

City of Bayfield Plan Commission

Minutes of October 11, 2023 – 5:00 p.m.

Call to Order - Roll Call:

Mayor Ringberg called the meeting to order at 5:00 p.m. followed by roll call.

Present: Bland, Carrier, Hedman, Johnson, and Mayor Ringberg

Absent: Johnston

Others: Dave Tweed and Jamie Wirkler – Stantec, and Clerk/ZA Hoopman

Approve Agenda: Carrier/Johnson made a motion to approve the agenda. Carried.

Review/Approve Minutes of September 26, 2023: Hedman/Johnson moved to approve the previous meeting minutes with the correction noted. Carried.

Public Input on Agenda Items: None.

Agenda Item(s):

1. City of Bayfield Wayfinding Project

- 90% Design Development Package II
- Discuss mark-ups made at the last meeting
- Next Steps

Dave Tweed, Stantec reviewed the changes made to the Design Development Package based on our feedback from a previous meeting (September 6, 2023). The Commission also received copies of the full-size sign drawings for the parking, butcher block and street light pole signage.

The Commission requested a few changes. Tweed will make those changes and will then forward the most current plan document to us for further mark-up (October 19, 2023).

2. Zoning Code Review

- General discussion on the Zoning Code Review / Process

Brief discussion ensued on the perceived complexity of code, the possibility of obtaining flow charts and learning more from Washburn on the use of their code (what works, what doesn't).

Hedman provided an update on the HPO and suggestions for amendments she received from Tim Schwecke-Civitek and Jason Tish – State Historical Society.

Provide STR, B&B and Tourist Rooming house information to Commission at next meeting.

3. Confirm/Set Next Meeting(s):

- October 19, 2023, noon – Special Work Session to discuss/markup wayfinding plan
- October 24, 2023, 5 pm: Public Hearing STR Ord., then focus on Zoning Code
- November 14, 2023, 5 pm: Focus on Wayfinding

Adjourn: Johnson/Hedman moved to adjourn. Carried.