

City of Bayfield Plan Commission

Minutes of November 14, 2023

Call to Order - Roll Call: Mayor Ringberg called the meeting to order at 5:00 p.m. at the Bayfield City Hall followed by roll call.

Present: Bland, Carrier, Hedman, Johnson, Johnston, and Mayor Ringberg

Others: Clerk/ZA Hoopman, and Jamie and Dave Tweed-Stantec

Approve Agenda: Johnson/Carrier made a motion to approve the agenda as presented. Carried.

Review/Approve Minutes of October 24, 2023: Carrier/Hedman moved to approve the previous meeting minutes as presented. Carried.

Public Input on Agenda Items: None.

Agenda Item(s):

1. City of Bayfield Wayfinding Project

On November 13, 2023, Jamie Wirkler sent the Mayor and Hoopman an e-mail with a proposed change order for additional services in the amount of \$25,000. The memo noted some agreement on the change order is needed before they are able to continue work on the project.

The Commission emphatically articulated they were not in agreement with the request.

- Stantec should have informed the Commission way prior to this time about any overruns.
- Stantec was in the driving seat and should have guided them.
- Stantec provided elements that were not requested: an example was of the patina steel. Commissioner Hedman also repeatedly showed pictures of the Jackson Hole photo for representation on what we preferred; for example use of brownstone.
- Stantec spent time talking at the Commission and not listening.
- Stantec missed the mark on the original design entirely.
- City Staff and Commissioners have spent a considerable amount of time vetting signs, both placement and sizes.
- Stantec's designs were not updated, or were provided after the meeting, not before.

The Commission is looking forward to Stantec completing the work outlined in the agreement.

2. Zoning Code Review:

- **Review Memo #16: Landscaping**

Councilor Bland noted he would continue conversing with Schwecke about the landscaping plan. Commissioners asked if this section could be added to parking? They liked the idea of it focusing on parking lots.

- **Receive Update on proposed changes to Chapter 423 – Historic Preservation Ordinance**

Councilor Carrier and Commissioner Hedman noted the ARB was in the process of reviewing the revised ordinance. They are also waiting for comments back from Jason Tish, Certified Local Government Coordinator Preservation Education Coordinator who was asked to review and provide comment.

3. Confirm/Set Next Meeting(s):

- November 28, 5 pm: Focus on Zoning Code
- December 12, 2023, 5 p.m.
- January 9, 2024, 5 p.m.
- January 23, 2024, 5 p.m.

Adjourn: Johnson/Carrier moved to adjourn. Carried.

Minutes by Billie L. Hoopman, Clerk/ZA