

City of Bayfield Common Council
Bayfield City Hall, 125 South First Street, Bayfield, WI 54814 *715-779-5712

Minutes of Wednesday, October 16, 2019 – 5:00 pm

Call to Order – Roll Call – Pledge of Allegiance

Mayor Ringberg called the meeting to order at 5 p.m. at the Bayfield City Hall followed by roll call and the Pledge of Allegiance.

Present: Cirillo, Bryan, Burkel (by phone), Johnson and Mayor Ringberg

Others: Megan Boyle, Jerry Phillips, Paul Swansen, Roberta Menger, Anne Watkins, Diane Fizell, David Eades, Aimee Kaufman, Matt Zawislak, Chief Fangman, PWD Kovachevich, Treasurer Johnston, and Clerk Hoopman

Review/Approve Agenda: Johnson/Burkel moved to approve the agenda as presented. Carried.

Review/Approve the Common Council minutes of September 18, 2019: Johnson/Cirillo made a motion to approve the minutes of September 18, 2019 as presented. Carried.

Public Input on Agenda Items: None.

Agenda

1. Bayfield Heritage Association's Offer to purchase Block 74, Lot 19

The Public Works Committee met this morning and reviewed the conceptual parking lot plan provided by BHA for the first time. They liked the plan presented and feel it is very do-able. The PW Committee suggested that instead of a cash transaction, BHA build the parking lot in exchange for the lot. This would also help with the with the cohesion of their project. Discussion ensued:

- BHA provided an updated Concept Site Plan dated October 7, 2019 for review.
- What is the cost of the parking lot expansion? It was suggested that maybe John Gerzina could provide an estimate? If yes, the PWD would be available to discuss specifications that are needed.
- The Parking lot would remain a public lot.
- The parking lot expansion does not alleviate the need for BHA to provide additional on-site parking due the proposed addition.

Johnson/Bryan made a motion to ask BHA to talk with John Gerzina regarding a cost opinion with information provided by PWD Kovachevich and to ask Kathleen Russell to draft this trade agreement of the south 36' of Lot 19, Block 74 in exchange for BHA making the improvements to the parking lot as described; with the understanding this document may need further review by title company or another attorney. Passed by roll call vote as follows: Cirillo, Bryan, Burkel and Johnson – yes.

2. All-Terrain Vehicles / UTV – Proposed City of Bayfield Routes & Trail Access, Draft Ordinance

This agenda item was discussed at the PW Committee meeting this morning. Bryan told the Council they didn't feel a great sense of urgency. He asked the Public Works Committee members to take it home and be prepared to discuss at their next meeting and decide whether to drop or continue. If they opt to move forward, they will present a complete/comprehensive ordinance for review.

Councilor Cirillo asked some questions? Are street parking rules the same as a vehicle? Should the hours of operation start at 8 a.m.? What type of insurance is required by UTV/ATV owners/operators? Are they property covered for driving on a street vs. a trail?

Mineral Point, a city with great historical character and regional tourist destination allows UTV/ATV.

Roberta Menger, asked the Council if there would be a chance for public input before the ordinance is created/drafted? The Council noted they would like to have a draft that is available for public comment in the Spring of 2020.

3. **Xcel Energy's Second Circuit Project:** The Council received an update from Roy Settgas, Town of Washburn for Bayfield Peninsula Energy Alternative Group on Xcel's Second Circuit Project. Bryan/Cirillo moved to affirm the Council's support for moving forward with the East Option and to approve the Mayor's signature on an updated letter to the WI Public Service Commission. Carried.
4. **Resolution #556 – Resolution for County Library Levy Exemption:** Burkel/Johnson moved to approve the resolution for Bayfield County Library Levy Exemption as presented. Passed by roll call vote as follows: Bryan, Burkel, Johnson and Cirillo – yes.
5. **Resolution #557 – Resolution Bonding the City Treasurer for Payment of Taxes:** Bryan/Johnson made a motion to approve Resolution #557 bonding the Treasurer for payment as presented. Passed by roll call vote as follows: Burkel, Johnson, Cirillo and Bryan – yes.
6. **2020 City of Bayfield Draft Budget and CIP's:** The Council scheduled a special meeting for Monday, October 28 at 4 p.m. to discuss.
7. **City Attorney/Representation:** The Council learned Attorney Colleen Daly moved to the Cities for personal reasons and is looking for someone to buy her practice. She asked if we might like to use John Carlson to fill in for her during the time being. The Council is interested in putting out an RFP for service and asked Hoopman to check with Washburn and Ashland on their recent experiences.
8. **Project Updates:**
 - a. Old Jail – Bayfield Heritage Association. The Council received a verbal and written update from BHA representatives Jerry Phillips and Megan Boyle. The Council noted the great work that has been done by BHA. Thank you!
 - b. Marina Breakwall/Seawall Project – Bruce Lunde, MSA will be submitting an MSL Grant Application for this project. Application are due by November 1, 2019.
 - c. GBWWTP Solar Project –Eagle Point Solar: The project has passed State Inspection and is now waiting for Xcel Energy to approve and place on line; they have 21 days to do so.
 - d. Bayfield & Ashland County Regional Housing Study: The next meeting will be October 28 at 9 a.m.
 - e. Big Ravine & Wayfinding System Project:
 - f. Wayfinding Signs: Cirillo mentioned the Sign Committee is working on a sign inventory.
 - g. Bayfield Area Trails (BATS): Meeting/Symposium will be Saturday, Nov. 2 at Legendary Waters.
 - h. Fire Hall – On Oct. 28, 2019 a new gas line will be installed for generator. This building could then be used to provide necessary shelter during a power outage if needed.
9. **Mayor's Report**

The Mayor reported the Apple Festival was a good event and all went well. David Eades, Chamber Director concurred. No major issues.

File Reports from Committees, Commission & Boards:

Ambulance: Minutes of September 19, 2019

Architectural Review Board: Minutes of August 26 and September 23, 2019

BRB: Minutes of September 4, 2019

Finance: Minutes of September 18, 2019

Fire Department: Minutes of September 9 and October 7, 2019, Raffle Winners

Harbor: Minutes of September 12 and October 1, 2019

Library: Minutes of September 25, 2019

Parks and Rec.: Minutes of October 1, 2019

Planning: Minutes of September 24, 2019

Police Department: September 2019 Report, Grant Award and Vehicle Purchase

Sign Sub-Committee: Minutes of September 10, 2019

Tree Board: Meeting Minutes

Councilor Bryan reported on the Kasco bubblers for the Marina. The impact to the East Dock Park during recent storm was mentioned. All remain concerned about the impacts of that and future weather events. Johnson/Bryan moved to place the above Committee, Commission and Board minutes on file in a block format. Carried.

Correspondence:

1. 2020 Census – Count Yourself in the Right Place
2. Veteran’s Day Events
 - November 9, 2019 - Appreciate Day at Legendary Waters – Saturday, November 9 – Mayor will attend.
 - November 1, 2019 – Fish Fry at the Pier

Informational; no action required.

Treasurer: September Voucher Payments, Fund Summary, Treasurer’s Reports & Budgets
Johnson/Cirillo made a motion to approve the September Voucher Payments, and to place the Fund Summary, Treasurer’s Report and monthly budget on file. Passed by roll call: Johnson, Cirillo, Bryan and Burkel – yes.

Next Mtgs.: October 28, Special Mtg. November 13, and December 18, 2019 at 4 p.m.

Adjournment: Bryan/Johnson made a motion to adjourn. Carried.

Minutes by: Billie L. Hoopman, Clerk