

**CITY OF BAYFIELD HARBOR COMMISSION MEETING**  
**Minutes of December 2, 2019 - 4 p.m.**

**Call Regular Meeting to Order - Roll Call:** Chairman Bryan called the meeting to order at 4 p.m. at the Bayfield City Hall followed by roll call.

**Present:** Dougherty, Shrider, Dahl and Chairman Bryan

**Absent:** Bauer

**Others:** Bill Peterson, Bryce Albrecht, PWD Kovachevich and Clerk Hoopman

**Approve Agenda:** Dahl/Shrider moved to approve the agenda as presented. Carried.

**Review/Approve Minutes from November 4, 2019:** Shrider/Dahl made a motion to approve the minutes of November 4, 2019 as presented. Carried.

**Public Input on Agenda Items:** None.

**AGENDA:**

**Marina**

**1. Kasco Deicers Information/Update**

The new deicers have been installed and are ready to be turned on by Operator Peterson when needed.

**2. Fuel Containment Repairs – Update**

No work has started yet. It was noted they have three months to complete the work.

**3. Breakwater and Shoreline Improvement Project**

a. Updates - HAP and MSL Grants: No updates have been received or news on either of these grants. The HAP Grant selection meeting was postponed. The MSL Grant deadline was today.

b. MSA Amendment No. 1: 2020-2021 MLS Application

c. MSA Professional Services Agreement – WCMG

Hoopman reminded the Commission that either the Mayor or Chairman were considering making a call to MSA to inquire about their services. Shrider informed the Commission about a verbal conversation she had with Bruce Lunde. She suggested he have a conversation with the Harbor Chairman or the Mayor. Discussion ensued.

Chairman Bryan will follow up with Lunde, and will make the following three points:

- Preliminary Engineering report was good. We were very satisfied with their work.
- Applications for grants have been mediocre and concerns have repeatedly been expressed. Would like a breakdown on services (time/effort) provided on the MSL Grant Application before the Commission will consider making payment of \$2800.

- Why should we go forward with services? What are the City's assurance we will receive quality work/services?

Additionally, Chairman Bryan will contact Mike Halstad and inquire about any updates on the grant process and let him know of our concerns.

**4. Insurance Information/Updates: Pier and Wharf**

Shrider/Dougherty moved to proceed with the \$1000 or 10% Deductible for the Pier and Wharf coverage at a premium rate of \$6819 for 2020. Carried.

**5. Marina Lessee: October Fees Report**

The Commission received a copy of the October Fees Report. Informational, no action required. Peterson mentioned their Dry Storage is up this year.

**6. Marina Lessee: Winterization Update/Issues/Concerns**

The Commission was informed the bubblers have been serviced by Sherman Edwards (diver), and they are on and ready. Edwards didn't find any significant issues.

**7. Public Works Director Report: Issues/concerns/updates**

Nothing.

**City Dock**

**1. Apostle Islands National Park Service – Viking Cruises**

Commissioner's were provided with another copy of the Bar Harbor Cruise information. Hoopman said there might be a need to develop a task force that has a member from Harbor and other City Committees to look at this on a broad level; boat docking, parking, business hours, rain days, etc.

**2. Public Works Director Report: Issues/Concerns/Updates: None.**

**L.E. Building-Slip/Fishing Pier/Boat Ramp**

**1. Public Works Director Report: Issues/Concerns/Updates**

Both facilities have been hit hard with storms this Fall/Winter.

**Other Business/Concerns**

**1. Schedule Next Meeting(s):**

- January 6, 2020, 4 p.m. (If needed)
- February 3, 2020, 4 p.m.

**Adjourn:** Shrider/Dahl moved to adjourn. Carried. (4:37 p.m.)

Minutes by: Billie L. Hoopman, Clerk