

CITY OF BAYFIELD HARBOR COMMISSION

Minutes of January 4, 2021, 4 p.m.

Call to Order - Roll Call: Chairman Bryan called the meeting to order at 4:00 p.m.

Present: Chairman Bryan, Terry Bauer, Michelle Shrider, Ted Dougherty, and Matt Zawislak

Others: Bruce Lunde, MSA, Mayor Ringberg, PWD Kovachevich, Clerk Hoopman, Dan Boucher, Bryce Albrecht, and Craig Skaaden.

Approve Agenda: Dougherty/Zawislak moved to approve the agenda as presented. Carried.

Review/Approve Minutes from December 7, 2020: Shrider/Bauer made a motion to accept the minutes of December 7, 2020 as presented. Carried.

Public Input on Agenda Items: None.

Official welcome of new member Matthew Zawislak

Marina

1. Breakwater and Shoreline Improvement Project Updates

a. **Review Engineering Drawings, Bruce Lunde, Engineer:** The Commission reviewed the project with Engineer Lunde. Discussion ensued:

- There were 12-13 openings in the cribs found. MSA is planning to install five pipes for water flow near the south end to maintain water quality.
- Bauer noted some sensitively will be needed when working around the electrical lines to Madeline Island. They extend out and are not directly on the lake floor.
- Peterson said he sent a few comments directly to Lunde. He noted his concerns about the side boards and the need for room for the fenders. Additionally, he recommended D Dock be raised from 604' to 605' to deal with the high lake levels. How would this height transition to A Dock and the parking lot?
- Dougherty noted he sent an e-mail to Lunde on December 7th and to date has not received a response. Lunde asked Dougherty to resend. He also asked why the breakwall openings were not identified? Lunde said the firm hired to do the diving earlier were asked to do a condition assessment not a survey.
- Kovachevich mentioned the openings found were a result of how the original cribs were laid.
- Lunde said he will submit the application to the DNR soon.
- The side boards were discussed. The use of treated 2x8's was preferred to handle the larger boats better and potential ice issues.
- Lunde will send out the 95% engineering drawings by Feb. 1 for review by the Commission on Feb. 8, 2021. The schedule calls for final plans by Feb. 22 and bidding in March.

b. **HAP Grant:** After the last meeting Lunde contacted Mike Halsted. Halsted understands the contract needs revisions but has been out of the office on personal leave. He assured Lunde the agreement would continue to have the October 2020 start date. Hoopman has been able to send invoices to the ACE program for 75% reimbursement.

- 2. Marina Lessee November Fees:** This report was received and reviewed by the Commission. No questions or concerns.
- 3. Marina Lessee- Issues/Concerns/Updates:** None. All is good and water level is still down, so we do not need to install the additional kasco bubblers at this time.
- 4. Public Works Director Report-Issues/Concerns/Updates:** Agrees with Peterson and noted the bubbler system is on and seems to be operating great.

City Dock

Public Works Director Report - Issues/Concerns/Updates: No concerns. A few fish tugs are there and beginning to winter in for the season.

L.E. Building-Slip/Fishing Pier/Boat Ramp

Public Works Director Report- Issues/Concerns/Updates: No concerns. Continuing to investigate boat ramp options.

Other Business/Concerns

- 1. Schedule Next Meeting(s):** February 8 and March 1, 2021

- 2. Marina Lease Discussion (Current Lease Exp. 12/31/23) - Closed Session:**

Shrider/Dougherty made a motion to convene into closed session pursuant to Section 19.85(1)(e) and (g) The lease between the City of Bayfield and the Apostle Islands Marina is due to expire on December 31, 2023 and the Harbor Commission would like to begin discussing future lease options, opportunities, and negotiation strategies. They reserve the right to reconvene into open session to make any decisions on the discussion, to continue with any remaining agenda items or for adjournment purposes. Carried, all ayes.

Shrider/Bauer moved to reconvene into open session for purposes of adjournment. Carried, all ayes.

Adjourn: Shrider/Zawislak made a motion to adjourn. Carried. (5:20 p.m.)

Minutes by Billie L. Hoopman, Clerk