and 27-28, August 10-11 and 24-25: Johnson/Burkel moved to approve the sidewalk sale requests from Gali Abutbul, Up North for the dates applied for and as described. Carried.

**4. 2019-2020 Alcohol, Tobacco and Coin License Requests: Outdoor patio area for Copper Trout:**

Mike and Kerry Ernster, Copper Trout were present seeking permission to put in a patio area for beverages service of Beer and Wine which may lead to dinner service too in the future in the courtyard located directly west of their building. He noted it would be ADA accessible. Ernster said they would like to do the project sooner, but due to the busy season, the work will be done at a later date. Additionally, he wanted to get an idea if the Council would approve this request before beginning. Discussion. Bryan said you would need to keep folks contained, consider signage and/or monitor your patrons.

Bryan/Burkel made a motion to grant the Clerk permission to amend Copper Trout's premise description when the courtyard is complete provided the Ernster's:

- provide detailed information on size, location, dimensions, etc.
- the project is completed as described; includes planter barriers, and ADA accessibility, and
- a \$10.00 premise description fee is paid.

Carried.

**5. 2019-2020 Servers License Requests:**

Johnson/Burkel made a motion to approve the issuance of server's license to the eight applicants listed on the June 19, 2019 Server's Report. Carried.

**6. Resignations/Appointments:**

Johnson/Burkel made a motion to table the resignation from Hilary Jewell, Parks and Recreation, and to approve the appointments of Keith Ray to the Parks and Recreation Committee and to Jane Edward to the Tree Board. Carried.

**7. Project Updates:**

- a. 2019 Comprehensive Plan – Action planning continues.
- b. Waterfront Walk Turning Point Project –Completed. Will look into borrowing for this project.
- c. Old Jail – Bayfield Heritage Association - Kovachevich informed us the jail has been painted.
- d. Green Tier Legacy Community Alliance for Health Project - Nothing new to report.
- e. Marina Breakwall/Seawall Evaluation – Serious work needs to be done. Working on grant applications.
- f. GBWWTP Solar Project –Eagle Point Solar - Project has started and most of the posts are up. The EPS Crew is planning to work through the weekend.
- g. Vegetation Removal along the Brownstone Trail Slopes – Informational letters with an invite to attend future training if they were interested were mailed to property owners along steep slopes on the north and south sides of the City.

## **8. Mayor's Report:**

The Mayor informed the Council about his recent attendance at the Great Lakes St. Lawrence Meeting. He said it was very informative and very worthwhile. He was able to network with other area mayors and connected with Julia Noordyk – WI Sea Grant. She will be a great resource going forward on green infrastructure planning. He said the Turning Point Park Dedication went well yesterday and thanked all who contributed to its success. Lastly, he informed the Council about the plaque thanking Ken Dobson and family for their beautiful park.

### **File Reports from Committees, Commission & Boards:**

**Architectural Review Board:** Minutes of May 28, 2019, Historic District Guidelines

**Finance:** Minutes of May 20, 2019

**Fire Department:** Minutes of May 6 and June 3, 2019, Bid Notice for Generator

**Harbor:** Minutes of June 3, 2019, Bid Notice for Residing the LE Building

**Parks and Rec.:** Minutes of May 28, 2019

**Planning:** Minutes of May 28, 2019

**Police Department:** May 2019 Report

**Public Works:** Minutes of June 11, 2019

**Tree Board:** Meeting Minutes of April 22, 2019

**Waterfront:** Minutes of May 17 and June 17, 2019

- Burkel/Johnson moved to approve the updates to the Historic District Guidelines (Version March 2018) and to celebrate. Carried.
- The Council was alerted to the two bid notices: New Siding for the LE Building and Fire Hall Generator
- Johnson/Burkel moved to approve the minutes as presented above in a block format. Carried.

### **Correspondence:**

- May 10, 2019 Red Cliff Band of Lake Superior Chippewa Indians – 41<sup>st</sup> Annual Pow Wow Request for Contributions/Sponsorship
- May 15, 2019 – 2019 Bayfield Summer Concerts – Request for Donations
- May 17, 2019 – Bayfield-Ashland Counties EMS Council

The Mayor said, while these are worthy events, the City's policy has been to not give out tax payer money. We promise to help promote these events the best we can. In reference to the Bayfield-Ashland County EMS letter, the Council noted the very nice open house at the Fire/EMS Hall this past Saturday. No formal action was taken.

**Treasurer:** May 2019 Voucher Payments, and March Fund Summary, Treasurer's Reports & Budgets  
Burkel/Bryan made a motion to approve the bills and financials as presented. Carried.

**Closed Session:** NPS Bayfield, WI Request for Lease Proposal Number GS-05P-LWI00361

Johnson/Burkel made a motion to convene into closed session pursuant to Section 19.85 (1)(e) to discuss the Courthouse Lease. The Committee reserves the right to reconvene into open session to make any decisions on the discussion and/or for purposes of adjournment. Passed by roll call vote as follows: Bryan, Johnson and Burkel – yes.

Johnson/Burkel moved to reconvene into open session for purposes of adjournment. Passed by roll call vote as follows: Johnson, Burkel and Johnson – yes.

**Next Meeting:** The next meeting will be Wednesday, July 17, 2019 at 5 p.m. Bryan noted he prefers 4 p.m. but the Mayor said he has a scheduling conflict at that time.

**Adjournment:** Johnson/Burkel made a motion to adjourn. Carried.