

CITY OF BAYFIELD HARBOR COMMISSION
Minutes of November 2, 2020, 4 p.m.

Call to Order - Roll Call:

Chairman Bryan called the meeting to order at 4 p.m. followed by roll call.

Present: Dahl, Bauer, Shrider, Dougherty and Chairman Bryan

Others: Mayor Ringberg, PWD Kovachevich, Clerk Hoopman, MSA Engineer Lunde, and Skadden

Approve Agenda: Shrider/Dahl moved to approve. Carried.

Review/Approve Minutes from October 5, 2020: Dougherty/Shrider moved to approve the minutes with the changes noted; boat ramp fees (“Over 20”) and the WiFi (“will ask”). Carried.

Public Input on Agenda Items: None.

AGENDA:

Marina

1. Breakwater and Shoreline Improvement Project Updates
 - a. Project Update – Bruce Lunde, Engineer was in attendance and asked the Commission a few questions.
 1. Decking for east breakwall. We are planning for wood deck and support structure replacement. Alternate could be other material of some type of concrete deck with a probable cost increase. *Wood is fine with Commission.*
 2. The walkway along A dock is another case however. A concrete walkway would be better aesthetically and would be much easier to install than the east breakwall. *Concrete on A dock was preferred by Commission with inclusion of rebar and geotextile to keep from undermining.*
 3. For the dockside utility centers salvaging them is possible, but there will be reworking to meet the updated electrical codes. At some point that reworking might become less desirable. How old are they? Does the Commission have direction for us? *Commission agrees that upgrading the pedestals should be included in the bid.*
 4. Should we salvage the site lighting on the east breakwall? With the new stone out there we might want to look at alternatives. *Peterson agreed to take a photo of the lights for Lunde. Overall it was felt they should be left in place.*
 5. Do we want to have fire protection piping to East Breakwall? It is more common to have these systems in marinas than in past decades. Probably need Fire Marshall input. *Not needed. The entire marina is outfitted with fire extinguishers.*
 6. Safety Ladders on East Dock. *Overall it was felt they are needed and the Commission would like to add more. Before work starts measurements should be taken on the two existing two ladders so they can be put back accordingly.*

Lunde then reminded the Commission of the proposed project timeline:

65% Review Plan Review with City		December 7, 2020
95% Review Plan Review with City		February 8, 2021
Final Plans Complete		February 23, 2021
Advertise for Bid		March 9, 2021
Bid Opening		April 8, 2021
Estimated Construction Start		
South Shore Work Only		April 30, 2021
Outboard Face of East Breakwall		June 14, 2021
Inboard Face of East Breakwall and "A" Dock		October 18, 2021
Construction Substantial Completion		December 10, 2021
Construction Final Completion		December 22, 2021

- b. Grant Updates: HAP and ACE-Section 154: The Army Corp of Engineers Agreement is in place and we just sent our first pay request to them. We continue to wait for a final HAP Agreement to review/sign from the State. Lunde will inquire again on the status.
2. Marina Lessee provided the September Fees Report to the Commission. Informational, no action required.
3. Marina Lessee provided a written letter updating the Commission on the winterization efforts. Information, no action required.
4. Marina Lessee: Issues/Concerns/Updates: Operator Peterson noted his disappointment in the Commission with the letter of response he received regarding his loss of fuel. He felt the Commission was out of line and did not communicate well with them. The letter he received on the matter was sent from our insurance carrier and we should include them in future discussions.
5. Public Works Director Report: Issues/Concerns/Updates: None.

City Dock

1. AICS – Request for removal of a pelican pole between finger piers – Nothing new to report.
2. Request for Wireless Internet – Dougherty will contact Bayfield Wireless for more information.
3. Public Works Director Report: Issues/Concerns/Updates. Nothing new to report. The pedestal incident has been turned over to the PD and the City is hoping to get paid back for the damages.

L.E. Building-Slip/Fishing Pier/Boat Ramp

1. L.E. Building – Subcommittee Update: At the last City Council Meeting this committee was officially approved. Dougherty said their work will begin, but purposely may be slow.
2. Public Works Director Report: Issues/Concerns/Updates: He said the Boat Ramp Pier is undermining and work is needed. He wondered if the Commission might want to look into a rolling dock. He volunteered to get some prices to fix and/or replace. Shrider recommended a group out of Iowa they used in Washburn and will provide the contact information to Kovachevich when he's ready.

Other Business/Concerns

1. Marina Lease Discussion (Current Lease Exp. 12/31/23)
Dougherty/Shrider moved to convene into closed session pursuant to Section 19.85(1)(e) and (g) The lease between the City of Bayfield and the Apostle Islands Marina is due to expire on December 31, 2023 and the Harbor Commission would like to begin discussing future lease options, opportunities and negotiation strategies. They reserve the right to reconvene into open session to make any decisions on the discussion, to continue with any remaining agenda items or for adjournment purposes. Carried, all ayes.

Dougherty/Shrider made a motion to reconvene into open session for purposes of adjournment. Carried.

2. Schedule Next Meeting(s): December 7, 2020

Adjourn: Dougherty/Shrider moved to adjourn. Carried. 5:21 p.m.